



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230 .

Phone- 9099084731, 9099084732: Extn 60, E-mail - srivastava.sk@balmerlawrie.com

TENDER ENQUIRY

Tender No. GLS/TE21/008 Date:07/06/2021 Due date 22/06/2021 [6.00 PM]

Declaration for GeM: - The tendered service/item is/are not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item(s) on GeM.”

Dear Sir/Ma'am,

Sub. : Supply of heavy duty Pedestal Fan and Air Circulator Fan.

Sealed offers are invited from registered vendor for the subject supply as per the Technical Specification, General Terms & Conditions and Price schedule is enclosed in annexure-A, B & C respectively.

Your offer, complete in all respect furnishing details of price break-up should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,
For Balmer Lawrie & Co. Ltd.

S.K Srivastava
Manager (Purchase)

Encl.: As above



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Annexure – A

Technical Specification

1. Technical specification of heavy duty pedestal Fan.

Heavy Duty (Industrial) ,750 mm Sweep, 220-250 Volt ,Single phase 250 Watt,
50 HZ 1400 RPM , Energy Efficient ,Side Oscilation control, Double Ball bearing ,
ISI marked, Flexible tilting neck ,Dynamic balancing blade complete with Metalic Guard.

2. Technical specification of heavy duty wall mounted Air Circulator Fan.

Heavy Duty (Industrial) ,750 mm Sweep 220-250 Volt ,Single phase 250 Watt,
50 HZ 1400 RPM , Energy Efficient ,Side Oscilation control, Double Ball bearing ,
ISI marked, Flexible tilting neck ,Dynamic balancing blade complete with Metalic Guard.



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Technical data to be furnished by the bidder		
	Item - PEDESTAL FAN (HEAVY DUTY INDUSTRIAL).	
a	Model	
b	Make	
c	Capacity in Watt	
d	Sweep in mm	
e	Bearing	
f	Side Oscilation Control	
g	Voltage	
h	Guard	
i	Frequency in HZ	
	Item - AIR CIRCULATOR FAN (HEAVY DUTY INDUSTRIAL).	
a	Model	
b	Make	
c	Capacity in Watt	
d	Sweep in mm	
e	Bearing	
f	Side Oscilation Control	
g	Voltage	
h	Guard	
i	Frequency in HZ	
**** Acceptable make of the items are Crompton ,Bajaj , Almonard or equivalent.		

Contact Person :

Contact Number :

Signature with official stamp



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Annexure-B

General Terms & Conditions

Instruction to Tenderers:

1.0.0 BID SECURITY DECLARATION:

Participating bidders need to submit bid security declaration on bidder's letter head duly signed and stamped by authorized signatory of the bidder in lieu of EMD.

Bidder needs to submit the Declaration as per the below format:

“We hereby declare that we will not withdraw or modify our bid after tender due date and during the bid validity period etc. We also declare that if we fail to abide by the declaration, we agree to accept the penal action taken against us as specified in the tender.”

Penal Action in case any bidder withdraws or modifies the bid after tender due date:

In case any bidder withdraws or modifies the bid after tender due date and during the period of bid validity etc., the bidder may be liable to be suspended for a period of 15 months. In case, BL request any modification of bid by the bidder and the bidder accepts it, then the mentioned penal action will not be applicable.

1.1.0 Compliance with Regulations

Adherence to all legal/statutory compliances in relation to production, sale, supply/ dispatch, as applicable from time to time, is mandatory. The Vendor shall execute and deliver such documents as may be required to effect or to evidence such compliances.

BL and their authorized representatives will not be responsible for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods /services covered by this agreement/contract.

1.2.0 Termination of Contract

Without prejudice to BL's right or remedy available to BL, BL may terminate the Contract of any part thereof by a written notice to the bidder if:

- 1.1 The bidder fails to comply with any material/service term of the Contract.
- 1.2 The bidder informs BL of its inability to deliver the item/service or any part thereof within the stipulated Delivery/Contract Period or such inability otherwise becomes apparent.
- 1.3 The bidder fails to deliver the item/service within the stipulated Delivery/Contract Period and/or to replace any rejected or defective material promptly.
- 1.4 The bidder becomes bankrupt or goes into liquidation.
- 1.5 The bidder makes a general assignment for the benefit of creditors.

1.3.0 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers. The tender document may also be downloaded from our web site www.balmerlawrie.com within the due date of the tender.

1.4.0 If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days before prior to the date of filling/submission of the Tender.



- 1.5.0 Submission of offer:** - Bidder shall submit their sealed offer in a single bid/envelope, Superscripting the envelope with tender No., date & due date along with following Enclosures-
- [i] Covering letter on your letter head
 - [ii] General Terms & Condition (Annex. - B) And Price schedule (Annex.-C) duly filled, Signed, Stamped).
- 1.6.0 Acceptance of Offer & Placement of PO:** -Balmer Lawrie & Co. Ltd. (BL) reserves the right to reject/accept all or any tender(s) without assigning any reason whatsoever. A tenderer must have to quote for all the items/heads under supply for this tender. Purchase order will be placed on a single **technically & commercially qualified bidder**, whose total price of subject supply stands lowest.
- 1.7.0 Delivery/completion schedule:** - The expected delivery period for the subject items within 8 weeks from the date of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion period quoted by bidder for the job(s) may be preferred. The delivery shall be made to our works at **Survey No. 201/1, Sayli – Rakholi Road, Sayli, Silvassa – 396230.**
- 1.8.0 Arbitration & Jurisdiction:**
In case there arises any dispute or difference of opinion with regard to the order, after the finalization of the tender and during the period of contract, endeavor shall be made to resolve through mutual discussion and conciliation within 30 (thirty) days of reference of such dispute by the disputing party. On failure to resolve the dispute to mutual acceptance, sole jurisdiction for the dispute settlement shall be in the High Court of Kolkata only.
- 1.9.0 Liquidated Damages:-**In case of failure to deliver the item (of acceptable quality) by the successful vendor, as per the delivery schedule, reduction in PO value @ 0.5% per week subject to a maximum of 5.0% shall be applicable.
- 1.10.0 After sales service:** - Bidder shall furnish the contact details of after sales service facility available at or around Silvassa..
- 1.11.0 Price schedule:** - The price shall be quoted as per specified format given in Annexure –C. Do not leave any space blank or incomplete, write NA/NIL/Free in such case. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection. If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the BL (Balmer Lawrie & Co. Ltd.), at least four days before/prior to the date of filling/submission of the Tender.
- 1.12.0 Payment terms:** - (i) 100% of PO value on 30 days credits after supply and commissioning, from date of submission of bill.



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- 1.13.0 Guarantee/warrantee Period:** One years from the date of successful commission. During this guarantee/warrantee period the performance of the supplied item has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to replace/rectify the same at **no extra cost to BL** and to the satisfaction of BL/tender.
- 1.14.0 Validity of offer:** - The offers shall remain valid for a period of 60 days from the date of closing of the tender.
- 1.15.0 Documents:** - Vendor shall submit the product catalog/manual complete specifications of the itms.
- 1.16.0** Tenderer must contain any other information/enclosures as may be needed to complete the schedule supply in all respect on a separate page/sheet under “**schedule of deviations**”, however technical specification as mentioned in above Annexure ‘A’ are ‘fixed’.
- 1.17.0 GST Clause:** - "The vendor should compulsorily follow all the provisions of GST Law and in the event of Any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the for non-payment / withholding payment / black listing the vendor.
- 1.18.0 Tender Cancellation Clause:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel The Tender process at any time [whether before or after tender submission date] due to any unforeseen / Unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the Participants/ bidders in said tender for the same.

Contact Person :

Contact Number :

Signature with official stamp



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Annexure-C

Price Schedule

Tender No. GLS/TE21/008

Date:07/06/2021

Due date 22/06/2021 [6.00 PM]

It is Mandatory for each vendor to quote in the below format, otherwise quoted tender may cause to REJECTION.

Vendor's Company :.....Offer No.....Date.....

1.0	Item Description	Qty	Unit Rate	Total (Rs.)
1.1	Heavy Duty (Industrial) ,750 mm Sweep 220-250 Volt ,Single phase 250 Watt, 50 HZ 1400 RPM , Energy Efficient ,Side Oscilation control, Double Ball bearing , ISI marked, Flexible tilting neck ,Dynamic balancing blade complete with Metalic Guard Pedestal Fan.	4no		
1.2	Heavy Duty (Industrial) ,750 mm Sweep 220-250 Volt ,Single phase 250 Watt, 50 HZ 1400 RPM , Energy Efficient ,Side Oscilation control, Double Ball bearing , ISI marked, Flexible tilting neck ,Dynamic balancing blade complete with Metalic Guard Air circulator Fan.	6nos		
a.	Basic Price.			
b.	Packing & Forwarding charges (if any).			
c.	Delivery charges (on door delivery basis including - loading & unloading)			
d.	GST%			
e.	Transit Insurance (if any, to be taken by vendor).			
f.	Total Cost committed.			
g.	Delivery period : applicable as per 1.7.0			
h.	Liquidated damage : applicable as per 1.9.0			
i.	Payment terms : applicable as per 1.12.0			
j.	Guarantee/Warantee : applicable as per 1.13.0			
k.	Validity of offer : applicable as per 1.14.0			

Contact Person :

Contact Number :

Signature with official stamp