



बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)
www.balmerlawrie.com

Survey No. 201/1, Sayli, Silvassa -396230. Phone 9099084731-Ext-12
E-mail – srivastava.sk@balmerlawrie.com,

TENDER ENQUIRY

Tender No. GLS/TE20/018

Date: -18/08/2020

Due date:-28/08/2020 till 6.00 PM

Dear Sir/Madam,

Sub: Sealed offers (TWO part bids) in a single envelope are invited for the Supply of One Set of “Gearbox with accessories” at our Greases & Lubricants Division, Silvassa.

Balmer Lawrie & Co. Ltd. is a leading manufacturer of greases and lubricants in India. The Company intends to procure 1 set of “**Gearbox with accessories**” for open process kettle. Sealed offers [e-mail and fax offers are not acceptable] are invited from the competent and experienced dealer/distributor/supplier with sound infrastructure, technical and financial capabilities.

The registered bidders may go through the enclosed General Terms and Conditions" (**Annexure “A”**), Technical Specifications of “**Gearbox with accessories**”(Annexure “**B**”) and Price schedule (**Annexure “C”**). Your Un-Price Bid/Technical offer, complete in all respects should be submitted in separate envelop and Price Bid in separate sealed envelope clearly mentioning the tender reference no., price/technical bid on the envelop on or before the due date at the address given below.

**Balmer Lawrie & Co. Ltd.,
Grease & Lubricant Division,
Survey No. 201/1, Sayali-Rakholi Road
P.O.- Sayli , SILVASSA – 396230.**

Tender/offer of the Vendors who send the price bid along with technical bid or through email would be rejected directly.

Your offer, complete in all respect furnishing details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,

(S.K Srivastava)
Manager (Purchase)

Encl.: As above.

Declaration for GeM

“The tendered item is not available in GeM. Balmer Lawrie & Co. Ltd. have no objection in providing detailed information for making available the said item(s) on GeM.”



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Annexure-A

1.0 General Terms & Conditions:-

1.1 **General instruction:** - Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the tender is to be signed and stamped as a token of acceptance of the tender terms in toto.

1.2 **Submission of offer:** Bidder shall submit their sealed offer in TWO bids in a single envelope, superscripting the envelope with tender No., date & due date along with following enclosures-

[i] Covering letter along with both sealed envelope

[ii] Annexure - A (**General Terms & Conditions**)

[iii] Annexure - B (Tech. data sheet - duly filled in a separate sealed cover)

[iv] Annexure- C (Price schedule - duly filled in a separate sealed cover).

(i.e [i], [ii], [iii] in single sealed envelope and [iv] in separate sealed envelope)

1.3 **Acceptance of offer & placement of order:** BL reserves the right to reject/accept all or any offer(s). A tenderer must have to quote for all the items/heads provided in Annexure- C In case of offer, where price for all the items/head are not quoted, such offer may be rejected. Purchase/work order will be placed on single **technically & commercially qualified vendor**, whose total price **stands lowest. Price Bid of technically qualified bidder, would be opened.**

1.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.

1.5 **Completion period:** The period of subject supply to BL should be within **45 days** from the issue date of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion quoted by bidder may be preferred. The supply and installation commissioning job shall be carried out at our works at **Survey No. 201/1, Sayli, Silvassa - 396 230.**

1.6 **Liquidated damages:** In case of failure to complete the job within the scheduled period by the successful vendor, a pre-determined liquidated damages will be recovered from the pending invoices @ 0.5% per week subject to a maximum of 5.0% of the basic order value.

1.7 **EMD/SD:** NOT APPLICABLE.

1.8 **Price schedule:** The price shall be quoted as per specified format given in Annexure-C. The price should be quoted for all the items as per scope of work given in the same annexure.

1.9 **Payment terms:** - 95 % of PO value will be released within 30 days from the date of submission of certified Bill (by BL) along with all required documents, supply-challan etc., as running account payment and balance 5% (shall be released after successfully completion of guaranty period).



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- 1.9.1 **Performance Bank Guarantee (PBG):** - However, the vendor can get balance 5% payment on submission of Performance Bank Guarantee. PBG shall be furnished in specified format and shall be valid for the guarantee period.
- 1.10 **Guarantee Period:** - 12 (Twelve) months from the date of successful supply of item and commissioning as per PO. During this guarantee period the performance of the supplied item has to be in line with the expected/agreed quality as per tender/PO and if not then vendor has to replace/rectify the total supply at NO EXTRA COST TO BL and to the satisfaction of BL/tender.
- 1.11 **Validity of offer:** The offers shall remain valid for a period of 60 days from the date of the offer.
- 1.13 **Factory Rule:** Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 1.14 **Responsibility of the vendor:** The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.15 **GST Law :** The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor.
- 1.16 Vendor has to submit all the gate entry challans along with final bill for all the machine/materials which would be used in said job duly signed and stamped by our security personnel and certified by our representative on respective dates.
- 1.17 Submission of tender will be the conclusive evidence as to the fact the tenderer has fully satisfied themselves as to the nature of job and scope of 'supply, General terms and conditions and all other factors', affecting the performance of the contract and the cost thereof.
- 1.21 Items should be specified make, because this is a replacement of existing damage gearbox.
- 1.23 **TENDER CANCELLATION CLAUSE:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.



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Annexure-B

2.00 Technical Specification:-

2.01 Data Sheet for Required “Gearbox with accessories set complete in all respect:

TECHNICAL DATA SHEET FOR GEARBOX			
Particulars	BL specification		Vendor to confirm
Gearbox with accessories	Part Description:	GBS40-5/7.51A W/8BCF SE (BIG DOM) PTO PRO.	
	Make:	TATA Motors Ltd.	

Vendor's company:.....Offer No:.....Date:.....

Contact Person :

Contact Number :

Signature with official stamp:



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Annexure- C

Tender No. GLS/TE20/018 Date: -18/08/2020

Due date:-28/08/2020 till 6.00 PM

Price schedule

Vendor's company:.....Offer No:.....Date:.....

(Offers will be accepted only in the given/attached formats, incomplete offer/tender in any form and

3.0	Commercial terms	Qty.	UOM	HSN	Unit rate	Amount (Rs.)
3.1	Ex-work Price of “ Gearbox with Accessories ” complete in all respect as mentioned in technical specification Annexure-B. (The price should be including Supply, Installation & Commissioning).	1	Set			
3.a	Basic Price					
3.b	Packing & Forwarding charges if any.				@.....%	
3.c	Delivery charges, on door delivery basis at our G&L Silvassa plant. (Including Loading & Unloading)				LS	
3.d	Transit Insurance (to be taken by vendor-if any)				@.....%	
3.e	GST				@.....%	
3.f	Total Cost committed					

deviated from tender guidelines, terms & condition may cause to “rejection” of the same).

Contact Person :

Contact Number :

Signature with official stamp: