

PH: 044 – 2594 6543 / 6500	FAX: 044 – 2594 1156 / 2594 5006
Ref: BL/LC/MAN/LOCLTP/LT/202021/0003	Date: 05.05.2020
	Due Date: 18.05.2020

Response from approved vendors/contractors alone will be accepted and that other interested Vendors/contractors may seek to register with the unit and subject to such registration being confirmed, they would be considered for subsequent Tenders

To

**NOTICE INVITING TENDER
FOR TRANSPORTATION OF GOODS WITHIN CHENNAI IN**

Balmer Lawrie & Co. Ltd. **invites offers** from resourceful and reputed transporters, fulfilling the eligibility criteria, for transportation of goods within Chennai for a period of 3 months or **till completion of the total order value; whichever is later**, for SBU Leather Chemicals, Manali, Chennai-68.

1. Scope of Work:

The scope of work under this tender consists of transportation of goods within Chennai in trucks

Rate to be quoted for per trip as sought in **Annexure –A**. Contingency tolerance 10% applicable which will be the discretion of BL.

Quantity is indicative and interchange/swap of quantities within the order value including tolerance is applicable.

2. Prequalification requirement:

Party should have relevant **PAN**

THE OFFER WILL BE REJECTED IN THE ABSENCE OF PAN WHICH IS MANDATORY.

Only those bidders who meet the above Pre-qualification criteria will be qualified for considering the price quoted by them.

3. Taxes & Duties:

All taxes, duties, levies etc are extra as applicable and shall be paid by BL as per RCM rules. Provide only basic rates in **Annexure-A**

Present tax structure:

Presently CGST@2.5%+SGST@2.5% or IGST@5% or as applicable.

If the tenderer do not opt for RCM basis, please indicate SAC code and GST rate.

4. Non Conformance:

The tenders not conforming to the above mentioned requirements stated under Cl:2 are liable to be rejected.

5. Validity of offer:

Tenderers shall keep their offer valid for a period of **30 days** from the due date for submission of tender.

6. Visit to our factory

The tenderer, at the tenderer's own cost/responsibility is advised to visit our factory between 9.30 am to 4.30 pm on all working days and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering into a contract, for transportation of goods within Chennai.

(Contact Persons: SBU LC Mr. G Gurushankar – 044-25946565/ Mr. Arun A- 044-25946542)

7. Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in our website www.balmerlawrie.com. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

8. GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

It may be noted that the terms not mentioned in the offer shall be considered as per our tender terms and conditions only.

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to the Company will be considered applicable at the time of any dispute

It shall be understood that every endeavor has been made to avoid error which may materially affect the basis of the tender and the successful bidder will take upon himself to provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

Offers from New Vendors will be considered for vendor development only; Not for finalization of contract against this tender.

9. CONFLICT OF INTEREST CLAUSE:

The bids of any tenderers may be rejected if a conflict of interest between the bidder and the Company is detected at any stage

Signature of the Tenderer:

Date:

Seal:

10. EVALUATION OF BIDS:

The price given in Annexure-A shall be used for grading the bidders. Prices quoted by tenderers who fulfil the pre-qualification criteria alone will be considered for evaluation. Evaluation of the price bids of qualified bidders will be done and overall lowest landed rate (Net of GST, as applicable) shall be taken as L1 price and next lowest as L2 price and so on. The order will be awarded to overall L1 quoted bidder.

11. AWARD OF CONTRACT

The contract will be awarded based on the overall lowest quoted (L1) tenderer of total value of contract based on the estimates provided in **Annexure-A**.

If required, the Company would carry out negotiation with the tenderers and it would be in the interest of the tenderers to give their most competitive rates.

12. Tender Document Submission

Your offer shall comprise the following:

- **Annexure-1** duly filled in, signed with seal
- **Annexure-A** duly filled in, signed with seal
- Relevant **copy of PAN** as per prequalification requirement
- **Tender Document** duly signed with seal in all the pages

Your offer for tender comprising all the above documents shall be kept in a sealed envelope superscribed as 'Offer for Transportation of goods within Chennai ' should reach the undersigned at our Manali works at the following address on or before 18.05.2020

Senior Manager [COMMERCIAL]
BALMER LAWRIE & CO. LTD.
SBU Leather Chemicals
32, Sathangadu Village, Manali,
Chennai – 600068.

Phone : 044 – 25946543 / 25946500
Fax : 044 – 25941156
email : a.arun@balmerlawrie.com

for BALMER LAWRIE & CO LTD

**T.INDHIRA
SR.MANAGER (COMMERCIAL)**

**Encl: Annexure-1 (Contractor Details)
Annexure-2 (Terms and Conditions)
Annexure-A (Schedule of quantities- for transportation through tanker)**

Signature of the Tenderer:

Date:

Seal:

CHECK LIST AND CONTRACTOR'S DETAILS

:

(1) Prequalification Requirements :

PAN No. : PAN card copy

(2) Others:

Name of the Company/Firm :

Address of the Company :

Name of contact person :

Phone no. & Fax No :

email ID, if any :

DECLARATION

I / We have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Company against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I /We hereby declare that, I/We have not been blacklisted / debarred/ Suspended /demoted in any PSU or any Govt department in Tamil Nadu or in any State due to any reasons.

Signature of Tenderer:

Date:

Seal:

Signature of the Tenderer:

Date:

Seal:

Vendor is requested to provide all the data in the table below, as applicable:

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME*/ SSI* / trader / others (specify it)
12.	If MSME registered, under category SC/ST?	
13.	Contact Person	
14.	Inco terms	
15.	Taxes applicable	
16.	PAN no*	
17.	State code (as per GST)	
18.	GSTIN Registration number*	
19.	Proof of GSTIN Registration number per state (From GSTN website)*	
20.	Vendor's GSP name (GST Suvidha Provider's)	

*** - relevant registration/certificate copies shall be submitted.**

Signature of Tenderer:

Date:

Seal:

Signature of the Tenderer:

Date:

Seal:

Sl.No.	Description	Unit	Qty#	Value
(A)	Collection of Diesel:	trip	1	
	Transportation of empty barrels from BL to petrol bunk within Manali, and collection & transportation of diesel back to BL			
	(upto 3 KL per trip)			
(B)	Collection of Wax from IOC ,Madhavaram	MT	400	
	Full truck load capacity which depends on the truck capacity that is placed			
(C)	From transporters godown / parties located Within 15 km from Manali and vice versa			
	a) upto 3MT per trip	trip	1	
	b) For more than 3MT and less than 5MT per trip	trip	1	
	c) For more than 5MT	MT	50	
(D)	From transporters godown / parties located in the range of >15 km- 25 km from Manali and vice versa			
	a) upto 3MT per trip	trip	1	
	b) For more than 3MT and less than 5MT per trip	trip	1	
	c) For more than 5MT	MT	10	
(E)	From transporters godown / parties located in the range >25 km – 50km from Manali and vice versa			
	a) upto 3MT per trip	trip	1	
	b) For more than 3MT and less than 5MT	trip	1	
	c) For more than 5MT	MT	10	

Signature of the Tenderer:

Date:

Seal:

Sl.No.	Description	Unit	Qty#	Value
(F)	From transporters godown / parties located			
	in the range >50 km –100km from Manali and vice versa			
	a) upto 3MT per trip	trip	1	
	b) For more than 3MT and less than 5MT	trip	1	
	c) For more than 5MT	MT	10	

TOTAL VALUE

Price escalation as per TCR:

The price will be increased /decreased in case of diesel price revision of min Rs.2.00 per lit: from the price prevailing at the time of finalising the contract.

20% fuel factor x originally contracted rate x Difference in diesel price
(price prevailing before increase or decrease)

AGREED FOR CHARGING GST AS PER RCM RULES. YES or NO

IF NO PLEASE INDICATE THE FOLLOWING:

SAC CODE :

GST RATE THAT WILL BE CHARGEED :

The rates quoted above are inclusive of loading charges at the point of collection .

Unloading charges at the point of delivery at BL premises will be borne by BL.

NO halting charges , if any will be paid if the trucks are reported after 4.30 pm. However the trucks will be released next day in the forenoon itself.

COMPANY SEAL AND SIGNATURE

Signature of the Tenderer:

Date:

Seal: