



Balmer Lawrie & Co. Ltd.

P-43, Hide Road Extn., G&L Division, Kolkata – 700 088

Phone : 2450-0148, Fax : 2349-2277

Tender Enquiry No. : GLK/TE21/141
Date : 30.09.2021
Due Date : 11.10.2021 at 16.00 hrs.

Sub: Washing of Uniform & other office maintenance items

The tendered items is not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item on GeM.

Quotations are invited from the Registered Vendor, for execution of washing jobs of the materials mentioned in the Schedule of Rate. Details of items, terms & conditions, payment etc. are as under.

Terms & Conditions

1. **Frequency of Service:** Two times in a week. The vendor will have to collect the clothes from our premises and after satisfactory washing to be returned the said to the same individual. Any short fall of clothes, necessary cost will be recovered from the vendor.
2. **Payment:** 7 days from the date of submission of duly certified bill.
3. **Period of contract:** One year from date of PO/LOI. On mutual consent contract may be further extended for another one year.
4. **Statutory Obligation:** The vendor will bear all statutory liabilities for execution of the order.
5. **Validity of the offer :** 120 days from the date of tender
6. **Provisions for Micro, Small Enterprises (MSE):**

Bidder should read **Government Notification dated 1st, June'2020 in respect of "New Definition of MSE" as under** before furnishing their MSE status to qualify for availing the benefits as per Public Procurement Policy for MSEs.

**MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES
NOTIFICATION**

New Delhi, the 1st June, 2020

S.O. 1702(E).—In exercise of the powers conferred by sub-section (1) read with sub-section (9) of section 7 of the 'Micro, Small and Medium Enterprises Development Act, 2006 (27 of 2006) and in supersession of the notification of the Government of India, Ministry of Small Scale Industries, dated the 29th September, 2006, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section(ii), vide S.O. 1642(E), dated the 30th September 2006 except as respects things done or omitted to be done before such supersession, the Central Government, hereby notifies the following criteria for classification of micro, small and medium enterprises, namely:—

- (i) a micro enterprise, where the investment in Plant and Machinery or Equipment does not exceed one crore rupees and turnover does not exceed five crore rupees;
- (ii) a small enterprise, where the investment in Plant and Machinery or Equipment does not exceed ten crore rupees and turnover does not exceed fifty crore rupees;

This notification shall come into effect from 01.07.2020

The tendered item is not split-table hence price preference to MSE bidder not applicable.

7. Tender Cancellation

The tender may be cancelled due to any unforeseen/unavoidable circumstances or due to any other reason at any stage of the tender processing as per sole discretion of BL and BL is not liable to provide any reason to the Applicants for the same.

8. Provision of GST

The vendor should compulsorily follow all the provision of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right of non-payment / withholding payment / black listing the vendor.

: 3 :

Schedule of Rates

A. Materials to be washed

<u>SN</u>	<u>Items</u>		<u>Qty../Yrs.</u>	<u>Rate</u>	<u>Amt.</u>
1.	Khaki Pant	-	2700 nos.		
2.	Khaki Shirt	-	2700 nos.		
3.	Teri Cotton Pant	-	1700 nos.		
4.	Teri Cotton Shirt	-	1700 nos.		
5.	Small Towel	-	5000 nos.		
6.	Big Towel	-	1080 nos.		
7.	Apron Blue	-	2000 nos.		
8.	Apron White	-	3100 nos.		
9.	Table Cloth	-	1080 nos.		
				Basic Rate =	----- _____
		GST, if any			_____
				Total =	----- _____

The selection of lowest bidder will be selected on the basis of total landed cost quoted for the above items.

Interested vendor may submit their quotation in a sealed envelope, to Shri Ratikanta Panda, Manager (Human Resources) at the above address on or before due date.