बीएल
बामर लॉरी एण्ड कं. लिमिटेड
Balmer Lawrie & Co. Ltd.
TEMPARATURE CONTROLLED WAREHOUSE [SURVEY NO.833, KISTAPUR ROAD, MEDCHAL (VILLAGE+MANDAL), MEDCAHL (DISTRICT) TELANGANA-501401 Mobile No: +91 9676505656 E-mail: addagiri.n@balmerlawrie.com] For Technical Details Please Contact: 91 9676505656. Tender No: BL/LI/TCW-HYD/20-21/30 DT.15/1/2021 TECHNICAL / COMMERCIAL BID
Inviting Tender for
[Tender Document for Hiring of Wooden Pallets]
DUE DATE & TIME: <i>[01/02/2021 AT 17.00 HRS]</i>

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# **NOTICE INVITING TENDER**

Online Bids (Single Bid System) are invited from experienced manufacturer/suppliers/Dealers for Supply of WOODENPALLETS on Hiring Basis for a period of one year at out Temperature Controlled Warehouse at Medchal, Telangana

Tenderers are advised to download Notice Inviting Tender along with other tender documents from <u>www.balmerlawrie.com</u>and the procurement website <u>https://balmerlawrie.eproc.in</u>.

The tender has to be submitted online.

The signed copies of the required documents in support of bidder's credentials are to be send along with the tender documents.

Description	Details			
Name of Work	Hiring of WOODEN PALLETS			
Tender No	BL/LI/TCW-HYD/19-20/30 DT 15/1/2021			
Validity Of Offer	90days from the date of opening of Technical bid			
Contract Deried	1 Year from date Of placement of Order or LOL			
	1 Year from date Of placement of Order or LOI			
	NIL			
Bid Security Declaration	Bid security declaration (This is lieu of EMD			
	till 31.12.2021 in view of the pandemic			
	and slowdown in economy to be			
	submitted duly signed by bidder			
Downloading / Submission of Tender :				
a. Starts on	15/01/2021 at 17.00 hrs			
b. Closes on	01/02/2021 at 17.00 hrs			
c. Opening of the tender	02/02/2021 at 11.00am			
	То:			
	Mr. Nara vamsiKrishnaAddagiri			
	Balmer Lawrie &Co.Ltd,			
Address for submission of Tender Document	Suy No: 833,Kistapur Road,			
	Medchal Village & Mandal,			
	Medchal Dist, Telangana-501 401			
	Name of Work   Tender No   Validity Of Offer   Contract Period   Tender Fee   Bid Security Declaration   Downloading / Submission of Tender :   a. Starts on   b. Closes on			

# GeM Declaration

Miscellaneous Fabrication Work for Scrap Yard, Additional Docks and MS Staircases are not available in GeM.

Balmer Lawrie & Co Ltd has no objection in providing this information for making available such products/services on GeM .

# 1. LIST OF DOCUMENTS TO BE SUBMITTED

The signed and stamped copies off following documents should be sent as part of the technical/commercial bid submission

- a. Power of Attorney authorizing the person who has signed the tender to act and sign on behalf of the company.
- b. Certificate of registration/incorporation in the case of Pvt Ltd/Public Ltd Company /certified copy of / partnership deed in the case of LLP/Partnership firm/ any document under the relevant rules/laws if the firm is a proprietorship firm.
- c. Company's PAN.
- d. Company's GST Registration.
- e. Charted accountant's certificate or Audited / Certified Balance sheet and Profit and Loss account of tenderer's company for last three years ending 31.03.2020

# 2. VERIFICATION OF DOCUMENTS / SUBMISSION OF BIDS / CANCELLATION OFBIDS

- a. If Balmer Lawrie wants to verify all the submitted documents, then the bidder should bring all original documents.
- b. Failure on part of the tenderer to report on specified date and time for paper verification may result in rejection of the tender submitted by them without further communication.
- c. Tenderer should be in a position to produce all the original documents and/or any other information on dates as intimated or as and when required by Balmer Lawrie.
- d. Incomplete Tenders are liable for rejection without any reference to the tenderer and decision of Balmer Lawrie in this respect will be final.
- e. If at any stage it transpires that any party submitted false or forged documents may be Blacklisted and the EMD would be forfeited, contract could be cancelled, criminal prosecution or any other action as deemed fit may be initiated.
- f. Balmer Lawrie reserves the right to reject any or all tenders without assigning any reasons whatsoever.
- g. Bids of any tenderer may be rejected if a conflict of interest between the bidder and Company (Balmer Lawrie) is detected at any stage.
- All the bids will be evaluated based on the criteria as mentioned in this NIT. Tenders of those bidders who are not meeting the criteria as specified in the NIT, may not be considered for commercial evaluation.
- i. Tenders, if submitted through e-mail or fax, shall be summarily rejected.

# SPECIAL INSTRUCTIONS TO THE BIDDER FOR PARTICIPATING IN E-TENDER

Tenderers are advised to download Notice Inviting Tender along with other tender documents from the etendering portal <u>https://balmerlawrie.eproc.in</u> Interested parties has to submit **Bid security declaration ( This is lieu of EMD till 31.12.2021 in view of the pandemic and slowdown in economy signed by bidder.** 

. MSME agencies should declare their UAM number in the CPPP portal, if the same is not mentioned in the CPPP portal then you shall not be entitled for any benefits for being MSME /NSIC.

The physical original instruments/drafts should reach our above address prior to due date and time. In case the Bidders intend to submit any additional supporting documents, the same can be submitted in physical form at our above address. Documents of only those bidders shall be entertained who are bidding on-line. **UNDER NO CIRCUMSTANCES PRICE BID SHALL BE SUBMITTED IN PHYSICAL FORM.** 

Balmer Lawrie & Co. Ltd. has developed a secured and user friendly system which enables Vendors/ Bidders to Search, View, Download tenders directly and also, enables them to participate & submit Online Bids on the e-tendering site <u>https://balmerlawrie.eproc.in</u> in a secure and transparent manner which maintains confidentiality and security throughout the tender evaluation process.

# 1. Procedure to submit On-line Bids

For this purpose, Vendors/Bidders are advised to read the instructions available in the homepage of the portal **<u>https://balmerlawrie.eproc.in</u>** where detailed procedure for submission of bids is available under the option / link "*Bidding Manual*".

# 1.1 Registration with e-procurement platform

For registration and online bid submission bidders may contact HELP DESK of C1India Pvt., Ltd. details of which is available at our web-site mentioned above or they can register themselves online by logging in to the website through <u>https://balmerlawrie.eproc.in</u>

Bidders may contact the following resource persons for any assistance required in this regard.

HELPDESK	NOS	ARE	OPEN	BETWEEN	1000	HRS	to	1830	HRS	IST
(MONDAY TO	D FRID/	AY (Exc	lusions: I	Balmer Lawri	e HOLID	AYS)				
Please email your issues before your call helpdesk. This will help us serving you better.										
Contact Nos. and email IDs for Balmer Lawrie helpdesk officers										
Name		E-ma	nil			Pho	ne Nu	Imbers		
Tirtha Das		<u>Tirth</u>	a.das@c	1india.com		+91-	9163	254290		

Ravi Gaiwal	Ravi.gaiwal@c1india.com	02266865611
Tuhin Ghosh	Tuhin.ghosh@c1india.com	<b>+91</b> -8981165071
Ujjal Mitra	ujjal.mitra@c1india.com	+91-77026 69806

# **1.2 Digital Certificate authentication**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.

All the bidders who do not have digital certificates need to obtain Digital Certificate. They may contact help desk of C1 India Pvt. Ltd.

# 1.3 For Price Bid Submission, the bidders are required to download the Excel Sheet of Price Bid, fill the relevant details and upload the same after signing and stamping.

# 2. Special Note

- Bids can only be submitted before the last date and time of submission as per the date and time mentioned in the e-tender. Resubmission (if required) of bid should be completed within the stipulated date and time. The system time (IST) that will be displayed on e-tendering web page shall be the time and no other time shall be taken into cognizance.
- Bidders are advised in their own interest to ensure that bids are uploaded and submitted successfully in e-tendering system well before the closing date and time of bid.
- No Price bid will be accepted physically or by post. Balmer Lawrie does not take any responsibility in case bidder fails to upload the documents within specified time of tender submission.
- Balmer Lawrie will not be responsible for any delay under any circumstances for non-receipt of any documents sent by post as part of response to the tender. Bidders are requested to provide correct "e-Mail address" and "Mobile No." for receiving updates related to e-tender from time to time.
- Bidders are requested to provide correct "e-Mail address" and "Mobile No." for receiving updates related to e-tender from time to time.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.
- <u>The bidder has to keep track of any changes by viewing the Addendum / Corrigenda issued by the</u> <u>Tender Inviting Authority on time-to-time basis in the e-Procurement platform. Interested parties</u> <u>have to keep referring to the website for further information. The Company calling for tenders shall</u> <u>not be responsible for any claims/problems arising out of this.</u>

# 3. Filling of Tender Documents

3.1 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.

3.2 The tender must be strictly in accordance with the terms and conditions and specifications Seal & Signature of the Bidder

laid out in the tender.

- 3.3 Any terms and conditions given by the tenderer on his own in their offers will not be binding on Balmer Lawrie.
- 3.4 The sole proprietor or authorised representative shall sign all documents that need to be uploaded. When the person signing the documents is not the sole proprietor / authorised representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be scanned and uploaded and produced later on for verification by Balmer Lawrie.

# SCOPE OF WORK

The scope for supply consists of supply of WOODEN pallets of size1200mmx1000mmx150mm (The sizes may vary up to+/5mm).Supplier shall be responsible to complete the supply as per the technical specifications within 7 days from the date of approval for dispatch by BL. The entire quantity of pallets may not be required at one time and may vary upon the requirement of BL, however 7 days prior, the intimation will be given to for dispatch. The rental charges shall be counted from the date of receipt of pallets in good condition at BL's place. The payment shall be on actual number of pallets supplied in the billing month.

# When the pallets are not required and BL wants to return those pallets, supplier should take away those pallets within 24 hrs. of notification by e-mail

The rates shall be inclusive of loading and unloading at the delivery address.

# **GENERAL TERMS AND CONDITIONS**

# 1. Eligibility Criteria for Techno-Commercial Bid

- a) Submission of bid security declaration as per format attached.
- b) Should have minimum average turnover of Rs. 5 Lacs during the last 2 years ending March 20. Copy of audited Profit/Loss Account and Balance sheet to be attached.
- c) Should not have been blacklisted by any PSU / Govt. Department (a self-certification is required) This is subject to verification by Balmer Lawrie and if found to be false, the bidder may be debarred from participating in the tender, or order already placed will be cancelled.
- d) Bidder should have valid GST no., copy of GST Registration number is to be submitted.

# 2. Submission of Bids

The bidder would be required to register on the e-procurement site https://balmerlawrie.eproc.inand submit their bids online.

For registration and online bid submission bidder may contact the following officials at the HELP DESK of M/s C1 India on browsing to the website https://balmerlawrie.eproc.in during business hours (10:00 a.m. to 06:30 p.m.) from Monday to Friday (Excluding holidays of the Company):

HELPI	HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS <u>IST</u>						
	(MONDAY TO FRIDAY (Exclusions: Balmer	Lawrie HOLIDAYS))					
Please emai	l your issues before your call helpdesk. Thi	is will help us serving you	better.				
	Balmer Lawrie & Co Ltd. , 21, Netaji	Subash Road,					
	Kolkata - 700 001						
	Dedicated email : blsupport[at]c1in	idia[dot]com					
Dedicated Helpdesk for Balmer Lawrie							
Contact Person	E-Mail ID	Tel. No.	Helpdesk Nos are open from				
1. Mr. TirthaDas (Kolkata)	tirtha.das@c1india.com	+91-9163254290	MON - FRI				
2. Mr.Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	+91-8811093299	MON - FRI				
3. Mr. CH. Mani Sankar (Chennai)	chikkavarapu.manisankar@c1india.com	+91-8939284159	MON - SAT				
4. Ms. Ujwala Shimpi (Mumbai)	MON - FRI						
5. Helpdesk Support (Kolkata)	5. Helpdesk Support (Kolkata) +91-8017272644 MON - SAT						
	Escalation Level 1						
Mr.Tuhin Ghosh	tuhin.ghosh@c1india.com	+91-8981165071					

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eprocurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.

All the bidders who do not have digital certificates need to obtain Digital Certificate (with both Signing and Encryption Components). They may contact help desk of M/s C1 India.

The bidder shall invariably furnish the original DD towards to the tender inviting authority so as to reach on or before the due date and time of the Tender either personally or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. The Company shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the bidder is found to be false/fabricated/bogus, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

## The bidder has to keep track of any changes by viewing the Addendum / Corrigenda issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. Interested parties have to keep referring to the website for further information. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

The bidder should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the process and steps. M/s C1 India or Balmer Lawrie will not be responsible for incomplete bid submission by users. Bidders may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (M/s C1 India) is responsible for any failure or non-submission of bids due to failure of internet or other connectivity problems or reasons thereof.

# 3. Tender Opening

Unpriced and price bid will be opened as per tender calendar as it is a single bid.

## 4. Rates/ Taxes and Duties

The bidder should quote their basic rates and indicate the taxes as mentioned in the price bid format. The service tax shall be applicable as per the existing rates.

## 5 Acceptance of offers

- 5.1 Balmer Lawrie reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- 5.2 Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and Balmer

Lawrie at any stage.

- 5.3 Balmer Lawrie reserves the right to accept the lowest rate for any tender. Balmer Lawrie also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of Balmer Lawrie in this connection will be final.
- 5.4 Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents or not accompanied by the requisite Earnest Money Deposit (unless exempted under the terms of this Tender) will be rejected.

# 6 Negotiations

- 6.1 Balmer Lawrie reserves the right to negotiate with the Tenderer. Tenderer will have to attend the concerned office of Balmer Lawrie for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of BalmerLawrie.
- 6.2 In case of negotiation, the Tenderer should send the confirmation of outcome of such negotiation in writing so Astor each the concerned office of Balmer Lawrie within 3 days from the date of negotiation/ the time stipulated.

# 7 Price Variation

7.1 The price should be firm and irrevocable and not subject to any change during contract period of 1 year.

# 8 Contract period : The contract period for one year form date of issue of LOI / WO, which may be extendable for another 1 year on the same terms and conditions.

#### 9 Notification of Award

Prior to the expiration of the period of Bid validity, BL will place purchase order or letter of intent on the successful bidder(s).

## **10 Factory Visit**

The bidder, at the bidder's own cost/responsibility is advised to visit and examine the type of Work and handling conditions etc., and obtain all information and satisfy themselves that may be necessary for preparation and quoting the Tender.

## 11 Validity of offer

Your offer should be valid for acceptance for 90days from the date of opening the price bid

## **12 Delivery of Pallets**

- a. The Tenderer shall be responsible for any damage or loss during transit due to improper and in adequate stacking/packing.
- b. E-mail intimation shall be given to Unit-Head, Balmer Lawrie & Co. Ltd, Medchal, and Hyderabad, prior to dispatch of pallets mentioning the dispatch particulars such as Date of dispatch, No. of pallets.
  - 12.1 Risk Purchase clause : The successful bidder shall supply the pallets as per our requirement / call-ups within 7 days of telephonic/e-mail intimation to them. In the event of their failure to do so, the company shall be free to engage any other supplier from the open market at the then prevailing market rate at the risk of the successful bidder. The additional cost, if any, incurred by the company on this account will be recovered at actual from the successful bidder from their Security Deposit / Running Bills.

## 13 Insurance

The contractor shall arrange, secure and maintain insurance as may be necessary to protect his own interest and the interest of the purchaser against all risks. The risks to be covered under the insurance shall include but not limited to the loss damage in transit, theft, pilferage / riot/ civil commotion, weather, conditions, accidents of all kinds, fire, war risks during transport.

The contractor shall take up the matter with insurance company on its own for finalization of claims and if necessary, purchaser shall provide required assistance in this regard to the extent possible. All further action in connection with making and settling of claims, if any will be taken care by the contractor himself for which no extra payment will be made by the purchaser to the contractor in this regard.

### 14 Security Deposit-

The successful bidder shall be required to submit within 10 days of issue of LOI/PO whichever is earlier, security deposit of 3 % of the contract value by Demand draft / irrevocable BG as per our format. No interest will be payable on security deposit. Failure to submit security deposit shall entitle Balmer Lawrie to reserve the right to cancel the order without recourse to the bidder and forfeit the EMD. The SD shall be refunded after completion of the contract period. In the event of breach of contract, the SD is liable for forfeiture.

#### **15 Payment Terms**

The supplier should raise monthly bills of the supplied pallets and the payment can be released within 15 days from the date of receipt of bills.

#### 16 Sub-letting of Work

No part of the contractor any share or interest there in shall in any manner or degree be transferred, assigned or sublet by the contractor directly or indirectly to any person, firm or corporation without the consent in writing from Balmer Lawrie. In the event of contractor flouting the conditions, Balmer Lawrie shall be entitled to get the supply from any other firm at the 'Risk & Cost' of the contractor.

#### **17 Test certificates and Documents**

Quality test reports for the supplied pallets such as type of wood or any other materials used shall be submitted by the contractor at the time of supplying the pallets.

#### **18 User Training**

Contractor shall depute one qualified & well experienced supervisor cum trainer for the purpose of providing user training to the BL personnel on the various aspects during operations.

#### **19 Liquidated Damage**

If the supplier is unable to supply the pallets as specified in the scope of work within the period after notification by BL even for an intermittent notification also, then BL recover from the contractor, as an ascertained and agreed Liquidated Damages, a sum of 0.5% of contract value for each week of delay or part there of subject to a maximum of 10% of ordered value.

The parties agree that the sum specified above is not a penalty but a genuine pre estimate of the loss / damage which will be suffered by the owner on account of delay / breach on the part of the contractor and the said amount will be payable without proof of actual loss or damage carried by such delay/breach.

Notwithstanding what is stated in Clause above, the Owner shall have the right to employ any other agency to complete the supply at the risk and cost of the supplier, in the event of his failing to complete the work within the stipulated time.

#### 20 Addition/alteration of Tender Document

The Company reserves the right to add/alter terms and conditions of tender documents including cancellation of the tender at any time without assigning any reason whatsoever. The Company also reserves the right to accept/reject a tender without assigning any reasons.

#### 21 Termination of Contract.

The contract can be terminated by either party by giving 3 clear months' notice in writing. However in case of serious breach of contract by the supplier the Company reserves the right to terminate the contract forthwith without notice.

#### 22 Force Majeure Conditions:

Delivery schedule is subject to force majeure conditions as under: If at any time during the continuance of this contract, the performance in whole or part by either party of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion sabotage, fire, floods, explosions, epidemics, guarantine restrictions, strikes, lock outs or acts of God (hereinafter referred

#### noous, explosions, epidemics, quarantine restrictions, strikes, lock outs of acts of dou (n

as "events") provided notice of the happening of any such events is given by either party to the other within twenty one days from the date of occurrence thereof, neither party shall by reasons of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. Deliveries under the contract shall be resumed as soon as practicable.

## 23. Arbitration

Any dispute or difference arising under this Contract shall be referred under jurisdiction of **Kolkata** to a sole arbitrator to be appointed mutually by the Parties and the provisions of Arbitration & Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final & binding on the parties. The proceeding shall be conducted in English language and courts at **Kolkata** will have exclusive jurisdiction to settle any dispute arising out of this contract.

In event of any dispute or difference relating to the interpretation and application of the provision of commercial contract(s) between Central Public Sector Enterprises (CPSEs) / Port Trusts inter se and also between CPSEs and Government Departments/Organizations (excluding disputes concerning Railways, Income Tax, Customs & Excise Departments), such disputes or difference shall be taken up by either party for resolution through AMRCD as mentioned in DPE OM no 4(1)/2013-DPE(GM)/FTS-1835 dated 22.05.2018.

#### 24. Purchase Preference Policy for MSE Vendors

If it is seen that a Micro and Small Enterprises (MSE) has participated and the price quoted by them is within a price band of +15% of the L1 price (which is from a supplier who is not MSME), then such MSE vendor shall be allowed to supply a pre-determined portion of the tendered quantity subject to their matching the L1 price. In case, more than one number of MSE vendors are within the range of LI+15%, all of them shall be given the option of matching the L1 price. In such a situation, the pre-determined quantity shall be equally divided amongst all such MSME vendors who have matched the L1 price. In case the total tender value is not split able, 100% of the value will be given to MSE (within 15% band with non MSE vender) vender subject to matching with L1 price of non MSE vender.

#### 25. Compliance of GST

The vendor should compulsorily follow all the provisions of GST and in the event any default for fulfilling any provisions of the GST Act, Balmer Lawrie & Co. Ltd. would exercise the right for non-payment/withholding payment, / black listing the vendor

TDS Compliance :Central Government vide Notification No.50/2018 dated 13th September 2018, has made TDS provision applicable under GST Law on all payments affected by Public Sector Undertaking (PSU) w.e.f 1st October 2018.

**BALMER LAWRIE** being a PSU these provisions will be applicable for all the payments made by **BALMER** LAWRIE on or after 1st October 2018. TDS shall be deducted @ 2% of taxable value excluding GST.

TDS deducted from your payments will be deposited with GST authorities by 10th of the following month and TDS certificates will be issued subsequently.

Kindly note that this TDS under GST Act shall be deducted on both material as well as services. Further this TDS under GST Act is in addition to the TDS as applicable under Income Tax Act, 1961. Seal & Signature of the Bidder

# DECLARATION

Having examined the tender documents, we have understood the terms & conditions indicated in the Tender No: **BL/LI/TCW-HYD/19-20/30 DT 15/1/2021** and hereby confirm our acceptance of the same.

Place: Signature of Tenderer

Date: Name & Address

#### ANNEXURE – 1

# PARTICULARS OF THE TENDERER'S ORGANISATION

S. No	Description	Tenderers Details
1	Name of the Tenderer	
2	Address of the Registered Office	
3	Address of the branch / office quoting against the	
	Tender	
4.	Name, designation, mobile number, e-mail, Fax no. and any	
	other details of the Contact Person	
5	Year of commencement of business	
6	Whether Sole Trader/ Partnership / Private Limited	
	Co., or Public Limited Co. / LLP	
7	Registration No. (Under companies Act )	
8	Whether copy of Incorporation /Registration certificate	
	from ROC(Registrar of company) uploaded	
9	Income Tax PAN no.	
10	Whether copy of PAN enclosed	
11	Whether copy of latest Income Tax Return uploaded	
12	GST Registration. No.	
13	Whether copy of GST Registration certificate	
	Uploaded	
14	Complete Details of the Banker, Name, Address, IFSC Code,	
	Bank Code, Account No and Type of Account	
15	Whether registered under NSIC / MSME	
16	In case registered under NSIC / MSME, provide registration	
	number and copy of registration certificate.	

#### ANNEXURE -2

# **GENERAL TECHNICAL REQUIREMENTS**

# Size of the Pallet –

- 1. 1200mm x 1000mm x 150mm with a variation of +/-5mm
- 2. Load bearing capacity of minimum 1.00 MT.
- 3. Entry to the pallet shall be from both the sides, i.e. two way entry.

# **Quality of Woods**

- **1.** There should not be any tapping mark and center pith on the planks.
- 2. The pallets should be suitable for application under temperature of minus 25 degree centigrade.
- 3. The planks should be dried in seasoning kiln and moisture content should be less than 12%
- 4. The planks should be straight and flat and should not have any bend.
- 5. The dried planks should be surface planed in order to get good finish and smoothness.
- 6. Afterfabrication of the pallets the same should be again smooth ened in order to get final finish

# Price Bid

Part B – PRICE PART

The price bid shall be as per the following format and the bidders are requested to fill the rates and send as mentioned in the NIT.

Sr. No.	Particular	Quantity (Nos.)	Rate	No. of Days	Amount Per Annum	GST Rate	GST Amount	TOTAL AMOUNT
1	Wooden pallets to be used in a Temperature Controlled Warehouse (+ 2* C to -25*C). Rate to be quoted per pallet per day.	1500		365				
2	Per Pallet Transportation Charges (To be paid only for inward qty.)	1500		-				

#### Note:

Quantity given above is only indicative and company does not give any guarantee for same. The payment will be made as per actual no of pallets supplied in any month.

Bidder should also indicate the price for the following,

1	Maintenance Cost per pallet in Rs.(Rate Only)	
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## ANNEXURE – 2

# **Bid Security Declaration Form**

Date: \_\_\_\_\_\_ Tender No. : \_\_\_\_\_\_

To, Balmer Lawrie & Co.Ltd Plot no.1 Sector-7, Dronagiri Node, Navi Mumbai -400707

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period *of one year* from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We:

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the security deposit, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: \_\_\_\_\_

in the capacity of : \_\_\_\_\_

Name:\_\_\_\_\_

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_(insert date of signing)

Corporate Seal

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)