

BALMER
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MONTHLY

BULLETIN

BLOOM

EDITORIAL

Come September and our Company gears up for two very important events. One is our Annual General Meeting, which was held in Kolkata on 14th September and the other is the Hindi fortnight celebrations, which commenced on 12th September and will continue till 26th September. The Constituent Assembly of India adopted Hindi in the Devanagari script as the official language of India on 14th September 1949. The day is now celebrated as Hindi Divas every year. Various programs have been organised across locations to promote the use of the Hindi language in our day to day communication. All of us need to proactively work towards enhancing the use of Hindi in our official work and communication.



The 100th Annual General Meeting at Kolkata; Seen in picture are the Chairman & Managing Director, Directors and Company Secretary of Balmer Lawrie & Co. Ltd.

A very significant event related to the Balmer Lawrie Start-up Fund was organized on 14th September at Kolkata. This was the MoU Signing ceremony between Balmer Lawrie and IIM Calcutta Innovation Park for selection and incubation of Start-ups. 'Start-up India', a flagship initiative of the Government of India, was launched by the Hon'ble Prime Minister of India, Shri Narendra Modi. The initiative aims at fostering entrepreneurship and promoting innovation by creating a healthy ecosystem conducive for the growth of Start-ups. In pursuance of this, under the guidance of Hon'ble Minister of Petroleum & Natural Gas, Skill Development and Entrepreneurship, Shri Dharmendra Pradhan, "Balmer Lawrie Start-up Fund", was launched in May 2017.

We will bring you glimpses of all the above mentioned events in the October 2017 issue of BLOOM. The festive season has set in! We celebrated Janmashtami, Ganesh Chaturti, Bakri Eid, Onam and Vishwakarma Puja and now we are gearing up for Durga Puja / Vijaya Dashami/ Dussehra and Diwali celebrations. BLOOM extends its best wishes to you and your family for all the festivals and celebrations! As always, I'll look forward to your feedback, contributions and suggestions. Do send them to mukhopadhyay.mohar@balmerlawrie.com.

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Balmer Lawrie in association with the Central Board of Excise & Customs, Ministry of Finance, GOI organized "GST Outreach Programme", an interactive session on 21st August 2017 at New Delhi. Stakeholders were present in large numbers in the workshop. Mr. Sanjay Sharan, IRS Additional Director, NACIN, Faridabad addressed and explained the detailed nuances of GST covering the key practical aspects for the Company and society at large. Mr. S S Khuntia, Director [Finance] in his key note address spoke about the benefits of GST for the society and transparency in the economy, ease of doing business, entire eco system of outreach by tax department as well as its implementation in the Company. Mr. Mritunjay Acharjee, Head of Corporate Taxation addressed a question & answer session on various issues raised by the participants, related to GST implementation.



A training program on Gender Sensitivity, titled 'Harmony at Work' was organized by Regional HR West on 29th August 2017 at Mumbai. The program was conducted by Ms. Manjusha Bhatnagar, Director [HR&CA]. 32 Executives from different businesses participated actively in the workshop. The program which was very well received, offered great insights into creating a harmonious workplace and was appreciated by one and all. This program has been mandated under the Sexual Harassment (Prevention, Prohibition and Redressal) Act, 2013.



A pledge was administered in units and establishments across the country to commemorate the 75th Anniversary of the Quit India Movement. The theme this year was 'Sankalp se Siddhi - Attainment through Resolve'. In pics (top) Mr. Manoj Lakhnarpal administering the pledge at our Ballard Estate office in Mumbai, (middle) Mr. Rajesh Raghavan administering the pledge at CFS, Mumbai and (bottom) Mr. N V Balaji administering the pledge at our Industrial Packaging plant in Taloja, Navi Mumbai.



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On Independence Day, the national flag was hoisted in plants and offices across locations. In photo are glimpses of the flag hoisting ceremony in G&L, Silvassa and MMLH, Visakhapatnam.



An article title 'Stabilizing the Foundation' written by Mr. Sushanta K Roy, Chief Manager [Technical Services & ISO Certification], G&L - Kolkata was published in the July 2017 issue of EPC&I Magazine. The article highlighted the Balmerol range of long life lubricants that are meeting stringent international quality standards.

OL UPDATES



दिनांक 12 अगस्त, 2017 को आयोजित नगर राजभाषा कार्यान्वयन समिति (उपक्रम) कोलकाता की छमाही बैठक सह राजभाषा समारोह में राजभाषा कार्यान्वयन के क्षेत्र में श्रेष्ठ निष्पादन के लिए बामर लॉरी एण्ड कंपनी लिमिटेड, कोलकाता को "राजभाषा पुरस्कार" से सम्मानित किया गया / नवासा गया । इस अवसर पर माननीय राज्यपाल श्री केशरी नाथ त्रिपाठी जी के कर-कमलों से पुरस्कार ग्रहण करते हुए श्री प्रबाल बासु, अध्यक्ष एवं प्रबंध निदेशक । इस पुरस्कार को प्राप्त कर सभी कर्मचारियों का मनोबल और ऊँचा हो गया है और हम हिन्दी में काम करने के लिए प्रतिबद्ध हैं ।



दिनांक 28 अगस्त 2017 को IOC बांद्रा (पूर्व) में सुश्री सुष्मा रथ, संयुक्त सचिव की अध्यक्षता में राजभाषा कार्यान्वयन की प्रगति पर एक समीक्षा बैठक रखी गई थी। हमारे कार्यालय से उक्त बैठक में निदेशक (मानव संसाधन), एस वी पी (एच आर), प्रमुख मानव संसाधन (पश्चिम क्षेत्र) एवं वरिष्ठ प्रबंधक (राजभाषा कार्यान्वयन), पश्चिम क्षेत्र उपस्थित थे। चित्र में श्रीमति सुष्मा रथ का स्वागत करते हुए सुश्री मंजूषा भटनागर व बैठक में भाग लेते हुए हमारे अधिकारीगण ।



दिनांक 10/6/2017 को दक्षिण क्षेत्र में स्थित प्लांट प्रधान, विभिन्न व्यावसायिक इकाईयों व मानव संसाधन विभाग के कर्मचारियों के लिए हिंदी कार्यशाला आयोजित की गई, जिसमें कुल 18 वरिष्ठ कार्यपालक/अधिकारी भाग लिए। डॉ. पी. आर. वासुदेवन, वरिष्ठ हिंदी अधिकारी, नियंत्रक व महालेखाकार कार्यालय, चेन्नई इस कार्यशाला के प्रशिक्षक रहे। इस कार्यशाला के दौरान राजभाषा अधिनियम-1963, राजभाषा नियम-1976, संघ की राजभाषा नीति, प्रशासनिक शब्दावली एवं तिमाही प्रगति रिपोर्ट के संबंध में विस्तृत जानकारी दी गई।



राजभाषा हिंदी के कार्यान्वयन को आगे बढ़ाने के उद्देश्य से मनली कॉम्प्लेक्स, चेन्नई स्थित चर्म रसायन, ग्रीजेस एवं लुब्रिकेंट्स, इंडस्ट्रियल पैकेजिंग एवं सी एफ एस के कर्मचारियों के लिए हिन्दी भाषा प्रशिक्षण के अंतर्गत हिन्दी प्रबोध पाठ्यक्रम का प्रशिक्षण कार्यक्रम दिनांक 18.08.2017 को आरंभ किया गया है। श्री आर.एम. उदयराजा, मुख्य परिचालन अधिकारी (चर्म रसायन) के कर कमलों द्वारा इस प्रशिक्षण कार्यक्रम का शुभारंभ किया गया। इस प्रशिक्षण कार्यक्रम के उदघाटन समारोह में मुख्य परिचालन अधिकारी (चर्म रसायन) ने राजभाषा हिन्दी के प्रति कर्मचारियों के कर्तव्य का बोध कराया एवं सभी प्रशिक्षार्थियों से तत्परता से प्रशिक्षण कार्यक्रम में भाग लेने का अनुरोध किया। यह प्रशिक्षण कार्यक्रम सप्ताह में 2 दिन (हर बुधवार एवं शुक्रवार) को 15.30 बजे से 17.00 बजे तक कार्यालय समय में ही आयोजित किया जा रहा है, जोकि नवंबर, 2017 तक चलेगा। इस प्रशिक्षण सत्र में कार्यपालक, अधिकारी एवं गैर-अधिकारी वर्ग के कर्मचारी सहित कुल 13 कर्मचारियों को नामित किया गया है।

HSE [HEALTH, SAFETY & ENVIRONMENT] UPDATE



In our pursuit of creating a good safety culture, a workshop on HSE legal requirements was organised in the month of August 2017 in the Balmer Lawrie Training Centre at the Corporate Office in Kolkata. The program was conducted by Dr. H S Rana. Employees from different SBUs and functions participated in the workshop and gained important insights on the subject. The Company has also created a stringent policy for maintaining safe workplace with provision for strict action against negligence. All are requested to visit [http://www.balmerlawrie.com/app/webroot/uploads/HSE Progressive Disciplinary Policy.pdf](http://www.balmerlawrie.com/app/webroot/uploads/HSE_Progressive_Disciplinary_Policy.pdf) and read the policy.



Ms. Manjusha Bhatnagar, Director [HR&CA] handed over the Defensive Driving Certificates to the participants who successfully completed the Defensive Driving Program in the Corporate Office at Kolkata.



A two day Symposium and Exposition on "Revamping Safety Standards for Indian Industry" was organised by CII Eastern Region on 8th and 9th August at ITC Sonar, Kolkata. More than 150 professionals from 50 different companies participated in this event. Four participants from Balmer Lawrie participated in the symposium.



CFS, Chennai organised a fire safety training, operation of fire hydrant system and a mock drill program at the CFS premises recently. Congrats to team CFS, Chennai for frequently organising programs related to HSE and creating a proactive HSE culture in the unit!



A Safety training program was organized on 2nd August at MMLH, Visakhapatnam for all the workmen. Seen in the above picture is Mr. Sanyasi Rao Mantha, Sr. Manager [Liaison], MMLH and other Executives explaining the safety rules and regulations to be followed.



SWACHH BHARAT ABHIYAN
एक कदम स्वच्छता की ओर...





As part of the 'Swachh Vidyalaya' initiative, Balmer Lawrie sponsored the construction of a toilet block in Chatrapati Shivaji Vidyalaya, Palaspe, Panvel, which was inaugurated on 21st August 2017. Mr. Prabal Basu, C&MD, Ms. Manjusha Bhatnagar, Director [HR&CA] and Mr. K Swaminathan, Director [Service Business] were the guests of honour amongst others. Mr. Prashant Thakur, MLA, District Panvel and Mr. Balaram Patil, MLA were the Chief Guests of the function. In picture (top) Mr. Thakur, MLA, District Panvel is seen inaugurating the toilet block along with Mr. Basu and other dignitaries, (bottom) Mr. Basu is seen addressing the audience during the inaugural function.

स्थानान्तरण / Transfer

सुश्री वैष्णवी भुबेश, वरिष्ठ प्रबंधक [ले&वि], टी&वी – चेन्नई को संबद्ध सेवाएं – चेन्नई में वरिष्ठ प्रबंधक [वित्त] के रूप में स्थानंतरित किया गया।

Ms. Vaishnavi Bhubesh, Sr. Manager [A&F], T&V - Chennai has been transferred to Associate Services - Chennai as Sr. Manager [Finance].

*आपको नए कार्यभार की शुभकामनाएं।
Wish you all the best in your new role!*

नए सदस्य / New Members



श्री राजन गणेश कन्नुम राजारमण की नियुक्ति 2 अगस्त, 2017 को इंडस्ट्रियल पैकेजिंग, मुंबई में सहायक प्रबंधक [बिक्री & विपणन] के रूप में हुई।

Mr. Rajan Ganaesh Kunnum Rajaraman joined Industrial Packaging, Mumbai as Asst. Manager [Sales & Marketing] on 2nd August, 2017.



श्री संकेत सुरेश ठाकुर की नियुक्ति 11 अगस्त, 2017 को इंडस्ट्रियल पैकेजिंग, मुंबई में सहायक प्रबंधक [एससीएम] के रूप में हुई।

Mr. Sanket Suresh Thakur joined Industrial Packaging, Mumbai as Asst. Manager [SCM] on 11th August, 2017.



सुश्री सईदा अमरीन की नियुक्ति 1 अगस्त, 2017 को ट्रैवल & वेकेशंस, बंगलोर में कनिष्ठ अधिकारी [यात्रा] के रूप में हुई।

Ms. Sayeeda Amrin joined Travel & Vacations, Bangalore as Jr. Officer [Travel] on 1st August, 2017.



श्री मनीष सूद की नियुक्ति 10 अगस्त, 2017 को इंडस्ट्रियल पैकेजिंग, असौटी में कनिष्ठ अधिकारी [मानव संसाधन] के रूप में हुई।

Mr. Manish Sood joined Industrial Packaging, Asaoti as Jr. Officer [HR] on 10th August, 2017.



श्री अनुपम कुल्सी की नियुक्ति 22 अगस्त, 2017 को लॉजिस्टिक्स सर्विसेस, अहमदाबाद में कनिष्ठ अधिकारी [फ्रेट फोरवार्डिंग] के रूप में हुई।

Mr. Anupam Kulsi joined Logistics Services, Ahmedabad as Jr. Officer [Freight Forwarding] on 22nd August, 2017.



सुश्री किर्तिका जे की नियुक्ति 22 अगस्त, 2017 को ट्रैवल & वेकेशंस, चेन्नई में कनिष्ठ अधिकारी [यात्रा] के रूप में हुई।

Ms. Kirthika J joined Travel & Vacations, Chennai as Jr. Officer [Travel] on 22nd August, 2017.



श्री शंख सुभा आईच की नियुक्ति 22 अगस्त, 2017 को लॉजिस्टिक्स सर्विसेस, कोलकाता में कनिष्ठ अधिकारी [परिचालन]- फ्रेड फोरवार्डिंग के रूप में हुई।

Mr. Sankha Subhra Aich joined Logistics Services, Kolkata as Jr. Officer [Operations] - Freight Forwarding on 22nd August, 2017.

*बामर लॉरी परिवार में आपका स्वागत है एवं आपलोगों को हार्दिक शुभकामनाएं।
Welcome you to the Balmer Lawrie family and wish you all the best!*