

Balmer Lawrie & Co. Ltd.
SBU : Greases & Lubricants, Kolkata
P-43, Hide Road extension
Kolkata – 700 088

e-Tender Enquiry

Tender No. : GLK/TE19/345

Date : 26.02.2020

Due Date : 04.03.2020 15:00 hours IST

Please arrange to submit on line offer for 22 MT Naphthenic Base Oil 22 of following specifications:

Specification of Naphthenic Base Oil 22

Sl No.	Physical Property	Test Method	Specification
1	Appearance	Visual	Clear and bright
2	Colour	ASTM D1500	1.0 max.
3	Specific Gravity @ 29.5°C	ASTM D 1298	To report
4	K. Viscosity @ 40°C	ASTM D 445	20 -25
5	K. Viscosity @ 100°C	ASTM D 445	To report
6	Viscosity Index	ASTM D 2270	45 max
7	Pour Point, °C	ASTM D 97	(-) 33 max
8	Flash Point, COC, °C	ASTM D 92	160.0 min
9	Total Acid Number, mg KOH/g	ASTM D 974	0.05 max
10	Moisture Content, %	ASTM D 6869/ ISO 15512	Nil
11	Sulphur Content	ICP/ ED XRF	To report
12	Aniline point, Deg C	ASTM D 611	80 max
13	Hydrocarbon Type	ASTM D 2140	
	C _A %		7- 12
	C _N %		40 - 48
	C _P %		43 -50

Terms and Conditions :

- 1. Quantity :** 22 MT .
- 2. Delivery :** Immediately within 7-8 days from the date of LOI/P.O. Dispatch to be made within 2/3 days from the date of placement of LOI.
- 3. Payment Terms :** Full payment within 30 days from the date of receipt of material at our Kolkata plant in good condition.
- 4. Packing :** In Barrel.
- 5. GST :** The Bidders should clearly GST(as applicable), Freight charges for door delivery and any other charges separately.

The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor."

6. Earnest Money Deposit (EMD)

The Bidders are required to deposit an interest free EMD amount of Rs.15,000 (Rupees Fifteen thousand only) by way of Demand Draft/ Pay order or Bank Guarantee in favour of "**Balmer Lawrie & Co. Ltd.**" payable at Kolkata along with their offer or through on – line Bank transfer in NEFT/RTGS/IMPS mode. EMD in the form of Bank Guarantee also may be submitted as per enclosed format.

EMD of the unsuccessful bidder(s) will be refunded after finalization of Tender. EMD of successful bidder may be retained as part of interest free security Deposit till completion of supply.

Public Sector Undertakings and qualified MSE Units are exempted from payment of earnest money deposit.

Bidders who had free EMD / SD lying with Balmer Lawrie & Co. Ltd. may request in writing to consider the same as EMD against the tender subject to verification by Balmer Lawrie & Co. Ltd., the amount lying should be sufficient in terms of EMD amount required for this tender".

7. Provisions for Micro and Small Enterprises (MSE) :

- a) Qualification Criterion : MSE vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender.
- b) Registered MSE vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSEs.
- c) Preference for Price Quotation in tenders: Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-MSE L1 price, 25% of the tender quantity will be equally split between the L1 matching MSEs. If more than one MSE bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSE bidders when seeking their acceptance to match L1 bid."

8. Validity : Offer must be valid for our acceptance for 30 days from the due date of the tender.

9. Acceptance of Offer : BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

10. Corrigendum/Amendment : Any amendment /Corrigendum, as and when required, will be uploaded only on the website of the Company www.balmerlawrie.com and <https://balmerlawrie.eproc.in> and related Government of India e-procurement websites where this tender is floated and interested vendors should regularly visit these websites for up dation.

11. Offer shall also indicate the following :

- (a) Is the offered material hazardous and effecting users' health ?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**

(S.GHOSH)
Asst. Manager (CP)

Tel No. : 033 24500129

Fax No. : 033 2439 2277

e-mail : ghosh.subimal@balmerlawrie.com

CONDITIONS FOR ONLINE BID SUBMISSION

1.0 Procedure for Bid Submission

The bidder shall submit his response through bid submission to the tender on e-procurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in e-procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the e-procurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

2.0 Registration with e-procurement platform

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

3.0 Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

1. Mr. Tirtha Das(Kolkata)	tirtha[dot]das[at]c1india[dot]com	+91-9163254290
2. Mr. Partha Ghosh(Kolkata)	partha[dot]ghosh[at]c1india[dot]com	+91-8811093299
3. Mr. CH.Mani Sankar (Chennai)	chikkavarapu[dot]manisankar[at]c1india[dot]com	+91-8939284159
4. Ms. Ujwala Shimpi (Mumbai)	ujwala[dot]shimpi[at]c1india[dot]com	+91-022- 66865608

Submission of Hard copies

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

4.0 Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the e-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

5.0 Bid Submission Acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users

may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity