



बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

**SBU – Greases & Lubricants, P-43, Hide Road
Extension, Kolkata – 700088**
Phone: [033] 2450-0148: Fax: [033] 2439-2277
Email No.: panda.r@balmerlawrie.com.

Tender No.: GLK/TE20/174
Date: 17/11/2020
Due Date & Time: 30/11/2020 at 15.00 Hrs.]

TENDER ENQUIRY FOR PLANTATION OF SMALL FOXTEL PALM
WITHIN G&L-KOLKATA PLANT

The tendered item is not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item on GeM.

NOTICE INVITING TENDER

Bids are invited from enlisted bidders for Plantation of small Foxtel Palm as per the details given in Price Bid format within G&L– Kolkata Plant. The Tender Document along with terms and conditions are available from our website www.balmerlawrie.com.

Interested parties are advised to quote their rates following compliance of all Terms & Conditions, specification as per Price Bid (Annexure-A) as stipulated in this NIT.

The offer against Tender, complete in all respect should be submitted in a sealed uploaded by the due date. For clarification required if any, please contact the following official:

Ratikanta Panda
Deputy Manager (Human Resources)
Balmer Lawrie & Co. Ltd.
P-43, Hide Road Extn., Kolkata – 700 088.
E-mail : panda.r@balmerlawrie.com
Phone No. 033-24500148

- Note: 1) Bids of any tender may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.**
- 2) BL reserves the right to cancel the tender / offers without assigning any reason whatsoever.**

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis on company's website at balmerlawrie.com. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

1. LIST OF DOCUMENTS TO BE ATTACHED WITH THE TENDER

The photocopy of following document attested by concerned persons should be attached with the tender bid :

- a) GST Registration Details (in case party is non-Registered with GST Authorities a self declaration to that effect may be submitted).

2. FILLING OF TENDER DOCUMENTS

- a. The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
- b. The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
- c. Any terms and conditions given by the tenderer in their offers will not be binding on Balmer Lawrie.
- d. The sole proprietor or authorized representative shall sign all documents as required. When the person signing the documents is not the sole proprietor / authorized representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be produced.

3. SITE VISIT:

Parties are advised to check the job area physically before quoting the rates.

4. SCOPE OF WORK & RESPONSIBILITY

- i) Work covered in this tender document is detailed herein below in **ANNEXURE-A** (Price Bid). However, Contractor shall be responsible to complete the work in all respects and in doing so provide/supply all facilities which may not be covered below but

nevertheless are required to complete the work envisaged with the exception of only such items as have been specifically excluded from contractor's scope.

Provisions for Micro, Small Enterprises (MSE):

EMD exemption is not applicable since no EMD is sought for in this Tender.

This order is not splittable. Hence, MSE price preference is not applicable.

GENERAL TERMS AND CONDITIONS:

1. RATE:

The rates should be quoted as per Price Bid format only which shall be including all Taxes & duties, transportation (if any). However, GST will be extra at the prevailing rate.

2. PAYMENT:

Payment will be made within 15 [Fifteen days] from the date of submission of monthly bills after conducting the required services for preceding month.

3. ACCEPTANCE OF OFFERS

- A. Balmer Lawrie reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- B. Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and Balmer Lawrie at any stage.
- C. Balmer Lawrie also reserves the right to split the supply order between two or more agencies if necessary; such a step shall not form the basis for alteration of rates.
- D. Balmer Lawrie is not bound to accept the lowest rate for any tender. Balmer Lawrie also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of Balmer Lawrie in this connection will be final.
- E. Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents will be rejected.

4. ARBITRATION:

Any dispute or difference arising under this Contract shall be referred for adjudication at Kolkata to a Sole Arbitrator to be appointed by the Division Head, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the Arbitrator, if any, shall be shared equally by both the parties.

5. TENDER CANCELLATION

The tender may be cancelled due to any unforeseen/unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of Balmer Lawrie and Balmer Lawrie is not liable to provide any reason to the applicants for the same.

6. PROVISION OF GST

The vendor should compulsorily follow all the provision of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right of non-payment / withholding payment / black listing the vendor.

ANNEXURE -A

PRICE BID

		<u>A</u>	<u>B</u>	<u>C (A X B)</u>
Sl. No.	Description of work	Qty.	Unit Rate	Amount
(1)	Garden soil	1499 Sft		
(2)	Vemicompost	50 kg		
(3)	Manure + Pesticide	25 kg		
(4)	Carpet grass	749 Sft		
(5)	Foxtel Palm (6-7 ft.)	52 pcs		
(6)	Labour Charges	LS		
(7)	GST Amount (%)			
	Total Landed Cost			

Note: Price should be firm till completion of the job.

The selection of L1 bidder will be on the basis of lowest landed cost, in totality, quoted for the above.