



**Balmer Lawrie & Co. Ltd.
Refinery & Oilfield Services
NOTICE INVITING TENDER**

Tender : **Supply of Aron make Hydraulic Control Valves for various tank cleaning units**
Tender No. : **ROFS/2K20/01/ENQ/13**
Date : **18/09/2020**
Due Date & Time : **25/09/2020, 16:00 Hrs**

M/S BALMER LAWRIE & CO. LTD. (BL) invites **ONLINE offers under Single Bid System** from reputed supplier for Supply of Hydraulic Control Valves as mentioned in Scope of Work.

1.0 SCOPE OF SUPPLY

Scope of the tender covers supply of ARON Make following directional control valves used for hydraulic system:

- i) Aron make DC Valve- Model No AD 3 P 01 E 20- 5 nos
- ii) Aron make DC Valve- Model No. AD 3 0 19 D Z 00 2- 5 nos

2.0 DELIVERY PERIOD

Time is the essence of the contract. The materials shall be dispatched within **12 weeks** from the date of LOI/Purchase Order.

3.0 ADDRESS FOR DELIVERY

All the valves shall be delivered to following address:
Sk Abu Jafor (Manager-BD), SBU: ROFS, Balmer Lawrie & Co. Ltd., 21 N S Road, Kolkata-1. However, the delivery address may get changed also as per company's requirement which will be intimated before dispatch.

4.0 VALIDITY OF OFFER

Tenderers shall keep their offer valid for a period of **60 (Sixty) days** from the due date of this tender. Validity may be extended, if so advised by BL.

5.0 TYPE OF BID

Single Bid comprising of techno-commercial and price under single envelope/cover. Bid with deviation will summarily be rejected. This is NO-SPLIT tender.

6.0 PROCEDURE OF EVALUATION

Placement of order will be decided based on overall L1 status of the bidder subject to acceptance of all other terms & conditions of this tender and without any deviation on technical specification.

7.0 FORCE MAJEURE

Any delay in or failure of the performance of either part hereto shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays failure of performance is caused by occurrences such as Acts of God or an enemy, expropriation or confiscation of facilities by Government authorities, acts of war, rebellion, sabotage or fires, floods, explosions, riots, or strikes. The Vendor shall keep records of the circumstances referred to above and bring these to the notice of the Engineer-In-Charge in writing immediately on such occurrences. The amount of time, if any, lost on any of these counts shall not be counted for the delivery period. On decision of BL/Owner arrived at after consultation with the Vendor, shall be final and binding. Such a determined period of time be extended by the Owner to enable the Vendor to deliver the items within such extended period of time.

If Vendor is prevented or delayed from the performing any of its obligations under this agreement by Force Majeure, then Vendor shall notify Owner the circumstances constituting the Force Majeure and the obligations performance of which is thereby delayed or prevented, within seven days of the occurrence of the event.

8.0 ARBITRATION

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Kolkata to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final & binding on the parties. The proceeding shall be conducted in English language and courts at Kolkata will have exclusive jurisdiction to settle any dispute arising out of this contract.

9.0 JURISDICTION

Notwithstanding anything contained in any other law, the courts in the city of Kolkata along shall have jurisdiction in respect of all or anything arising under this agreement and any award or awards made by the sole arbitrator

10.0 NON-CONFORMANCE

Tenders not conforming to the above mentioned requirements are liable to be rejected.

11.0 PAYMENT TERMS

100% of order value along with full taxes and duties shall be paid immediately after receipt of materials on COD (Cash on Delivery) basis.

12.0 TAXES & DUTIES

GST shall be mentioned separately as per price schedule. Any taxes and duties other than GST shall be included in the basic rate.

13.0 TENDER SUBMISSION

The bid shall comprise of following documents:

- i) Stamped and signed tender document along with filled up Bidder's information Sheet and price schedule.
- ii) Copy of PAN & GST registration certificate.

No hardcopy of bid is required to be submitted. The bid shall be submitted Online only.

In case of any clarification/confirmation, please contact Sk Abu Jafor, Manager, Mobile: 07893422855, (Phone 033 2222 5283)

Yours faithfully,
for, **BALMER LAWRIE & CO. LTD.**

(Amitava Bandyopadhyay)
Head (ROFS)



Balmer Lawrie & Co. Ltd.
Refinery & Oilfield Services

INSTRUCTIONS TO BIDDER REGARDING BID SUBMISSION

1.0 PROCEDURE FOR BID SUBMISSION

This is single Bid type tender comprising of Unpriced Part and Priced Part in single envelope/cover. The submission of offer can only be made through e-bidding as per following guidelines: :

1.1 BID SUBMISSION

The bidders shall submit their response through bid submission to the tender on e-Procurement platform at <https://balmerlawrie.eproc.in> by following the procedures given below. The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids on line. The bidders shall submit their offers comprising the Tender Document, duly filled up (wherever required), stamped and signed along with all pre-qualification documents. The bidders shall download the tender document, upload the same along with scanned copies of all the relevant certificates, documents etc., duly filled in, stamped and signed, in support of their eligibility criteria/NIT in the e-Procurement web site. **The tender document along with price bid file in pdf format shall be downloaded from the website, bidder to fill in their rates & amounts on hard copy, stamp, sign, scan and upload the same. Total Contract Price with GST shall be entered as 'Project Contract Total' while uploading price bid.**

1.1.1 Registration with e Procurement platform

For registration and online bid submission tenderer may contact the following officials at the HELP DESK of M/s C1 India on browsing to the website <https://balmerlawrie.eproc.in> as mentioned below: during business hours (10:00 a.m. to 06:30 p.m.) from Monday to Friday (Excluding holidays of the Company):

Dedicated email : blsupport[at]c1india[dot]com			
Dedicated Helpdesk for Balmer Lawrie			
<u>Contact Person</u>	<u>E-Mail ID</u>	<u>Tel. No.</u>	<u>Helpdesk Nos are open from</u>
1. Mr.Tirtha Das (Kolkata)	tirtha.das@c1india.com	+91-9163254290	MON - FRI
2. Mr. CH. Mani Sankar (Chennai)	chikkavarapu.manisankar@c1india.com	+91-6374241783	MON - SAT
3. Ms. Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	+91-22-66865608	MON - FRI

4. Helpdesk Support (Kolkata)	blsupport@c1india.com	+91- 8017272644	MON - SAT
Escalation Level 1			
Mr.Tuhin Ghosh	tuhin.ghosh@c1india.com	+91-8981165071	
Escalation Level 2			
Mr.Sandeep Bhandari	sandeep.bhandari@c1india.com	+91-8826814007	
Escalation Level 3			
Mr.Achal Garg	achal.garg@c1india.com		
In case, you are unable to get in touch with any of the Technical Support Associates, kindly drop a mail at blsupport@c1india.com mentioning your Name and Mobile No. One of our associates will get back shortly.			

1.1.2 Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt. Ltd.

1.1.3 Submission of Hard copies

All the documents shall be uploaded ONLINE. Submission of hardcopy documents is not required.

1.1.4 Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum/ Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the e-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

1.1.5 Bid Submission Acknowledgment

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgment is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness/authenticity.

1.1.6 Disclaimer Clause

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of Internet or other connectivity problems or reasons thereof.

Fax/e-mail offers shall not be accepted. The company will not accept any responsibility for any delay in receipt or non-receipt of bidding document sent by post. Offers not conforming to the above mentioned requirements are liable to be rejected.

Bidder's Information

Sl no.	Description	Details to be filled up by Bidder
1	Name1 (max. 35 char.)	
2	Name2 (max. 40 char.)	
3	Street/House No. (max. 50 char.)	
4	Street1 (max. 40 char.)	
5	Street2 (max. 40 char.)	
6	PIN Code (Postal Index No. e.g. "700001") (max. 6 char.)	
7	City/Place (e.g. "Kolkata" or "Dehradun") (max. 40 char.) or as the name of the city	
8	Country ("India" or "England" or as the name of country be)	
9	State (Name the state from where the office of Bidder operates)	
10	First Tel. No. (With STD Code): (e.g. 033- 22225280 or 022-66552814) (max. 30 char.)	
11	First Fax No. (with STD Code)	
12	Contact Person	
13	First Mobile No.	
14	E-mail Address) (max. 40 char.)	
15	PAN No. :	
16	GSTIN Registration No. :	
17	GSP Name (GST Suvidha Provider)	
18	Bank Name (max. 60 char.)	
19	Street (max. 35 char.)	
20	City (max. 35 char.)	
21	Branch (max. 40 char.)	
22	IFSC Code	
23	MICR Code	
24	Account No.	
25	Type of Account (Current, Savings, etc.)	

PRICE SCHEDULE

Sl. No	Item Description	Qty & Unit	Rate (Rs)	Amount (in figures) (Rs)	Amount (in words) (Rs)
	Supply of ARON Make following directional control valves used for hydraulic system:				
1	Aron make DC Valve- Model No AD 3 P 01 E 20	5 nos			
2	Aron make DC Valve- Model No. AD 3 0 19 D Z 00 2-	5 nos			
3	Subtotal (1+2)				
4	Packing & Forwarding				
5	Transit Insurance				
6	Subtotal with P&F and Transit Insurance (3+4+5)				
7	GST (bidder to specify %)				
8	Grand Total with GST (6+7)				

Note: 1) Transportation/courier charges will be reimbursed extra at actuals.

Name of the Bidder :

Signature :

Seal of the

Company :

Date :

Place :