

**BALMER LAWRIE & CO. LIMITED.**  
**SBU :GREASES & LUBRICANTS**  
**P-43, HIDE ROAD EXTENSION**  
**KOLKATA – 700 088.**  
**PHONE NO. 033 – 24500153, FAX NO. 033 – 2439-5160 / 2277**

## **E-PROCUREMENT TENDER ENQUIRY**

GLK/TE19/280  
Dated 09.01.2020

**Due On : 20.01.2020 at 15:00 Hours**

M/s \_\_\_\_\_  
Dear Sirs,

Please send your **ON LINE OFFER** for supply of 40 MT+/-10% ( **steam jacketed tanker** ) in bulk of **MUTTON TALLOW** at our **Kolkata & Silvassa plant** as per following specifications :

### **1.0 TECHNICAL SPECIFICATION**

Appearance	: Light creamish, No objectionable odour
Acid value, max	: 15 Max
Sap. Value	: 190-205
Titre deg C, min.	: 38-43
Iodine value	: 40-46
Moisture and volatiles, % max.	: 0.20 Max

**Quantity :-** The tender quantity is total 40 MT +/- 10 % . Breakup of the quantity location wise as follows :-

Quantity	Location
20 MT	Kolkata Plant
20 MT	Silvassa Plant

***The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor***

### **2.0 VALIDITY OF THE OFFER**

Your offer should preferably be valid for minimum 30 working days from the due date.

**2.0 DELIVLERY SCHEDULE:** Delivery to be made with in 15 days to our **Kolkata ( P 43 Hide Road Extension Kolkata - 700088 )** and **Silvassa ( Survey No 201/1 Sayli Silvassa – 396230 )** plant on receipt of LOI/P.O.

**LD Clause**

**In the event the material is not received within the specified days mentioned above, a pre-determined liquidated damages will be applicable @ 0.5% per week subject to 5.0 % maximum of PO for the delivery portion in each lot.**

**4.0 PRICE DETAILS**

- 4.1 Bidder shall submit FOR, BL-Factory price clearly specifying basic price, freight charges, GST percentage, Material HS code, Company GST registration if any.
- 4.2 The price quoted shall remain firm till execution of the order.

**5.0 PAYMENT TERMS**

30 days from the date of receipt of the material at our respective locations.

**6.0 QUALITY & ACCEPTANCE OF THE MATERIAL**

The successful bidder must ensure the quality and no deviation from the enclosed specifications shall be entertained. The testing done at our QA Department shall be final and binding on the supplier.

**Earnest Money Deposit (EMD)**

All bidders must submit an interest free EMD of INR 10000 (rupees Ten thousand only) by Pay Order / DD drawn on any schedule bank in India in favour of “BALMER LAWRIE & CO. LTD.” and payable at Kolkata (Calcutta) or through online bank transfer in NEFT/ RTGS/IMPS mode., India. EMD of unsuccessful bidder(s) will be returned after finalization of the tender.

Bidders who had free EMD / SD lying with Balmer Lawrie & Co. Ltd. may request in writing to consider the same as EMD against the tender subject to verification by Balmer Lawrie & Co. Ltd., the amount lying should be sufficient in terms of EMD amount required for this tender

**Provisions for Micro , Small and Medium Enterprises ( MSME) :**

- a) Qualification Criterion: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender. The MSME registration to specify manufacturing of the tender item(s).
- b) Registered MSME vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSMEs.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-

MSME L1 price, 25% of the tender quantity will be equally split between the L1 matching MSMEs. If more than one MSME bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSME bidders when seeking their acceptance to match L1 bid.”

#### **7.0 RISK PURCHASE**

Without prejudice to other provisions in the tender, in the event supplier fails to supply within the stipulated time, BL shall have the option to procure the product from alternate sources, at the risk and cost of the supplier without further intimation to the supplier.

#### **9.0 PRICE REDUCTION FOR DELAYED DELIVERY**

Delivery is the essence of the order. In case of delay in execution of the order beyond contractual delivery schedule as stipulated in the enquiry, BL at its option may accept the delayed delivery on price reduced by sum equivalent to one percent (1%) of the value of goods not delivered per week or part thereof delay subject to a maximum of ten percent (10%) of the order value.

#### **10.0 FORCE MAJEURE**

Any delay in or failure of the performance of either party hereto shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays/failure of performance is caused by occurrences such as Acts of God or an enemy, expropriation or confiscation of facilities by Governmental Authority, acts of war, rebellion, sabotage or fires, floods, explosions, riots, or strikes. The Vendor shall keep records of the circumstances referred to above and bring these to the notice of BL in writing within three days of occurrence of the event. The amount of time if any lost on any of these counts shall not be counted for the contract period. Such a determined period of time lost shall be extended by BL to enable the Vendor to deliver the items within such extended period of time.

Only Registered vendors can participate in this tender . Any other unregistered vendors willing to participate for the item may registered themselves for participation in future tenders.

Please note that bid of any tenderer may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.

#### **TENDER CANCELLATION**

The tender may be cancelled due to any unforeseen / unavoidable circumstances or due to any other reason at any stage of the tender processing as per the sole discretion of BL and BL is not liable to provide any reason to the applicants for the same.

Thanking you,

Yours faithfully,  
f/Balmer Lawrie & Co. Ltd

Pratik Burman  
Jr. Officer ( SCM)  
Ph- 09836809607 / 07595908681  
Email – burman.p@balmerlawrie.com

### **CONDITIONS FOR ONLINE BID SUBMISSION**

#### **Procedure For Bid Submission**

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc/in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc/in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

#### **Registration with eProcurement platform:**

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc/in>

#### **Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.  
C104, Sector 2 Noida-201301  
Contact person:

<b>1. Mr. Tirtha Das(Kolkata)</b>	<a href="mailto:tirtha[dot]das[at]c1india[dot]com">tirtha[dot]das[at]c1india[dot]com</a>	<b>+91-9163254290</b>
<b>2. Mr. Partha Ghosh(Kolkata)</b>	<a href="mailto:partha[dot]ghosh[at]c1india[dot]com">partha[dot]ghosh[at]c1india[dot]com</a>	<b>+91-8811093299</b>
<b>3. Mr. CH.Mani Sankar (Chennai)</b>	<a href="mailto:chikkavarapu[dot]manisankar[at]c1india[dot]com">chikkavarapu[dot]manisankar[at]c1india[dot]com</a>	<b>+91-8939284159</b>
<b>4. Ms. Ujwala Shimpi (Mumbai)</b>	<a href="mailto:ujwala[dot]shimpi[at]c1india[dot]com">ujwala[dot]shimpi[at]c1india[dot]com</a>	<b>+91-022- 66865608</b>

#### **Submission of Hard copies:**

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

#### **Corrigendum to tender:**

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

#### **Bid Submission Acknowledgement:**

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity