

BALMER LAWRIE & CO. LIMITED.

SBU :GREASES & LUBRICANTS
P-43, HIDE ROAD EXTENSION
KOLKATA – 700 088.

PHONE NO. 033 – 24505 362
FAX NO. 033 – 2439-5160 / 2277
E-mail :burman.p@balmerlawrie.com

GLK/TE19/328

Dated 15.02.2020

E-PROCUREMENT TENDER ENQUIRY

Due Date of e-Tender : . 22 .02.2020 at 15:00 Hours IST.

Dear Sirs,

Please arrange to submit on line bid for supply of 7 MT (+/- 10%) **Amine Type Antioxidant** on delivered to our **Kolkata and Silvassa Plant** basis as per following specifications:

Purchase Specification of:

ANTIOXIDANT: OctylatedButylatedDiphenyl Amine

Parameter	Test Method	Specified Limit	
		Minimum	Maximum
Appearance	Visual	Amber Liquid	
Sp. Gravity at 25°C		0.95	1.05
Kinematic Viscosity at 100°C, cSt	ASTM D445	9	12
Nitrogen Content, %	ASTM D5291	4	5
Flash Point, °C	ASTM D92	180	
TBN, mg KOH/g	ASTM D2896	170	
Solubility	Visual	Fully Soluble in Mineral/Synthetic Oil, No Sedimentation and Hazziness	

Note : Complete technical details of offered additives with supporting documents are to be submitted with offer. No deviation against the above specification will be entertained. ***The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor***

In case of any rejection of supplied material, BL shall have the option to source similar additive from other sources by debiting the differential amount to the successful bidder.

Terms and Conditions :

Quantity :- The tender quantity is total 7 MT +/- 10% . Breakup of the quantity location wise as follows :-

Quantity	Location
4 MT	Kolkata Plant
3 MT	Silvassa Plant

Delivery Terms :- Offer should be on door delivery basis [including Loading and unloading charges at either end] at our respective Units as stated above clearly specifying basic price, freight charges (if any), GST percentage ,material HSN code, packing size etc.

Delivery : Supplies to commence within 15 days from the date of LOI/PO/call up at our Kolkata (P 43 Hide Road Extension Kolkata – 700088) & Silvassa plant (Survey No 201/1 Sayli Silvassa - 396230).

Payment Terms : Full payment within 30 days from the date of receipt of material at our Kolkata plant in good condition.

Taxes & Duties : The Bidders should clearly mention basic price, Freight charges for door delivery(if any) , material HSN code, GST percentage and any other charges separately.

EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT (SD)

All bidders must submit an interest free EMD of INR 10000 (rupees Ten thousand only) by Pay Order / DD drawn on any schedule bank in India in favour of “BALMER LAWRIE & CO. LTD.” and payable at Kolkata (Calcutta) or through online bank transfer in NEFT/ RTGS/IMPS mode., India. EMD of unsuccessful bidder(s) will be returned after finalization of the tender.

Bidders who had free EMD / SD lying with Balmer Lawrie & Co. Ltd. may request in writing to consider the same as EMD against the tender subject to verification by Balmer Lawrie & Co. Ltd., the amount lying should be sufficient in terms of EMD amount required for this tender

Provisions for Micro , Small and Medium Enterprises (MSME) :

- a) Qualification Criterion: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F.No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender. The MSME registration to specify manufacturing of the tender item(s).
- b) Registered MSME vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSMEs.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-MSME L1 price, 25% of the tender quantity will be equally split between the L1 matching MSMEs. If more than one MSME bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSME bidders when seeking their acceptance to match L1 bid.”

Packing : The materials are to be packed in brand new MS barrels with proper marking on it for identification

Validity : Offer must be valid for our acceptance for 60 days from the due date of the tender.

Acceptance of Offer : BL reserves the right to reject any / all tenders if a conflict of interest between bidder and BL is detected at any stage.

Offer shall also indicate the following :

- (a) Is the offered material hazardous and effecting users' health ?

- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirements?

TENDER CANCELLATION

The tender may be cancelled due to any unforeseen / unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of BL and BL is not liable to provide any reason to the applicants for the same.

Thanking you,

Yours faithfully,
for **Balmer Lawrie & Co. Ltd.**

Pratik Burman
Junior Officer (SCM)
Ph- 09836809607.
Email - burman.p@balmerlawrie.com

CONDITIONS FOR ONLINE BID SUBMISSION

Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc/in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc/in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc/in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.
C104, Sector 2 Noida-201301

1. Mr. Tirtha Das(Kolkata)	tirtha[dot]das[at]c1india[dot]com	+91-9163254290
2. Mr. Partha Ghosh(Kolkata)	partha[dot]ghosh[at]c1india[dot]com	+91-8811093299
3. Mr. CH.Mani Sankar (Chennai)	chikkavarapu[dot]manisankar[at]c1india[dot]com	+91-8939284159
4. Ms. Ujwala Shimpi (Mumbai)	ujwalaf[dot]shimpi[at]c1india[dot]com	+91-022- 66865608

Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other

documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, ow