



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

Survey No. 201/1, Sayli-Rakholi Road, Sayli, Silvassa- 396230(D&NH).

Phone- 9099084731 [Ext-12] E-mail srivastava.sk@balmerlawrie.com

e-TENDER ENQUIRY

Tender No.: GLS/TE19/044

Date: 26/09/19

Due date: 07/10/19 till 6.00 PM

Dear Sirs/Ma'am,

Subject : Online offers are invited for supply of miscellaneous structural steel at Silvassa.

Balmer Lawrie & Co. Ltd., a leading manufacturer of greases and lubricants in India, invites "Online Offers" for the work stated above (subject) from our registered vendors. General terms & Conditions and Price Schedule enclosed in annexure – A & B respectively.

The rates are to be quoted "online only" as per format given on our website though the Price Schedule appears in this Tender Notice too. Your **Un-Priced** Bid complete in all respects should be submitted in a sealed envelope whereas only the **Price Bid** should be submitted online. The sealed [unpriced bid] envelope clearly mentioning the tender reference no. on the envelope must reach us on or before the due date at the address given below.

Manager – Purchase
Balmer Lawrie & Co. Ltd.,
Grease & Lubricant Division,
Survey No. 201/1, Sayali-Rakholi Road
P.O.- Sayli Village,
Silvassa – 396230.

Price/Rate has to be uploaded online only on or before due date. Tender/offer of the Vendors who send the price bid in sealed envelope or over email or fax would not be considered.

Yours faithfully,

for Balmer Lawrie & Co. Ltd.

Manager (Purchase)

Encl.: As above.

Contact Person:

Signature with official stamp

Contact Number:



Annexure-A

1.0 General Terms & Conditions

- 1.1 **General instruction:** - Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the tender is to be signed and stamped as a token of acceptance of the tender terms in toto.
- 1.2 **Submission of offer:** - Bidder shall submit their offer online. However one set of tender document is to be submitted as stated above before due date of tender. No prices are to be mentioned. **Procedure for Bid Submission mentioned in details in sl no 1.18.**
- 1.3 **Acceptance of offer & placement of order:** BL reserves the right to reject/accept all or any offer(s). A tenderer must have to quote for all the items/heads provided in price bid format. In case of offer, where price for all the items/head are not quoted, such offer may be rejected. Purchase/work order will be placed on **technically & commercially qualified vendor**, whose total price stands lowest. Order would be split as per clause no. 1.20 of this tender document for MSME vendor's only.
- 1.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5 **Completion period:** The period of subject supply, to BL should be within **30 days** from the issue date of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion quoted by bidder may be preferred. The supply shall be at our works at **Survey No. 201/1, Sayli, Silvassa - 396 230.**
- 1.6 **Liquidated damages:** In case of failure to complete the job within the scheduled period by the successful vendor, a pre-determined liquidated damages will be recovered from the pending invoices @ 0.5% per week subject to a maximum of 5.0% of the basic order value.
- 1.7 **EMD/SD:** - Not required.
- 1.8 **Price schedule:** The price shall be quoted as per specified format given in Annexure-B. The price should be quoted for all the items.
- 1.9 **Payment terms:** - 100 % of PO value will be released within 30 days from the date of receipt of material and submission of certified Bill (by BL) along with all required documents, supply-challan etc.
- 1.9.1 Performance Bank Guarantee (PBG): Not Applicable.
- 1.10 **Guarantee Period:** - 12 (Twelve) months from the date of successful supply of item as per PO. During this guarantee period the performance of the supplied item has to be in line with the expected/agreed quality as per tender/PO and if not then vendor has to replace/rectify the total supply at NO EXTRA COST TO BL and to the satisfaction of BL/tender.

Contact Person:

Signature with official stamp

Contact Number:



- 1.11 **Validity of offer:** The offers shall remain valid for a period of 60 days from the date of the offer.
- 1.13 **Factory Rule:** Your engineers/ workmen/Representative have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 1.14 **Responsibility of the vendor:** The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.15 **GST Law :** The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor.
- 1.16 Vendor has to submit all the gate entry challans along with final bill duly signed and stamped by our security personnel and certified by our representative on respective dates.
- 1.17 Submission of tender will be the conclusive evidence as to the fact the tenderer has fully satisfied themselves as to the nature of job/supply, General terms and conditions and all other factors', affecting the performance of the contract and the cost thereof.
- 1.18 Procedure for Bid Submission:** The bidder should submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids should be entertained by the Tender Inviting Authority. The bidders should submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents displayed in procurement web site. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder should sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

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<u>Contact Person (Monday to Friday)</u>	<u>E-Mail ID</u>	<u>Tel. No.</u>
Mr.Tirtha Das (Kolkata)	tirtha.das@c1india.com	9163254290
Mr.Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	8811093299
Ms. Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	022-66865608
Helpdesk Support (Kolkata)		8017272644

Address: M/s C1 India Pvt Ltd., C104, Sector – 2, Noida 201 301.

You may also get in touch with their Representative Mr. Ritabrata Chakraborty [e-mail id: ritabrata.chakraborty@c1india.com, Cell No. 09748708094 alternately you may contact Mr. Ujjal Mitra [07702669806], or Mr. Rajesh Kumar – 09650465143].

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. should not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids should not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders should sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

1.19 TENDER CANCELLATION CLAUSE

Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.

1.20 Provisions for Micro , Small and Medium Enterprises (MSME) :

- a) Qualification Criterion: MSME vendor must confirm that UAM No has been uploaded on CPPP website as required by Ministry's circular no F.No21(17) / 2016 dated 06.04.18 for qualifying to

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Page 4 of 6



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be considered as MSME vendor under this tender. The MSME registration to specify manufacturing / service of the tender item(s).

- b) Registered MSME vendors shall be exempted from need to furnish EMD, subject to their submission of registration details. Declaration of Udyog Aadhar Memorandum [UAM Number] number by the MSME vendors on Central Public Procurement Portal [CPPP] is mandatory to qualify for availing the benefits as per Public Procurement Policy for MSMEs.
- c) Preference for Price Quotation in tenders : Participating Micro and Small Enterprises quoting price within price band of L1+15%, will qualify to supply a portion of requirement by bringing down price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprises. Such Micro and Small Enterprises shall be allowed to supply 25 per cent of total tendered quantity for the grade at the respective plants subject to operational viability as considered appropriate by tendering authority. It may be further noted that if more than one such duly qualified MSME bidder matches non-MSME L1 price, 25% of the tender quantity will be equally split between the L1 matching MSMEs. If more than one MSME bidder has quoted in afore-said price band, number of such bidders will be intimated by tenderer to MSME bidders when seeking their acceptance to match L1 bid.”

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Page 5 of 6

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PRICE SCHEDULE FOR SUPPLY OF MICS. ITEM						
Sl no.	Details of items Description	HSN CODE	Qty	Unit	RATE(Rs.)	AMOUNT(Rs.)
1	Supply of MS Angles, having length 6 Mtrs each(aprox), 50x50x6 mm.		1000	Kgs.		
2	Supply of MS Angles, having length 6 Mtrs each(aprox), 65x65x8 mm.		200	Kgs.		
3	Supply of MS Angles, having length 6 Mtrs each(aprox), 75x75x8 mm.		290	Kgs.		
4	Supply of MS Flat, 25mm x 6mm		500	Kgs.		
5	Supply of MS Flat, 50mm x 8mm		200	Kgs.		
6	Supply of MS Flat, 100mm x 10mm		200	Kgs.		
7	Supply of MS Flat, 150mm x 10mm		250	Kgs.		
8	Supply of MS Flat, 150mm x 6mm		160	Kgs.		
9	Supply of M.S Channels, having length 6 Mtrs (aprox), ISMC-150. (Section- 75 X 40 X 4.8) Make- SAIL/TATA/JINDAL/ESSAR or Equivalent.		440	Kgs.		
10	Supply of M.S Channels, having length 6 Mtrs (aprox), ISMC-125. (Section- 125 X 65 X 5.3) Make- SAIL/TATA/JINDAL/ESSAR or Equivalent.		500	Kgs.		
11	Supply of M.S Channels, having length 6 Mtrs (aprox), ISMC-100. (Section- 100 X 50 X 5) Make- SAIL/TATA/JINDAL/ESSAR or Equivalent.		370	Kgs.		
12	20 mm thik MS plate.		180	Kgs.		
13	16 mm thik MS plate.		200	Kgs.		
14	10 mm thik MS plate.		200	Kgs.		
15	Square Pipe 50mm x 50mm x 3mm thik.		1200	Kgs.		
16	Supply of MS Checker plate, Diamond/ Flower cut, 5 mm thik, width1.2m and length 5m aprox. Length.		2000	Kgs.		
a	SUB TOTAL					
b	Delivery charges if any (Including Loading Unloading)					
c	GST Charge					
d	TOTAL					

Contact Person:**Signature with official stamp****Contact Number:**