



Balmer Lawrie & Co. Ltd.

(A government of India Enterprise)

P-43, Hide Road Extension, Kolkata-700 088.

(Unit-ARL, Kolkata)

Phone- (033) 2450 0181, Fax- (033) 2439 2277, E-mail : **Chattopaddhyay.s@balmerlawrie.com**

Limited Tender Enquiry

Tender No: GLK/TE20/096

Date: 25.09.2020

Due: 09.10.2020 up to 4.00 PM

The tendered item(s) is/are not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item(s) on GeM.

Sub: Repairing & Renovation of False Ceiling & LED Lamp Fitting of Ground Floor and First Floor of A R L being damaged in Amphan Cyclone at P-43, Hide Road Extn., Kolkata - 700 088.

Please send sealed bid offers are invited from the competent and experienced vendors in the field with technical and financial capabilities for the subject jobs as per following table of contents-

- 1.0.0 General Terms & Conditions
- 2.0.0 Health, Safety & Environment (HSE) terms & conditions
- 3.0.0 Procedure in participation of bid
- 4.0.0 Price Schedule
- 5.0.0 Disclaimer Clause

Your offer, complete in all respect furnishing details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,
For Balmer Lawrie & Co. Ltd.

Dr. Somnath Chattopaddhyay
Sr Mgr (R &D)

Encl.: As above



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1.1.0 All Vendors/Contractors are requested before filling up, the complete Tender Specification should be read properly. If the tenderer finds any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning, specification and interpretations, such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days in advance and prior to the date of filling/submission of the Tender. For clarification required, if any, please contact

Shri S Murali
Associate Vice President [R & D]
Balmer Lawrie & Co. Ltd.,
P-43, Hide Road Extension, Kolkata-700088,
E-mail- Murali.s@balmerlawrie.com
Phone No: 033-24500178

1.2.0 Tenderer may visit the site and get them thoroughly acquainted with the nature and requirements of the work, facilities for access of materials, mode of transport and storage and removal of unwanted material.

1.3.0 The bidder shall not be allowed to deviate from their scope of work as mentioned in the Price Bid of this tender and in such deviation case their offer shall be rejected. For example if a vendor quoted for all the item as per scope of work or price schedule except one item say painting, in that case their offer shall be rejected.

1.4.0. Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work, site conditions, General terms & conditions and all other factors, affecting the performance of the contract and the cost thereof.

1.5.0 The vendor is not allowed to give any “subcontract” without proper justification and approval of BL.

1.6.0 **Right of acceptance / Rejection:** Balmer Lawrie & Co. Ltd reserves the right to accept/reject any or all expressions of interest received in response to this advertisement without assigning any reasons, whatsoever. Balmer Lawrie & Co. Ltd also reserves the right to alter the eligibility criteria & specification for short-listing the vendors. Telex/Telegraphic/Fax offers shall not be accepted. The company will not accept any responsibility for any delay in receipt or non-receipt of bidding document sent by post.

1.7.0 **Job completion Period:** The expected completion period of entire should be **One Month** from the issue date of Purchase Order (PO) or LOI whichever is earlier. However, the early completion period for the job(s) would be preferred.

1.8.0 **Submission Bid:**

1.8.1 **Price bid must to be filled On-line only.**

Bidders are requested to kindly visit our website: <https://balmerlawrie.com> for the same. Bidder may submit the other requisite document as required in the tender. The offers must be in a sealed envelope, superscripting the envelope with tender no., date & due date, covering letter. Additionally, any



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bulky technical bid or **relevant data sheet** may also be submitted in hard bid .

- 1.9.0 **Selection & placement of offer:** A tenderer must have to quote for all the items/heads under this tender Balmer Lawrie & Co. Ltd. reserve the right to reject/accept all or any offer(s) without assigning any reason whatsoever. Purchase/work order will be placed on a single **qualified vendor**, whose total price of entire job **stands lowest**.
- 1.10.0 **Jurisdiction:** - All disputes are subject to Kolkata jurisdiction.
- 1.11.0 **Guarantee Period:** - Vendor shall guarantee against any and all defects in design, workmanship, materials and performance for a period of **twelve (12) months from the date of commissioning**. If any defects develop during the guarantee period, it shall be remedied promptly free of charge by the 'vendor' and all expenses for transportation of goods necessitated for such repairs or replacement shall be borne by the vendor.
- 1.12.0 **After Job:** - Bidder shall have to specify the contact details of local service person to provide after sales service facility incase required in future any repairing job.
- 1.13.0 **Liquidated damages:** -Vendor shall be liable to pay liquidated damages for the following:
- 1.13.1 Failure to complete the required supply/job as per PO and handing over to BL within the scheduled period. In such case, vendor shall be liable to pay liquidated damages @ 0.5% of job contract value per week or part thereof subject to a maximum of 5.0%.
- 1.14.0 If any damage is caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work, the loss shall be assessed by BL and vendor shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.15.0 **Job site, working days & hours:** - All work required to be carried at BL's site shall be done only during working days between 8:30 am. To 5:00 pm (timing may be relaxed if required). The job site will be provided by BL immediately from date of issue of LOI/PO to the successful vendor for the job.
- 1.16.0 **Offers & Enclosures:** The design, data and detailed drawing, submitted by the all the tenderer, along with their respective offer(s) will be non-returnable and shall be the property of BL, even in the case of unsuccessful bidders. However, BL shall maintain the confidentiality for the submitted documents.
- 1.17.0 **Tender for registered vendor only:** The Responses/offer from registered vendors alone will be accepted and that other interested vendors have to register with the unit (Greases & Lubricants, Kolkata) and subject to such registration being confirmed, they would be considered for the subsequent Tenders.
- 1.18.0 **Tender Response date & time:** Since the tendered job is of urgent nature, kindly response within the due date.



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1.19.0 **Payment terms:** 100 % of PO value within 30 days from date of submission of duly certified Bills.

1.20.0 **GST Clause - *The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor***

2.0.0 Health, Safety & Environment (HSE) terms & conditions:

2.1.0 Proper safety precautions and measures to be taken care of on the principle of “**Safety comes first**” during the entire contract period. The contractor shall be bound to bear any claim or compensation for the accidents, injury and death or any HSE issue arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.

2.2.0 Care shall be taken to provide and maintain the **safety measures and statutory safety rules** and act in force by contractor

2.3.0 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labor should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000mm high. **All scaffolding materials should be of MS tubular type.**

2.4.0 The safety belt should be of full body harness, with double lanyard and shock absorber.

2.5.0 The portable tools should be of fiber body, and double insulation.

2.6.0 Gas cylinders should have cylinder trolley for movement and flash back arrestors are must.

2.7.0 All lifting tools and tackles should have valid test certificate.

2.8.0 **Work permit:** It will be the responsibility of contractor or his representative to get following work permit from BL prior to commencements of job -

Hot work permit : For any welding and Gas cutting, grinding works inside the BL premises

Work at Height permit : if any job to be done above 6 ft height

Work at confined Space : if have to work inside the any tank or kettle & duct in the premises.

No person will be allowed to work in the premises without work permit & absence of site supervisor.

2.9.0 **Security & safety of Contractor's persons:** Contractor will have to make all necessary arrangements for security & safety of his persons and material at work place like providing

safety belts, shoes, helmets & other PPE as required, proper illumination of work place and necessary security arrangements, etc.

2.10.0 **Site safety:** During the execution of work/ attending the complaints at site it will be the



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responsibility of the contractor to arrange and provide necessary barricading/ color tapes/ caution boards for smooth execution of the same.

- 2.11.0 **Site cleaning after work:** The job site should be cleaned & maintained properly on completion of job. The contractor shall be responsible for removing all the unwanted material/debris/scarp regularly from the site on his risk and cost otherwise @ 1% per complaint shall be recovered from the bills.
- 2.12.1 **Contractor personnel at site:** A list of persons to be deployed by Contractor for the subject work mentioning their name, father's name, age, residential address shall be submitted to us. In case of any revision, the same shall be informed.
- 2.12.2 The Contractor shall be directly responsible for any/all disputes arising between him and his personnel and keep indemnified against all losses, damage and claims arising thereof.
- 2.12.3 Within the BL's premises, the contractor or Contractor's personnel shall not do any private work other than their normal duties.
- 2.12.4 Contractor shall be fully responsible for theft, burglary, fire or any mischievous deeds by his staff and any loss to BL shall be recovered from the Contractor.
- 2.12.5 Contractor shall provide all necessary tools and tackles, equipments, safety belt, wheel burrow, scaffolding, ladders, safety equipment etc. required to carry out job at his cost.
- 2.12.6 BL reserves the right to ask the Contractor to remove particular person(s) from site with immediate effect if his behavior/performance is not up to the mark and/or found indulging in unlawful activities; Contractor shall immediately comply with such instructions.
- 2.12.7 In the event of any accident occurring during work, which may result in any injury to a person, the responsibility of their medical treatment will fully rest with the tenderer/contractor and expenditure incurred hereon will be borne entirely by the tenderer/contractor.
- 2.13.0 **Compliance with labor/industrial laws:** The contractor is responsible for compliance of the points given below under this contract:
- 2.14.0 **HSE noncompliance penalties:** The Contractor shall adhere consistently to all provisions of HSE requirements. In case of non-compliance or continuous failure in implementation of any of HSE provisions; BLCL may impose stoppage of work without any Cost & Time implication to Owner and/or impose a suitable penalty for each non-compliance, up to a cumulative limit of three @ 3.0%, 6% and 10 % of Contract against the 1st, 2nd and 3rd non-compliance respectively during the contract period. This penalty shall be in addition to all other penalties specified elsewhere in the contract. More than 3 non-compliance within the contract period may lead to stoppage work, cancellation of vendor registration or blockage of vendor code for a certain period shall rest as per discretion of BLCL.



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3.1.0. Tender Cancellation

The tender may be cancelled due to any unforeseen / unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of BL and BL is not liable to provide any reason to the applicants for the same.

Offers received from related companies (definition of related companies as per Company Act of 1946 shall apply) shall be considered as one offer.

Thanking You

Yours faithfully,
For Balmer Lawrie & Co. Ltd.

Dr. Somnath Chattopaddhyay
Sr Mgr (R &D)

Encl.: As above

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4.0

Price Schedule

SN	Description	Unit	Qty.	Rate	Amount
1	Dismantling of False Ceiling and removing the same as per direction	Sft.	2400		
2	Suppling, Fitting, Fixing of Gypsum board 12.5 mm thick (India Gypsum , Saint Gobian or equivalent make) false ceiling with G.I framework as required , finished with jointing	Sft	1300		
3	Suppling , Fitting , Fixing of Armstrong make 15 mm thick Dune with micro look edge 600 x 600 mm tiles with Silhouette Section complete in all respect	Sft.	1000		
4	Supply and fixing of Aluminum Composes	Sft.	300		
5	Removing and refixing of light fittings including required wiring with 2x1.5 sq.mm + 1x1.5 sq.mm Cu wire in 20mm PVC conduit complete in all respect	nos.	40		
6	Removing laying and refixing of 50 mm thick glass wool fter changing of damaged PVC cover as required complete in all respect	Sft.	2000		
7	Supply and fixing of Light fittings recess type 28W LED (2'-0" x2'-0") - Philips make	nos.	25		
8	Supply and fixing of recess type 12-18W round LED Light Fittings	nos.	20		
9	To fill the hole of boundary area and ensure of movements of Rats should be stopped	1	L S		
10	To stop Rain Water from upper surface and ensure to fill the entire boundary Surface concreted so that no rainwater pouring inside the false ceiling.	1	L S		
11	To fill the hole of boundary area and ensure of movements of Rats should be stopped for the GROUND FLOOR and to clean the entire false ceiling and refitting.	1	L S		



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	Quoted Rate				
	GST %				
	Total				

The above quantities are indicative only, it may vary as per actual requirement. However, for Calculation of contract value, the tolerance will be considered up to $\pm 10\%$.

The Vendor must ensure that same design, color and looks is maintained in the damaged portion with overall uniformity with other region of undamaged portion of the False Ceiling Work as well as the building.

Note: Disposal of all rubbish generated during execution of this job will be under responsibilities of the contractor and must be done as per Established Environment & Legal requirements.

5.0 Disclaimer Clause:

The Company (Balmer Lawrie & Co. Ltd.) is not responsible for any failure of submission of bids in due date.