



Balmer Lawrie & Co. Ltd.

(A Government of India Enterprise)

G&L Division , Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230.

Phone- 9099084731 [Extension 12], E-mail srivastava.sk@balmerlawrie.

e- TENDER ENQUIRY

Tender No.:- GLS/TE19/049

Date:- 30/09/19

Due date : 10/10/19 till 6.00 PM

Dear Sirs/ Ma'am,

Subject : Supply & commissioning of Grease Cup for Grease Worker [2 Nos] along with required assembly & other accessories at Grease & Lubricant Plant Silvassa.

On line Bids are invited only from Potential Vendors for the subject supply as per the Technical Specification and General Terms & Conditions are enclosed in annexure-A and B respectively. Offers over Fax/Email would not be considered for final evaluation.

Your offer, complete in all respect furnishing details of price break-up should be submitted online on or before the due date.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

(S.K. Srivastava)

Manager (Purchase)

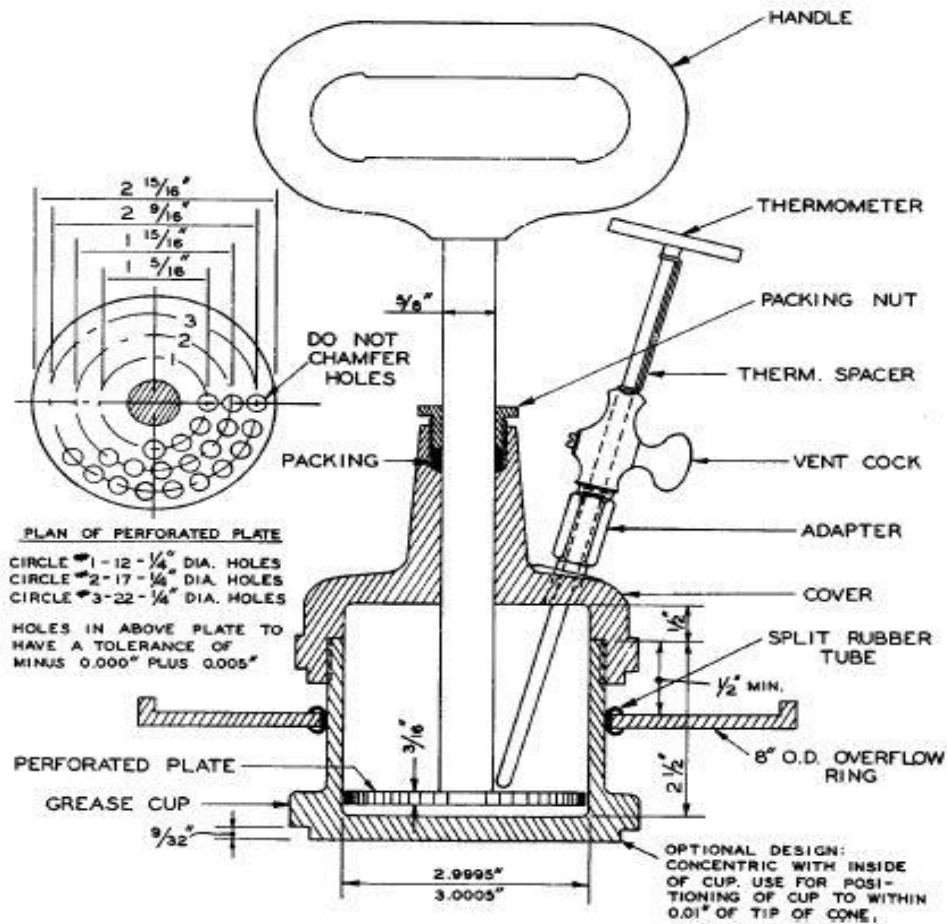
Encl.: As above



Annexure-A

Technical Specifications of Grease Cup for Grease Worker :

1. Grease Cup comprising with cover & plunger assembly as per ASTM D 217, Fig A
2. Metallic Component should be as given below:
 - a) Cup should be phosphor bronze make
 - b) Cover of Cup & perforated plate should be brass make.
 - c) Handle should be aluminum make.
 - d) Shaft should be Stainless Steel make.
3. Length of the shaft should be taken as per said Grease worker machine available in the laboratory at our Silvassa Plant. Contracted party should visit our factory to take measurement of the shaft before making the above instrument.



Inches	Millimetres ^a	Metric Equivalents	Inches	Millimetres ^a
3/16	4.8	29/16	65.1	
1/4	6.4	21/16	74.6	
5/16	7.0	8	203.0	
1/2	12.7	0.005	0.13	
5/8	15.9	0.01	0.25	
19/16	33.34	2.9995	76.19	
11/16	49.2	3.0005	76.21	
2 1/2	63.5			

^aNot necessarily direct conversions.

NOTE 1—The handle, shaft, and perforated plate make up the plunger assembly.

NOTE 2—Tolerances on all fractional dimensions to be 1/16 in. (1.6 mm) unless otherwise specified.

Fig A



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Annexure-B

1.0.0 General Terms & Conditions

1.1.0 **General instruction:** - Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the technical offer (enclosures along with tender document) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, **may subject to rejection**. If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of **the BL (Balmer Lawrie & Co. Ltd.)**, at least four days before/prior to the date of filling/submission of the Tender. Vendor can also visit during office hours to understand requirement and usage of this instrument in our Lab/Quality Department in Silvassa.

1.2.0 **Submission of Technical offer [unpriced bid]** : -The price should be submitted on line through Balmer Lawrie e-procurement portal <http://balmerlawrie.eproc.in>.

Bidder shall submit their unpriced bid in a single bid /envelope superscripting the envelope with tender no, date & due date along with following enclosures- before due date of the tender. Same documents have to be uploaded online also.

1) Covering letter containing company/machine's model detail.

2) Signed and Stamped tender document as a token of acceptance of tender terms.

3) EMD [Earnest Money Deposit] as per details given below.

4) Model Specification Sheet with respect to our tender specification.

5) **Bidder has to submit one purchase order/completion certificate of supply of similar type of Instrument to any reputed company of Private or Public Sector.**

1.2.1 **Earnest Money Deposit/ EMD :-** Tenderers are required to pay an EMD amount of Rs 5,000 by way of Demand draft / A/C Payee pay order along with the unpriced bid. The DD should be drawn in favour of "Balmer Lawrie & Co. Ltd" payable at Silvassa. EMD in the form of Bank Guarantee as per the company's specified format may also be submitted in lieu of DD.

EMD of the unsuccessful Tenderers will be refunded after finalization of Tender. EMD shall not bear any interest. EMD of successful tender may be retained as part of security Deposit/SD.

a: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by minister vide circular no F:No21(17) / 2016 dated 06.04.18 for qualifying to be considered as MSME vendor under this tender. b) Micro & small scale manufacturing units, registered under MSME/ NSIC, also complying clause of EMD: in the tender are exempted for submission of EMD amount.

EMD/Security Deposit can also be paid directly to our **HDFC Bank Limited (Account No. 00740110000057 NEFT Code - IFSC "HDFC0000074")** through electronic transfer and proof of transfer of funds should be deposited with us.



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- 1.3.0 **Acceptance of offer:** -Balmer Lawrie & Co. Ltd. reserves the right to reject/accept all or any offer(s) without assigning any reason whatsoever.
- 1.4.0 **Selection & placement of offer:**
Balmer Lawrie reserves the right to place the 'Purchase Order', which will be placed on the technically & commercially qualified vendor(s), whose total price is found lowest.
- 1.5.0 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.6.0 **Delivery period:** -The expected completion period of subject supply should be 45 days from the date issue of Purchase Order (PO) or LOI which ever is earlier. However, the short/early completion period quoted by bidder for the job(s) may be preferred. The items should be delivered free to our works **Survey No. 201/1, Sayli, Sayli-Rakholi Road, Silvassa-396230(D&NH)** so quote accordingly.
- 1.7.0 **Liquidated damages:**-Vendor shall be liable to pay liquidated damages for the following.
- 1.7.1 Failure to complete supply of item to BL within the scheduled period. In such case, vendor shall be liable to pay liquidated damages @ 0.5% of PO value per week or part thereof subject to a maximum of 5.0%.
- 1.8.0 **Price schedule:** - The price shall be quoted as per specified format given on e-procurement portal. The price must be quoted considering technical specification – **NO Deviation shall be accepted.**
- 1.9.0 **Payment terms:** - (i) 90% on 30 days credit after supply, installation and commissioning of the item as per PO/LOI on them for respective supplies with acceptance/certification by BL from date of submission. (ii) Balance 10 % of PO/LOI would be retained as a Performance Bank Guarantee/PBG. It could be submitted as NEFT/RTGS/DD/Online Payment transfer. Successful vendor can also submit the same in the form of Bank Guarantee as per BL Format.
- PBG can also be paid directly to our **HDFC Bank Limited (Account No. 00740110000057 NEFT Code - IFSC "HDFC0000074")** through electronic transfer and proof of transfer of funds should be deposited with us.
- 1.10.0 **Guarantee Period:** -12 (Twelve) months from the date of successful supply of total material as per PO on them for respective supplies. During this guarantee period the performance of the supplied item has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to replace the total supply at NO EXTRA COST TO BL and to the satisfaction of BL/tender.
- 1.11.0 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the date of the offer.



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1.12.0 **Documents:** - Vendor shall submit the product catalog/manual complete specifications and model approval certificate of the offered items.

1.12.0 **Mandatory:** - Vendor should submit Stamping certificate of weights & measure of the said items.

1.13.0 **After sales service:** - Bidder shall furnish the details of their after sales service facility available at/or around Silvassa .

1.14.0 **TENDER CANCELLATION CLAUSE:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.

2.0.0. Procedure for Bid Submission

The bidder should submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids should be entertained by the Tender Inviting Authority. The bidders should submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents displayed in procurement web site. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder should sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:-

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:-

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.



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All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

<u>Contact Person (Monday to Friday)</u>	<u>E-Mail ID</u>	<u>Tel. No.</u>
Mr.Tirtha Das (Kolkata)	tirtha.das@c1india.com	9163254290
Mr.Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	8811093299
Ms. Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	022-66865608
Helpdesk Support (Kolkata)		8017272644

Address: M/s C1 India Pvt Ltd., C104, Sector – 2, Noida 201 301.

You may also get in touch with their Representative Mr. Ritabrata Chakraborty [e-mail id: ritabrata.chakraborty@c1india.com, Cell No. 09748708094 alternately you may contact Mr. Ujjal Mitra [07702669806], or Mr. Rajesh Kumar – 09650465143].

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. should not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids should not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders should sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

Contact Person :

Contact Number :

Signature with official
stamp