



Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services

ROFS/2K20/01/ENQ/05
27th January, 2020

TENDER ENQUIRY
DUE DATE – 06.02.2020 UPTO 16:00 HOURS

M/s Balmer Lawrie & Co. Ltd. (BL) invite sealed offers in this prescribed form from the empaneled transporters registered with Refinery & Oil Field Services Division for transportation of a Decanter from Alfa Laval (I) Pvt. Ltd. (ALIPL), Navi Mumbai to Indian Oil Corporation Ltd. (IOCL), Gujarat Refinery, Vadodara as per the following terms & conditions.

1.0 Description of Plant & Machinery

Sl. No	Description	Quantity (Nos.)	Dimension (in metre)	Approx. Wt (MT)	Type of Vehicle proposed
1.1	Decanter	1	0.65(L)x0.85(W)x0.65(H)	3.0	LPT 407/709 or Equivalent

2.0 Scope of Work / Responsibilities

- 2.1 Transportation of the above Decanter from starting point to destination addresses are given in page no. 4.
- 2.2 The above Decanter will be loaded at ALIPL, Navi Mumbai. Loading shall be carried out by Alfa Laval.
- 2.3 The Decanter will be unloaded inside the IOCL Gujarat Refinery, Vadodara. Unloading shall be done by Balmer Lawrie.
- 2.4 Necessary co-ordination with all concerned for carrying out the Decanter loading shall be the responsibility of the transporter so that, the loading is carried out smoothly and without undue delay.
- 2.5 Transportation of material shall be carried out in a safe manner and the Decanter will have to be properly secured with the vehicle to the satisfaction of Balmer Lawrie's personnel so as to eliminate possibilities of any damage and overturning during transit.
- 2.6 The transport vehicle shall meet concerned RTO regulations and driver shall have valid driving license and the type of vehicle to be engaged at the place of origin to be indicated in the offer.

- 2.7 The order will be placed on strict understanding that the transporter has indemnified Balmer Lawrie & Co. Ltd. against any government action on him or his vehicle or his driver while on our duty.
- 2.8 Our decision will be final in the event of any dispute.
- 2.9 The transporter must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff / labourers involved in the operation.
- 2.10 Rates should be valid for acceptance for a period of 90 days from the due date.
- 2.11 Rates quoted should be firm and no escalation, whatsoever, will be granted.
- 2.14 No deviation from the tendered condition is acceptable.
- 2.15 No detention charges will be paid at unloading point. However, if it is found that the detention of vehicle is caused due to reasons not attributable to the bidder, such detention charges, claimed by the bidder may be considered for reimbursement after detention of 2 (two) working days at loading & unloading points. Such detention charges shall be Rs.1000/day. Bidder must accept such prefixed amount and no additional amount would be entertained after placement of order.
- 2.16 No material, other than specified in the invoice, shall be allowed to be loaded in the vehicle.
- 2.17 Invoice along with waybill (Part-I) shall be issued on the date of loading.

3.0 Spiliting of Job

The job is not splitable.

4.0 Tender Conditions for Benefits/Preference for Micro & Small Enterprises (MSEs)

- 4.1 As Per Public procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order,2012
- a. District Industries Centers (DIC)
 - b. Khadi and Village Industries Commission (KVIC)
 - c. Khadi and Village industries Board and Coir Board
 - e. National Small Industries Corporation (NSIC)
 - f. Directorate of Handicraft and Handloom
 - g. Any other body specified by Ministry of MSME

- 4.2 MSEs participating in the tender must submit the certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid.
- 4.3 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 4.4. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 4.5. Price Preference - Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, twenty percent of the total quantity of the tender is earmarked for MSEs registered with above mentioned agencies/bodies for the tendered item. Where the tendered quantity can be split, MSEs quoting a price within a price band of L1+15 percent shall be allowed to supply up to 20 percent of total tendered quantity provided they match L1 price. In case the tendered quantity cannot be Split, MSE shall be allowed to supply total tendered quantity provided their quoted price is within a price band of L1+15 percent and they match the L1 price. In case of more than one such MSEs are in the price band of L1+15% and matches the L1 price, the supply may be shared proportionately.

For Further clarity in this regard a table is furnished below:

Type of Tender	Price Quoted by MSE	How to Finalize the Tender
Can be split	L1	Full Order on MSE
Can be split	Not L1 but within L1+15%	20% order on MSE subject to matching
Cannot be split	L1	Full Order on MSE
Cannot be split	Not L1 but within L1+15%	Full Order on MSE subject to matching

- 4.6 Out of the twenty percent target of annual procurement from micro and small enterprises four percent shall be earmarked for procurement from micro and small enterprises owned by Scheduled Caste & Scheduled Tribe entrepreneurs. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price four percent sub-target so earmarked shall be met from other MSEs.
- 4.7 To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by District Authority must be submitted by the bidder in addition to certificate of registration with any one of the agencies mentioned in paragraph (I) above. The bidder shall be responsible to furnish necessary documentary evidence for enabling BL to ascertain

that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:

- a. In case of proprietary MSE, proprietor (s) shall be SC/ST
- b. In case of partnership MSE, The SC/ST partners shall be holding at least 51% shares in the enterprise.
- c. In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

4.8 To avail the price preference in this tender, the bidder has to submit MSE certificate issued for services involved in tender.

5.0 Evaluation Criteria

Successful bidder shall be selected for placement of order based on acceptance of all terms & conditions of the tender and L1 rate. Balmer Lawrie may carryout price negotiation with the L1 bidder only.

6.0 Goods & Services Tax (GST)

GST will be extra as per statute.

7.0 Incidental Charges

All incidental charges from the point of loading, unloading and enroute shall be borne by the bidder.

8.0 Payment Terms

Payment will be released after successful completion of work and on submission of bill along with receipted copy of LR and Part-II of waybill.

9.0 Destination

Balmer Lawrie & Co. Ltd
C/o. Indian Oil Corporation Limited
Gujarat Refinery, P.O. – Jawaharnagar
Dist – Vadodara, Gujarat – 391 320

10.0 Place of Origin

Alfa Laval India Private Limited
M.I.D.C. Rebale, Navi-Mumbai
Plot No. R-674, TTC Industrial Area
Post : Ghansoli, Maharashtra – 400 701

11.0 Transit Insurance

Transit Insurance will be arranged by Balmer Lawrie & Co. Ltd. However, in the event of any loss, damage, pilferage, shortages of goods during transit/your possession, you need to substantiate such causes and amount of such loss will be deducted from your bill and retained with us till settlement of our claims with insurance company.

12.0 Completion Schedule

The consignment must reach Alfa Laval India Pvt. Ltd, Navi-Mumbai within 5(five) days (excluding day of loading & reaching) of leaving the place of origin. The bidder shall have to do all sorts of coordination and liaisons enroute/at the check posts, as applicable, to achieve this time target. Penalty @ Rs.5000.00 per day will be levied for delay in completion schedule.

13.0 Placement of Vehicle

Placement of vehicle and loading of materials must be completed within four (4) working days of from the date of intimation after placement of order failing which penalty @ `5000.00 per day will be levied over and above the compensation due to delay in completion schedule as specified in Clause no. 12.0 above.

14.0 Tender Submission

Offer should include a stamped and signed copy of the Tender Document as a token of acceptance of the terms and conditions herein.

Detailed offer complete in all respects should reach the following office within the due date.

Manager (Commercial)
Balmer Lawrie & Co. Ltd,
Refinery & Oil Field Services,
21, Netaji Subhas Road,
Kolkata-700 001

15.0 Tender may be downloaded from our website www.balmerlawrie.com. In case of any clarification / confirmation, please contact Shri Samir Biswas at

Tel : 033 2222 5706

Cell : 9433092888

e-mail : biswas.s@balmerlawrie.com

Yours faithfully

For **Balmer Lawrie & Co. Ltd.**

(A. Bandyopadhyay)
Head (ROFS)



BALMER LAWRIE & CO. LTD.
REFINERY & OIL FIELD SERVICES
PRICE SCHEDULE

Tender No. : ROFS/2K20/01/ENQ/05
 Date : 27.01.2020
 Due date : 06.02.2020 at 16:00 Hours

SI. No.	Item Description	Type of Vehicle	No. of Vehicle	Rate (Rs.)	Amount (Rs.)
1.0	Transportation of a Decanter from Alfa Laval India Pvt. Ltd., Service Centre, Navi Mumbai, Maharashtra to Indian Oil Corporation Ltd, Gujarat Refinery, Vadodara, Gujarat as per the scope of Work under sl. No. 2.0 of the NIT.		1		
2.0	BASIC PRICE				
3.0	GST @ 5%				
4.0	GRAND TOTAL				