



# Balmer Lawrie & Co. Ltd

(A Government of India Enterprise)

LOGISTICS SERVICES DIVISION

SNNRA 17, Sivada Tower

Pettah, Trivandrum -695024

PHONE: 0471-2463713, 2463477, MOBILE No. 9895013054

REF NO: **BL/TRV/ENQ/UPS/1920/001**

Date : 20.03.2020

Due on : 25.03.2020

## NOTICE INVITING TENDER FOR SUPPLY AND INSTALLATION OF 3 KVA UPS

### Scope of work

Balmer Lawrie & Co Ltd. is a Government of India Enterprise under the Administrative control of the Ministry of Petroleum & Natural Gas. We intend to award a contract for supply and installation of 3 KVA UPS for our branch office at **TRIVANDRUM, Kerala** as per specifications given in the tender.

### Taxes & Duties

Taxes/duties as applicable should be specified clearly in the rate quoted by the tenderer.

### Pre-qualification requirement

1. The agency should supply the tendered items strictly as per specification mentioned in the tender.
2. Possession of PAN.
3. Possession of GST Registration
5. The party has to quote for all the items
6. Copy of dealership certificate, if applicable

The agency who quote overall L1 rate shall be awarded the contract.

## **OUR REQUIREMENT / SCOPE OF WORK / SPECIFICATION**

We have requirement of 3 KVA UPS and the specification is given in Annexure-1

Offer should be on door delivery basis as per format given in Annexure-1. **Terms like 'extra' or 'at actual' will lead to rejection of offer.**

### **Validity of offer**

Tenderers shall keep their offer valid for acceptance for a period of 60 days from the due date of submission of tender

The due date for submission of offer on or before **25.03.2020 BY 5 PM**

The tender details are also available at our Company's website [www.balmerlawrie.com](http://www.balmerlawrie.com)

### **Payment terms**

Our standard payment terms is 7 working days from the date of installation and submission of invoice along with relevant documents and warranty certificate.

## **TENDER DOCUMENT SUBMISSION**

Your offline document (excluding price bid) shall comprise the following:-

- A covering note in your letter pad
- Chapter-I & II duly filled in, signed with seal
- Relevant copies of certificates/registration etc as per prequalification requirement.

Your tender comprising all the above documents shall be kept in a sealed envelope superscribed as “Quotation for Supply of 3KVAUPS” and should reach the undersigned at the following address on or before 25<sup>th</sup> March 2020 by 5 PM.

## **Balmer Lawrie & Co. Ltd**

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For Balmer Lawrie & Co. Ltd,

Arpan Choudhury  
Sr. BranchManager (Logistics)



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Website: [balmerlawrie.com](http://balmerlawrie.com)

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There shall not be any case or charge under investigation/enquiry/trial against the bidder, nor convicted in a court of law nor suspended / black listed by any organisation on any grounds.

Balmer Lawrie reserve the right to use in-house information for assessment of capability of bidders. The decision of Balmer Lawrie regarding tender shall be final and conclusive.

If the performance of the bidder is/has been found to be unsatisfactory for any reasons whatsoever, in any organisation including Balmer Lawrie, then Balmer Lawrie reserves the right to reject the bids submitted by such bidders.

Bidders shall ensure submission of complete information/documents at the first instance itself. Balmer Lawrie reserves the right to complete the evaluation based on the details furnished by the agencies without seeking any subsequent additional information. Bids not in compliance with tender conditions or with incomplete information/documents are liable for rejection.

- 1) The Company has the right to reject all or any offer without assigning any reason whatsoever. All decisions of the company in these regards shall be final.
- 2) The Agency shall provide quality service, in the event of any deterioration in the quality of service, about which the company will be the sole judge, the company reserves the right to cancel the order immediately.
- 3) The Agency shall be fully responsible for the successful completion of the supply as per the terms contained herein. Any contravention of the conditions will lead to cancellation of the order. The Agency shall be responsible for the consequences arising out of such termination.
- 4) Any sub-contract or subletting to a sub-Agency [s] by the successful Agency shall not be permitted.
- 5) The last date for submission of tender is **25<sup>th</sup> March ,2020 by 5.00 PM**

The above terms and conditions duly signed by the bidder will form part of the offer and as acceptance of the contract and therefore inalienable for the contract.

The bidder shall sign the terms and conditions and should enclose the same with the offer as token of acceptance of the terms and conditions and they shall form part of offer and acceptance of the contract and therefore inalienable from the contract.

Bids of those bidders which are meeting the above qualifying requirements shall be taken up for detailed evaluation

**ARBITRATION**

Any dispute or difference under this Contract shall be referred for adjudication at Kolkata to a sole arbitrator to be appointed by the Chairman Managing Director of Balmer Lawrie & Co. Ltd and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the arbitration proceedings. The fees of the arbitrator if any shall be paid equally by both the parties.

Canvassing in any form by the agency himself or by any other agency on their behalf may lead to disqualification of their bid. Clarification if any can be obtained from Mr.K.Muraleedharan – Branch Manager

Date

Name and signature of the tenderer

(With company seal)., Mob No



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REF NO: **BL/TRV/ENQ/UPS/1920/001**

Date : 20.03.2020

## TENDER NO. FOR SUPPLY AND INSTALLATION OF 3 KVA UPS

### CHAPTER - II - UNPRICED BID

Name of the party :

Address in full for communication :

Contact person name & mobile no :

Telephoneno. :

e-mail address :

Mobile no. :

PAN No.

GST Registration No

Bidder to note that non-submission of relevant supporting documents will lead to rejection of their bid. It shall be ensured that all relevant supporting documents are to be submitted along with their bid in the first instance itself.

Date

Signature of the tenderer  
(with official seal)

## Annexure - A

1. Below Items are available at our office for BUY BACK in as is where is condition , The Bidders are requested to visit the Office for inspection of the specified items listed below before submission of quote and the bidders are required to confirm on the below whether they agree to buy as YES/ NO.
2. Bidders who is agreeing for buy back only will be considered for bid evaluation

<b>Buy back Material</b>				
SL NO	PRODUCT DESCRIPTION	UNIT	QTY	Agreed to for Buy back (Yes / No)
1	3 KVA Static Converter UPS	NO	1	
2	Tubular battery XL Invader ( 12 V X 130 AH )	NO	8	

**Note :**

**SPECIFICATION :3 KVA Online UPS with 2 Hours Backup**

SI No	Description	Minium Requirement	Vendor Compliance (YES/NO)
1	MAKE & MODEL	Branded	
2	CAPACITY	3 KVA UPS	
3	LOAD POWER FACTOR	0.8 LAG TO UNITY	
4	TECHNOLOGY	SINGLE CONVERSION – PWM	
5	INVERTER SWITCHING DEVICE	IGBT/MOSFET – (for more than 72 DC volt IGBT preferred)	
6	BYPASS TYPE	INTERNAL BYPASS , SELF-POWERED	
7	INPUT VOLTAGE	230 V AC, Single face , 3 Wire	
8	INPUT FREQUENCY RANGE	45 TO 55 Hz	
9	OUTPUT VOLTAGE	230 VAC SINGLE FACE +/- 1%	
10	OUTPUT FREQUENCY	50 Hz+/- 1%	
11	BACKUP TIME	Min of 2 Hours	
12	BATTERY	Exide – FLOODED (SELECTABLE)	
13	OUTPUT OVER VOLTAGE PROTECTION	Min. 245 V AC	
14	Battery CAPACITY	Min 8890 VAH	
15	CREST FACTOR	3 ; 1	
16	WAVE FORM	SINE WAVE	
17	TRANSIENT RESPONSE	< 40 m sec	
18	TOTAL HARMONIC DISTORTION	LESS THAN 3%	
19	OVER LOAD CAPACITY	125% OF RATED LOAD FOR 60 SEC	
20	TRANSFER TIME ( Bypass to Inverter )	< 4 m sec	
21	TRANSFER TIME ( On power failure )	0 m sec	
22	PROTECTION	DEGREE OF PROTECTION IP 20	
		OVER LOAD / battery low	
		OUTPUT SHORT CIRCUIT	
		OVER TEMPERATURE	
		INPUT LOW /HIGH CUT OFF	
23	Isolation Transformer	Required- Built in	
24	LED / LCD DISPLAY	OUTPUT OVER VOLTAGE/OUTPUT LOW	
		OUTPUT FREQUENCY / current	
		INVERTER / OVER TRMPERATURE	
		BATTERY ( DC )VOLTAGE	
25	ALARMS	MAIN SUPPLY FAILURE	
26	NOISE LEVEL ( WITHIN 1 METER )	OVER LOAD SYSTEM / BATTERY LOW	
27	ENVIRONMENT	<50 DB	
		TEMPERATURE < 45 DEG C	
28	PHYSICAL SIZE ( UPS ) & BATTERY BANK Total space occupation	HUMIDITY 0-90% ( NON CONDENSING)	
		L x W x H in mm	
29	WEIGHT ( UPS )	pl mention	
30	Certification for UPS	pl mention	
31	Manual bypass	ISO9001: 14000 certificate	
32	Warranty : UPS	Branded -120 amps	vii
33	Warranty : Batteries	24 Months	
		48 Months	



**Note :**

1. Bidder should Mention Tick Yes/No in the column specified on specification given above no columns to be left blank.
2. If there is any deviation in specification from the above, bidders are requested to give your specification separately with justification for deviation.

**ANNEXURE – 2 PRICE BID**

REF NO: **BL/TRV/ENQ/UPS/1920/001**

Date : 20.03.2020

**TENDER NO. FOR SUPPLY AND INSTALLATION OF 3 KVA UPS**

**Due Date - 25.03.2020 at 5.00 P.M**

SNo.	Description of Item	Estimated Qty.	Price in Rs. Without GST	Price in Rs. With GST
A	Supply & Commissioning of 03 KVA UPS as specified in Scope of Work	One SET		
B	Buyback price of Old UPS 3 KVA along with batteries Available in office (List of items attached in Annexure- 1)	Rs.		
	<b>*Total Net Delivered Cost to be Considered for Bid position ( A –B)</b>	Rs.		

1. The Total Net Delivered Cost \* arrived above shall include Transit Insurance & Freight on F.O.R. delivered at Balmer Lawrie, at Logistics Office at Pettah, Trivandrum -695 024. on "DOOR DELIVERY" basis.
2. All the components of the UPS shall be provided in a single panel and as per ISI standards.
3. The successful bidder shall be responsible for Design, supply and commissioning of the UPS system.
4. The successful bidder shall provide the wiring kit which includes cables/wires required for connection between the UPS and batteries and also for connecting all the batteries etc.
5. The UPS shall be designed to support for any future plan for addition of more batteries.
- 6.. Delivery Period: within 03 weeks from the date of receipt of Purchase Order.
7. AWARD OF CONTRACT:
  - a. The Lowest [ L1 ] bid status would be arrived on the basis of \* Total Net Delivered Cost as shown above
  - b. 100% Contract will be awarded to the L1 bidder.

**AMC Contract after Warranty Period**

Sl.No.	Particulars	Rate Per Annum	GST in %
01	AMC Contract for the supplied UPS after warranty period		

**Note : Above AMC rates are for records for awarding contract to the selected bidder.**

GSTIN NO: \_\_\_\_\_ PAN (Personal Account No.): \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Email ID: \_\_\_\_\_

We have quoted our price after studying carefully all the details mentioned in the Tender, Terms & Conditions and we confirm to have accepted the same.

**Signature of the bidder with Seal & Date**