

LIMITED TENDER 1070LE0236 Dated 20.03.2020

**Please note “Response from Registered Vendors alone will be accepted” for participation in this Limited Tender.**

**In case your firm is already Registered & Approved Vendor of Industrial Packaging (or) other units of M/s. Balmer Lawrie & Co. Ltd., elsewhere in India, the details of the same to be provided prior to participating in this tender.**

**Other vendors may contact the undersigned for registering with the unit which is subject to confirmation by our company. Only after confirmation of their registration, they would be considered for participation in the subsequent tenders. “**

Dear Sir,

Sealed offers are invited for **Re-Galvanizing of Bungs & Locking rings of various sizes** in our barrel plant, Industrial Packaging, Manali, Chennai – 600 068 as per enclosed **Terms and conditions, General obligations regarding workmen engaged by the successful bidder for working inside the factory / office premises and Bid Form.**

In case of clarification, the bidders may contact **Mr S. Kannappan, Manager (Mfg) / Mr. Ilamurugu, Asst. Manager (Stores) Tel – 044-2594 6652** during office hours between **10.00AM and 4.00PM.**

Completed tender form by the bidders in all respect duly sealed and super scribed as **“Tender for Re-Galvanizing of Bungs & Locking rings”** should reach

**Asst. Manager (Purchase)**  
M/s. Balmer Lawrie & Co. Ltd.,  
(A Govt. Of India Enterprise)  
Industrial Packaging, No.32, Sathangadu Village,  
Manali, Chennai 600 068, Tamilnadu.

The bidders shall send their bids either by **courier / post** (or) **dropped in the Tender Box kept at the above address.**

The **last date for submission of bid** for the above tender is at **3.00 pm on 31.03.2020**

Details of the tender are also available in our company's website **www.balmerlawrie.com.**

Thanking you

Yours faithfully  
for Balmer Lawrie & Co. Ltd.

(RAMESH. S)  
Asst. Manager (Purchase)  
☎ -044-2594 6651 ✉ - sambath.r@balmerlawrie.com

**Balmer Lawrie & Co. Ltd. GSTN-3AABC0984E1Z2**

## TERMS AND CONDITION

1. The term “**Company (or) BLCL**” wherever mentioned in the tender document refers to “**BALMER LAWRIE & CO. LTD.**”
2. The term “**bidder**” means the firm or company with whom the order is placed and shall be deemed to include the bidder, successors, representatives, heirs, executors and administrators duly approved by the company.
3. Period of Contract: **From Apr'2020 to Sept'2020.** However, company on mutual agreement with the successful bidder shall **extend the contract period till exhausting the balance order quantity at the same terms and conditions**
4. Period of Supply: **Within 7 days** from the date of collection of material from BL stores.
5. Quantity mentioned indicative and is subject to change depending upon market conditions.
6. The offer shall be submitted in our enquiry format only and any Conditional offers will not be accepted.
7. The rate quoted by the successful bidder to be kept valid throughout the contract period. No increase in rate will be considered. Except for change in statutory levies imposed by Union / State Govt./ Local authorities.
8. The offer must be kept valid for a minimum period of **60 Days from** the date of opening the Offer.
9. Payment Terms: **30 Days** from the date of submission of bills. All bills should be submitted on fortnightly basis either in the first week or third week of every month.
10. **SECURITY DEPOSIT [SD]:** On award of contract The successful bidder will be has to submit SD for Rs.5,000/- (Rupees Five Thousand only) on by Demand Draft form any Nationalized / Scheduled Bank within 15days from the date of receipt of intimation from the company.
  - The SD shall bear no interest and shall be refunded only on expiry of contract period by Cheque/NEFT.
  - All sums of compensation [or] other sums of money payable by the successful bidder may be deducted from the SD.
  - SD is liable to forfeiture in the event of –
    - i. Withdrawal of order during validity period of the contract.
    - ii. If the service of the successful bidder is found to be unsatisfactory and fails to adhere to our tender terms and conditions, the SD will be forfeited.
    - iii. Any unilateral revision made by the successful bidder during the validity period of the contract.
11. The bids of any bidder may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.
12. Late tenders / delayed tenders including postal delay and those not conforming to the prescribed terms and conditions will not be considered at all.
13. The company would not carry out any negotiations except with such bidders who is / are the lowest quoted bidders originally. As such it would be in the interest of the bidders to quote the lowest possible rate.
14. **Penalty clause:-** Any failure on the part of the successful bidder in executing the contract as per tender terms will be viewed seriously. Further, the company reserves the right to engage any other contractor at the then prevailing rates and the additional cost if any incurred in this process will be recovered from the successful bidder. Also the successful bidder may be debarred from participating in future tenders of the company.
15. **Arbitration:-** Any dispute or difference whatsoever arising between the parties out of or relating to the construction, interpretation, application, meaning, scope operation or effect of this contract or the validity of the breach thereof, shall be settled by arbitration in accordance with the Rules of Arbitration of the “**SCOPE Forum of Conciliation and Arbitration**” and the award made in pursuance thereof shall be binding on the parties. The award of the Arbitrator so appointed shall be final and conclusive and binding on all parties to the agreement subject to the Provisions of the Indian Arbitration Act 1940 and the rules there under and any statutory modifications or re-enactments thereof deemed to apply to the Arbitration proceeding under this clause.
16. **Safety:** Our division is under certification for EMS:14001 / OHSAS System and hence the bidders are required to ensure that all their workmen are adhering to the safety norms as prescribed in Environment Management System –EMS.

**BID FORM**

**1070LE0236 Dated 20.03.2020 due on 31.03.2020**

Job Description	Estimated Quantity in Nos (A)	Unit Rate Rs. per Nos (B)	*Total Amount Rs. (A x B)
Rust removal / Cleaning and Re-Galvanization of 2' Bungs	20,000		
Rust removal / Cleaning and Re-Galvanization of ¾" Bungs	20,000		
Rust removal / Cleaning and Re-Galvanization of 16G, 18G & 20G Locking rings of Lever type	2000		
Rust removal / Cleaning and Re-Galvanization of 16G, 18G & 20G Locking rings of Nut & Bolt type	2000		
<b>Goods &amp; Service Tax</b>		%	
<b>Total Cumulative Value. Rs.</b>			

1. Award of Contract: -
  - a. The lowest bid shall be arrived on basis of **\*Total Cumulative Value and 100% Contract will be awarded to the lowest quoted [L1] bidder.**
2. The company on mutual agreement with the successful bidder shall extend the contract period till exhausting the balance order quantity at the same terms and conditions.
3. In case of exigency, the company as per tender terms shall interchange/swap quantity between each items within the contractual value.
4. Scope of Work:
  - a. The Successful Bidder has to collect the material from our end, thorough cleaning of Rusted Bungs & Locking rings of various sizes through suitable chemicals & methods and do Zinc plating Re-Galvanizing of about 8 to 10 Microns and deliver the same to our works.
  - b. Transportation for collection and delivery would be scope of Successful bidder. The above charges should be inclusive of Transportation charges.
  - c. The successful bidder should ensure safe handling of our materials. Any damages or thefts to the materials should be sole responsible of Successful bidders.
  - d. It is responsibility of the successful bidder to ensure the quantity mentioned in the DC should match with Physical quantities handed over to them before leaving from our factory. Any issues/disputes like shortage of materials in counts is not accepted at later stage after leaving from our factory.
  - e. All the incoming materials after Re-Galvanizing would be inspected by our QC department as per above scope of works. Deviation of incoming materials from the above scope of works is liable to reject. It is responsibility of the Successful bidder to do 2<sup>nd</sup> time Re-Galvanizing at free of Cost including to & fro transportation.
  - f. In case of any damages, thefts and shortage of materials proportionate amount will be deducted in the successful bidder consecutive bills.
5. The above mentioned nature of job is only broad guidelines. However the bidders are requested to visit the plant on any working day to understand the scope of job.

P.F. Registration No.		Telephone Nos.	
E.S.I. Registration No.		E-Mail ID	
PAN( Personal Account No.)		Contact Person	

**We have quoted our rate after studying carefully all the Tender Details, Terms and Conditions and General Obligations for engagement of workmen in your company premises and we confirm to have accepted the same.**

**Signature of the successful bidder with Seal & Date**