

**BALMER LAWRIE & CO.LTD**  
**LEATHER CHEMICALS DIVISION**  
**32, MANALI, CHENNAI 600 068**  
*(Regd. Office: 21, N.S.Road, Kolkatta-700001)*

PHONE: 044-25946542

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**Tender Ref** : BL/LC/MAN/IMS/LT/201920/0183

**Tender Date:** 19.10.2019

**Tender Closing Date:** 02.11.2019

**Sub:** Tender for Integrated Management Systems certification – reg.

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**(1) INTRODUCTION**

Company invites competitive offer for Integrated Management Systems certification in the SBU Leather Chemicals, Chennai. Following are the detailed scope of work.

Site Name: Balmer Lawrie & Co. Limited, SBU-Leather Chemicals

Scope - Development, manufacture and supply of leather chemicals

Total employee count under scope of activity including permanent, contractual, marketing, administration, skilled and unskilled- 231

- i). Integrated Management Systems - a combination of ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018
- ii). Recertification of ISO 9001:2015 and ISO 14001:2015 and updation of OHSAS 18001:2007 to ISO 45001:2018 during Jan 2020
- iii). Issue of certificate for 3 years
- iv). First surveillance audit after 12 months from certification audit during Jan 2021
- v). Second surveillance audit after 24 months from certification audit during Jan 2022

The price for the above mentioned items should to be filled in the price bid given in the Annexure-1. Any clarifications on the service can be obtained from **Dr. R. Janardhanan (mobile: 9445566117)**

**(2) COMMERCIAL TERMS**

Price should be firm till completion of the order. The company reserves the right to reject any or all offers. Your offer should be valid for a minimum period of 30 days from tender due date. The credit period is 15 days from the date of service completion. In case you offer a credit period other than 30 days, the same should be clearly mentioned in the quotation itself. Accordingly, suitable adjustment will be made in arriving at the landed cost for our company.

**(3) TENDER SUBMISSION**

Your detailed offer filled in the price bid as given in the Annexure-1 in a sealed envelope, written in the front cover as "**Offer IMS certification**" should reach our office (address given below) on or before this tender closing date. Fax or Email offers will not be considered.

Sr. Manger - SCM  
SBU Leather Chemical Division,  
Balmer Lawrie & Co Ltd,  
32, Manali,  
Chennai - 600 068

**Annexure - 1**

**PRICE BID**

S.no	DESCRIPTION	Unit	Amount (Rs.)
A	Service cost (for list as mentioned in the Tender clause 1)	Lumpsum	
C	CGST @ ___ %		
D	SGST @ ___ %		
E	IGST @ ___ %		
	<b>Total Cost (A+B+C+D or A+B+E)</b>		