



Balmer Lawrie & Co. Ltd.

(A Government of India Enterprise)

Notice inviting E-Tender

Limited Tender
for appointment of Vendor for providing inland transportation of Materials
by Surface mode on Door to Door delivery basis

Conducted at Balmer Lawrie e-Procurement Portal:
<https://balmerlawrie.eproc.in>

Tender No. BL/LS/DEL/TRANS/SEPT01/2020 dt.08.09.2020

Due on 10.09.2020 at 1800 hours

Online bids (Single bid) are invited from registered vendors for providing the services of inland transportation of material by Surface mode on Door to Door delivery basis from one zone to same/ another zone for **Contract Value (Estimated) of Rs 30 Lakh for a period of three months** and further extendable for another period of three months with mutual agreement followed by the following submissions mandatorily-

1. **Bids to be accepted from Registered Vendors only (Limited Tender).**
 2. **Price Bid need to be submitted online only**
 3. **EMD of Rs Rs.15,000/- (Rupees Fifteen Thousand Only) to be deposited online.**
 4. **Signed copy of undertaking as per Annexure III, copy of Pan No. and GST registration copy to be uploaded along with Price Bid.**
- Tenderer not meeting the tender terms & conditions or in-complete in any respect or with any addition, deletion or modification are liable to be summarily rejected without any further communication to the tenderer and decision of the company in this respect will be final & binding.
 - Tenderers are advised to download the notice inviting tender along with the other tender documents from the e-tendering portal <https://balmerlawrie.eproc.in>



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- The bidder have to register themselves with our service provider M/s C1 Indian Pvt. Ltd., prior to participating in the tender as per guidelines provided under “**Procedure for online Bid Submission**”
- The bidder has to keep track of any changes by viewing addendum/corrigendum issued by the tender inviting authority on time-to-time basis in the e-procurement platform. The company calling for tenders shall not be responsible for any claims/problems arising out of this.
- The queries/clarification and reply relating to the tender document and the terms & conditions will be submitted only at the e-mail ID vashisth.s@balmerlawrie.com/ lata.p@balmerlawrie.com till the closing time of bids.
- Please don't share signed copy of entire NIT, we have asked for signed copy of undertaking only.

General Terms & Conditions

1. The Bidders should deposit a sum of Rs.15,000/- (Rupees Fifteen Thousand Only) online as Earnest Money Deposit along with the Tender (Price bid). The EMD of the unsuccessful bidder will be refunded after finalization of the tender.

Vendors who are registered under MSME having UAM registration are exempted from submitting the EMD.

2. The successful bidder has to deposit Security Deposit of 5% of the contract value or as derived by the sanctioning authority (value to be mentioned at the time of contract finalization) by Demand Draft payable from any Nationalized / Scheduled Bank drawn in favor of Balmer Lawrie & Co. Ltd. payable at New Delhi.



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Scope of work

- a. The vendor will be obliged to transport the materials/ consignments from one zone to same/ another zone, tentative list of destinations based on zone is enclosed as Annexure II
- b. The vendor will be required to Transport the stores weighing more than 35kg and/or 1.5Mtr (in any dimension) but less than truck load by weight or volume.
- c. For the purpose of calculating the chargeable volumetric weight, rates will be applied on the actual weight or the volumetric weight whichever is greater.
 - i. Fractions of kgs will be charged to the next higher half kilogram
 - ii. 4750 cubic centimeters shall be equal to 1 kg.

Obligations and Attendant Requirement of the vendor shall be, but not limited to the following:-

- a. Collect, Receive, Handle, Transport, Store and Dispatch and deliver consignments all over India, as per (**Zone wise**).
- b. Pay all handling, toll taxes, State taxes, documentation, document handling charges, & other related third party charges and other disbursements pertaining to such consignments. Pay for insurance if asked in writing and claim back the same along with the invoice for successful transaction.
- c. Item has to be picked up by vendor within one working day from the date intimated in the requisition slip. The agency representative of the vendor will pick up the items from the premises of our customer anytime between 0800h to 1800h. Delay in picking up consignment will be counted towards calculating LD.
- d. Loading and Unloading of the consignment at the starting station and the destination will be undertaken by our customer. Advance intimation by the vendor to Consignee or their authorized representative is essential for arranging timely offloading of goods. Any deterioration/ damage to stores



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during transit due to improper lashing/covering would be sole responsibility of the vendor and he is liable to make good the loss, if any.

- e. The stores are considered to have been delivered only when these are **handed over to the consignee & clear receipt** is obtained.
- f. Vehicle in good condition should be utilized for transportation of the consignments and also age of the vehicle utilized should not be more than 8 years as on 01.08.2020.
- g. The Vendor shall ensure to maintain the safety/secretcy of the goods which have been transported during the course of rendering their services. They shall not inform or part with any information with regard to the content of the cargo, cargo movement and delivery pick-up address to any person under any circumstances and fulfill their duties diligently and trustfully.
- h. Be logistically and technically capable of conducting 24x7 operations, especially to handle critical consignments.
- i. **Provide on-line and real time tracking and tracing facilities to monitor the movement of consignments.**
- j. Submit consolidated bills and relevant documents in time bound manner.
- k. **Vendor or any other party shall not disclose the Contract or any precision, specification, plan, design, pattern, sample or information thereof to any third party.**

Liquidated Damages (LD)

In the event of the Vendor's failure to deliver consignments as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the Services. The Buyer may also impose LD of 1% of the freight value (before application of taxes) for every day of delay subject to a maximum of 20% of freight values in case consignment is delayed beyond stipulated transit time.



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Consignment Lost in Transit

When a consignment is lost in transit and not delivered to the site/receiver within the specified period of time, the responsibility for loss of such consignment would entirely lie on the transport carrier. The value of such loss to the company, shall be entirely payable by the transport carrier and shall recovered @ 110% of the landed cost for the material, irrespective whether the company has insured the consignment against such loss or not. It would be entirely at the company's discretion, whether to file a claim on Insurance Company for such loss or not. In other words carrier would be fully responsible to bear such loss.

Termination of Contract

The Company reserves the right to accept or reject any tender without assigning any reasons thereof. Bids of any bidder may be rejected a conflict of interest between the bidder and the Company is detected at any stage.

Negotiation

Balmer Lawrie reserves the right to negotiate with the Tenderer.

Delivery Time- TAT (TURN AROUND TIME) CHART

Delivery time will be based on the following chart, delay in TAT will result in LD charges

(NO. OF DAYS)					
ZONE	NORTH	EAST	CENTRAL	WEST	SOUTH
NORTH	5	8	7	6	9
EAST	8	5	8	9	9
CENTRAL	7	8	5	6	6
WEST	6	9	6	5	7
SOUTH	9	9	6	7	5



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Arbitration

All questions, disputes and differences arising under or in relation to this Enquiry /Agreement shall be referred to the sole arbitration of the C&MD of Balmer Lawrie & Co Ltd (Company). If such C&MD is unable or unwilling to act as the sole arbitrator, the matter shall be referred to the sole arbitration of some other officer of the company by such C&MD in his place, who is willing to act as such sole arbitrator. It is known to the parties herein that the arbitrator appointed hereunder is an employee of the company and may be shareholder of the company. The arbitrator to whom the matter is originally referred, whether the C&MD or officer, as the case may be, on his being transferred or vacating his office or being unable to act, for any reason, the C&MD, shall designate any other person to act as arbitrator in accordance with the terms of the enquiry/agreement and such person shall be entitled to proceed with the reference from the stage at which it was left by the predecessor. It is also the term of this Enquiry/Agreement that no person other than the C&MD or the person designated by the C&MD as aforesaid shall act as arbitrator. Agreement and provisions of the Arbitration & Conciliation Act, 1996, or any statutory modification or re-enactment thereof and the rules made there-under and for the time being in force shall apply to the arbitration proceedings under this clause.

Force Majeure Clause

Neither the company nor the vendor shall, in any way be held liable for non-performance either in whole or in part of this agreement or for any delay in the performance thereof in consequence of the following:

Declared Strike / Bandhs	- Revolution
Lockout	- Wars
Natural Calamities	- Acts of enemies of the site
Decrees of any Government or-Government Authority	- Riots
Any reason other than the above will not be considered as Force majeure condition	

As soon as the cause of Force Majeure has been removed the party whose liability to perform its obligation has been affected shall notify the other of such cessation and inform the other party through such notice the actual delay incurred in such affected activities. Any such event which is Force Majeure, wherever it occurs, provided that it prevents, affects or delays the parties in performing contractual obligation shall justify the affected parties claim of Force Majeure.



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Procedure for online bid submission

Interested parties are requested to visit our e-procurement portal <https://blamerlawrie.eproc.in> and submit their bids online.

For registration and online bid submission bidders may contact HELP DESK of C1 INDIA PVT LTD, Contact Details of C1 India is as follows.

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST (MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))			
Please email your issues before your call helpdesk. This will help us serving you better.			
Balmer Lawrie & Co Ltd. , 21, Netaji Subash Road, Kolkata - 700 001			
Dedicated email : blsupport[at]c1india[dot]com			
Dedicated Helpdesk for Balmer Lawrie			
<u>Contact Person</u>	<u>E-Mail ID</u>	<u>Tel. No.</u>	<u>Helpdesk Nos are open from</u>
1. Mr. TirthaDas (Kolkata)	tirtha.das@c1india.com	+91-9163254290	MON - FRI
2. Mr. CH. Mani Sankar (Chennai)	chikkavarapu.manisankar@c1india.com	+91-6374241783	MON - SAT
3. Ms. Ritu Patil (Mumbai)	ritu.patil@c1india.com	+91-124-4302000 (Ex-236)	MON - FRI
4. Helpdesk Support (Kolkata)	blsupport@c1india.com	+91-8017272644	SAT
Escalation Level 1			
Mr. Tuhin Ghosh	tuhin.ghosh@c1india.com	+91-8981165071	
Escalation Level 2			
Mr. Sandeep Bhandari	sandeep.bhandari@c1india.com	+91-8826814007	

Registered venders who do not have digital certificate would need to procure CLASS IIB or CLASS III (SIGNING and ENCRYPTION) from their own source from any Certifying Authority.



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Price Bid

The rates are to be quotes as per price bid format mentioned below with a validity of 90 days from the date of opening of price bid

Annexure "I"

Price Bid Format

BY SURFACE : +35kg and/or 1.5Mtr (in any dimension) for surface mode but less than full truck load.						
Rs. PER KG (Without GST)						
Zone	East	Central	West	South	North	Total
EAST						
CENTRAL						
WEST						
SOUTH						
NORTH						
SUM TOTAL (Without GST)						(A)

Note : Lowest sum total (A) shall be considered for L1 consideration.

Annexure "II"

Vendor Undertaking

We have studied the tender document carefully and have quoted our rates in accordance with the terms and conditions as laid down in the tender document. We also confirm to have accepted all terms and conditions mentioned herein.

Place:

Date:

(Signature of the tenderer with seal)



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Annexure "III"

TENTATIVE LIST OF ZONE WISE DESTINATIONS

All India geographical region covered under Indian state or union territory are part of this contract.

North	East	West	South	Central
Jammu & Kashmir	Jharkhand	Rajasthan	Goa	Maharashtra
Himachal Pradesh	Bihar	Gujrat	Karnataka	Madhya Pradesh
Uttrakhand	West Bengal	Daman & Diu (U/T)	Telangana	Chhattisgarh
Punjab	Assam	Darda & Nagar Haveli (U/T)	Andhra Pradesh	Odisha
Haryana	Arunachal Pradesh		Tamilnadu	
Uttar Pradesh	Mizoram		Kerala	
Delhi and NCR	Tripura		Puducherry	
Chandigarh (U/T)	Nagaland			
	Sikkim			
	Manipur			
	Meghalaya			