



# Balmer Lawrie & Co. Ltd

(A Government of India Enterprise)

LOGISTICS SERVICES DIVISION

40/8147A, Ground Floor, Narakathara Road

Opp Shenoy's Theatre

Cochin 682035

PHONE: 0484-2351025, 2350124, MOBILE No. 9895066568

(Regd Office: 21, Netaji Subhas Road, Kolkata 700001)

REF NO: BL/COK/AC/1920/029

Date : 13.02.2020

Due on : 24.02.2020

## NOTICE INVITING TENDER FOR SUPPLY AND INSTALLATION OF AIRCONDITIONERS

### Scope of work

Balmer Lawrie & Co Ltd. is a Government of India Enterprise under the Administrative control of the Ministry of Petroleum & Natural Gas. We intend to award a contract for supply and installation of Air conditioners for our branch office at **COCHIN, Kerala** as per specifications given in the tender.

### Taxes & Duties

Taxes/duties as applicable should be included in the rate quoted by the tenderer.

### Pre-qualification requirement

1. The agency should supply the tendered items strictly as per specification mentioned in the tender.
2. Possession of PAN.
3. Possession of GST Registration
5. The party has to quote for all the items
6. Copy of dealership certificate, if applicable

The agency who quote overall L1 rate shall be awarded the contract.

## **OUR REQUIREMENT / SCOPE OF WORK**

We have requirement of following Air conditioners for our **COCHIN office**.

Supply, installation, testing & commissioning of Split Unit with Indoor & Outdoor unit with 100% copper condensor coil, job complete all related works for the following nominal capacities. The price shall be inclusive of Inverter/Stabilizer suitable for the AC and other installation requirements including delivery charges, taxes etc.

**1.5 tonne Split Air conditioner (3/5 star rated): 2 Nos.**

**All the ACs outdoor unit should be 100% copper condensor coil.**

Offer should be on door delivery basis as per format given in Annexure-1. **Terms like 'extra' or 'at actual' will lead to rejection of offer.**

### **Validity of offer**

Tenderers shall keep their offer valid for acceptance for a period of 60 days from the due date of submission of tender

The due date for submission of offer on or .before **24.02.2020 BY 5 PM**

The tender details are also available at our Company's website [www.balmerlawrie.com](http://www.balmerlawrie.com)

### **Payment terms**

Our standard payment terms is 15 days from the date of installation.

## **TENDER DOCUMENT SUBMISSION**

Your offline document (excluding price bid) shall comprise the following:-

- A covering note in your letter pad
- Chapter-I & II duly filled in, signed with seal
- Relevant copies of certificates/registration etc as per prequalification requirement.

Your tender comprising all the above documents shall be kept in a sealed envelope superscribed as “Quotation for Supply of AC 1.5 ton” and should reach the undersigned at the following address on or before 24<sup>th</sup> February 2020 by 5PM.

**BALMER LAWRIE & CO. LTD.,  
(AGOV. OF INDIA ENTERPRISE)  
LOGISTIC SERVICES DIVISION  
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Cochin 682035  
PHONE: 0484-2351025, 2350124, MOBILE No. 9895066568**

For Balmer Lawrie & Co. Ltd,

Sr. Branch Manager,  
Balmer Lawrie & Co. Ltd  
Bangalore - Karnataka  
INDIA, 560017



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There shall not be any case or charge under investigation/enquiry/trial against the bidder, nor convicted in a court of law nor suspended / black listed by any organisation on any grounds.

Balmer Lawrie reserve the right to use in-house information for assessment of capability of bidders. The decision of Balmer Lawrie regarding tender shall be final and conclusive.

If the performance of the bidder is/has been found to be unsatisfactory for any reasons whatsoever, in any organisation including Balmer Lawrie, then Balmer Lawrie reserves the right to reject the bids submitted by such bidders.

Bidders shall ensure submission of complete information/documents at the first instance itself. Balmer Lawrie reserves the right to complete the evaluation based on the details furnished by the agencies without seeking any subsequent additional information. Bids not in compliance with tender conditions or with incomplete information/documents are liable for rejection.

- 1) The Company has the right to reject all or any offer without assigning any reason whatsoever. All decisions of the company in these regards shall be final.
- 2) The Agency shall provide quality service, in the event of any deterioration in the quality of service, about which the company will be the sole judge, the company reserves the right to cancel the order immediately.
- 3) The Agency shall be fully responsible for the successful completion of the supply as per the terms contained herein. Any contravention of the conditions will lead to cancellation of the order. The Agency shall be responsible for the consequences arising out of such termination.
- 4) Any sub-contract or subletting to a sub-Agency [s] by the successful Agency shall not be permitted.
- 5) The last date for submission of tender is **24<sup>th</sup> February, 2020 by 5.00 PM**

The above terms and conditions duly signed by the bidder will form part of the offer and as acceptance of the contract and therefore inalienable for the contract.

Tender would be rejected if the price is quoted in techno-commercial bid. No techno commercial document should be attached with priced bid.

The bidder shall sign the terms and conditions and should enclose the same with the offer as token of acceptance of the terms and conditions and they shall form part of offer and acceptance of the contract and therefore inalienable from the contract.

Bids of those bidders which are meeting the above qualifying requirements shall be taken up for detailed evaluation

### **ARBITRATION**

Any dispute or difference under this Contract shall be referred for adjudication at Kolkata to a sole arbitrator to be appointed by the Chairman Managing Director of Balmer Lawrie & Co. Ltd and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the arbitration proceedings. The fees of the arbitrator if any shall be paid equally by both the parties.

Canvassing in any form by the agency himself or by any other agency on their behalf may lead to disqualification of their bid. Clarification if any can be obtained from Dy. Manager (HR), Bangalore.

Date

Name and signature of the tenderer

(With company seal).



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### TENDER NO. FOR SUPPLY AND INSTALLATION OF AIR CONDITIONERS INCLUDING STABILIZERS

#### CHAPTER - II - UNPRICED BID

Name of the party :

Address in full for communication :

Contact person name & mobile no :

Telephone no. :

e-mail address :

Mobile no. :

PAN No.

GST Registration No

Whether Manufacturer/Dealer

If dealer, enclose copy of dealership certificate

Bidders to note that non-submission of relevant supporting documents will lead to rejection of their bid. It shall be ensured that all relevant supporting documents are to be submitted along with their bid in the first instance itself.

Date

Signature of the tenderer  
(with official seal)



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### TENDER NO. FOR SUPPLY AND INSTALLATION OF AIRCONDITIONERS INCLUDING STABILIZERS

#### CHAPTER 1-PRICE BID FOR AIRCONDITIONERS

Rate for Supply, installation, testing & commissioning of Split Unit with Indoor & Outdoor unit with 100% copper condensor coil, job complete all by-works for the following nominal capacities. The price shall be inclusive of copper pipes and cables, delivery, taxes, etc.

Specifications		A	B	C	D	E	F
		Qty. In Nos	Brand with Model no	Price/Per Unit	GST/Per Unit	Total/Per Unit[ C+D]	Grand Total[ A x E]
Energy Rating	3 Star/5 star/Inverter Star	2 No's					
Power Input	230 W/900W/1030W/1150W						
Type	Split						
Capacity	1.5 Ton						
Auto Air Swing	Present, 4-Way						
Star Rating	Inverter/ 3						
Capacity In Tons	1.5Ton						
Ac Type	Split						
Remote Control	Yes						
Timer	Yes						
Compressor	High Efficiency Rotary, Heavy Duty Rotary/Rotary						
Make	Blue star, Mitsubishi, Daikin, Hitachi, O general, Voltas or equivalent						