

SBU: GREASES & LUBRICANTS
P-43, HIDE ROAD EXTENSION, KOLKATA – 700 088
PHONE NO. 033 – 24505 300
FAX NO. 033 – 2439-5160 / 2277
E-mail : burman.p@balmerlawrie.com

GLK/TE20/304

Dated -08.03.2021

TENDER ENQUIRY Due Date: 18.03.2021 [IST – 15:00 Hrs]

The tendered item(s) is/are not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item(s) on GeM.

M/s

Dear Sirs,

Please arrange to send your sealed offer [e-mail and fax offers are not acceptable] for supply of **600 Kgs (+/-10%) of Butyl Carbitol Diethylene** [Glycol mono butyl ether] at our Kolkata plant as per specifications given below:

Diethylene Glycol mono butyl ether [(C4 H9 (O CH2 CH 2)2 OH] CAS – 112 – 34-5

Properties	Typical values
Molecular Weight	162.2
Boiling Point @ 760 mm Hg, C	230
Flash Point (COC) ,C	93
Freezing Point , C	- 68 C
Sp gr , 25 C	0.951
Surface Tension , Dynes/cm	30.0

Your offer should be on **door delivery** basis [including Loading and unloading charges at either end] to our Kolkata plant clearly specifying Basic Price, GST percentage, Material HSN code, Company GST registration number, Freight charges, delivery period, packing size, if any, etc. **Please send your specifications & MSDS along with your offer.**

The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor

Provisions for Micro and Small Enterprises (MSE):

Following benefits would be extended to qualifying MSE vendors as per Public Procurement policy for MSEs subject to meeting the qualification criteria.

- a. Qualifying Registered MSE vendors shall be exempted from need to furnish EMD, subject to submission of their registration details and meeting the qualification criteria.
- b. Preference for Price Quotation in tenders: Qualifying Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the particular grade(s)/item(s) at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSE bidder matches non-MSE L1 price, 25% of the tender quantity will be equally split between the L1 matching MSEs. If more than one MSE bidder has quoted in afore-said price band (L1+15%), number of such bidders will be intimated by tenderer to MSE bidders when seeking their acceptance to match L1 bid.”

Qualification Criterion for MSE's for availing the above benefits:

- a. MSE vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F:No 21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSE vendor under this tender. Qualifying and Registered MSE vendors shall be exempted from need to furnish EMD, subject to submission of their registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number on Central Public Procurement Portal [CPPP] is mandatory. It is also required for the MSE vendors to submit a certificate (certified by a practicing Chartered Accountant) for investment in Plant & Machinery or equipment by them. It is further required to submit audited balance sheet and Profit & Loss account for their turn over for the last completed Financial Year Certified by a Practicing Chartered Accountant or in the absence of the audited balance sheet and Profit & Loss Account, the turnover for the last completed Financial Year should be certified by a practicing Chartered Accountant.
- b. The above mentioned provisions are meant for procurement of only goods produced and services rendered by MSEs and not for any trading activities done by them. A self-certification to be provided by the bidder that the tendered item is manufactured or serviced by them and no trading activity for the tendered item is undertaken by them. Balmer Lawrie & Co Ltd reserves the right to verify the same.
- c. All of the above details are mandatory to qualify for availing the benefits as per Public Procurement Policy for MSEs.

Bidder should read Government Notification dated 1st, June'2020 in respect of “New Definition of MSE” as under before furnishing their MSE status to qualify for availing the benefits as per Public Procurement Policy for MSEs.

MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES NOTIFICATION

New Delhi, the 1st June, 2020

S.O. 1702(E).—In exercise of the powers conferred by sub-section (1) read with sub-section (9) of section 7 of the 'Micro, Small and Medium Enterprises Development Act, 2006 (27 of 2006) and in supersession of the notification of the Government of India, Ministry of Small Scale Industries, dated the 29th September, 2006, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section(ii), vide S.O. 1642(E),



dated the 30th September 2006 except as respects things done or omitted to be done before such supersession, the Central Government, hereby notifies the following criteria for classification of micro, small and medium enterprises, namely:—

(i) a micro enterprise, where the investment in Plant and Machinery or Equipment does not exceed one crore rupees and turnover does not exceed five crore rupees;

(ii) a small enterprise, where the investment in Plant and Machinery or Equipment does not exceed ten crore rupees and turnover does not exceed fifty crore rupees;

This notification shall come into effect from 01.07.2020.

Delivery Schedule: Material must reach at our Kolkata plant within 15 days from the date of placement of Purchase order/LOI.

LD Clause

In the event the material is not received within the specified days mentioned above, a pre-determined liquidated damages will be applicable @ 0.5% per week subject to 5.0 % maximum of PO for the delivery portion in each lot.

Payment Terms: 30 days from the date of receipt of material at our Works.

Validity of offer: Minimum for 30 days from the due date.

Offer shall clearly indicate the following:

(a) Material is hazardous or not for users health?

(b) Does product cause any kind of environmental pollution?

(c) System to control air emissions, effluents and hazardous waste disposal system to comply with regulatory requirement?

(d) Do any of your operations results in the creation of hazardous waste? If yes, is there a system in place to identify and properly dispose of hazardous waste?

Please note that bids of any bidder may be rejected if a conflict of interest arise between the bidder and the company is detected at any stage without providing any reasons whatsoever.

Your offer indicating the above reference number should reach us in a **SEALED**

ENVELOPE on or before the due date of the tender enquiry.

TENDER CANCELLATION

The tender may be cancelled due to any unforeseen / unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of BL and BL is not liable to provide any reason to the applicants for the same.

Thanking you,

Yours faithfully,

f/Balmer Lawrie & Co. Ltd

Pratik Burman

Officer (CP)

Ph- 09836809607 / 07595908681