



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

Survey No. 201/1, Sayli-Rakholi Road, Sayli, Silvassa- 396230(D&NH).

Phone- 09099084731 [Extension:- 12/60], E-mail srivastava.sk@balmerlawrie.com

e-TENDER ENQUIRY

Tender No.: GLS/TE19/035

Date: 10/09/19

Due date: 21/09/19 till 6.00 P.M.

Dear Sirs,

Sub. : Online offers are invited for Repairing and Modification of Existing washroom.

Balmer Lawrie & Co. Ltd. , a leading manufacturer of greases and lubricants in India , invites “Online Offers” for the work stated above (subject) from our registered vendors only. The execution/ completion of the work needs to be done as per Instruction to Tenderers, HSE Chapter, General terms & Conditions and Scope of work & Price Schedule enclosed in annexure - A, B, C & D respectively.

The rates are to be quoted “online only” as per format given on our website though the Price Schedule appears in this Tender Notice too. Your **Un-Priced** Bid/Technical Bid complete in all respects should be submitted in a sealed envelope whereas only the **Price Bid** should be submitted online. The sealed envelope clearly mentioning the tender reference no. on the envelope must reach us on or before the due date at the address given below.

Manager – Purchase
Balmer Lawrie & Co. Ltd.,
Grease & Lubricant Division,
Survey No. 201/1, Sayali-Rakholi Road
P.O.- Sayli Village,
Silvassa – 396230.

Price/Rate has to be uploaded online only. Tender/offer of the Vendors who send the price bid along with technical bid or over email or fax would be rejected.

Yours faithfully,

for Balmer Lawrie & Co. Ltd.

Manager (Purchase)

Contact Person:

Signature with official stamp

Contact Number:

Page 1 of 21



Encl.: As above.

Annexure-A

1.0 Instruction to Tenderers

- 1.1 Before filling up, the complete Tender Specification should be read properly. If the tendered find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of Balmer Lawrie & Co. Ltd. (hereinafter referred to as BL), at least four working days before/prior to the date of filling/submission of the Tender.
- 1.2 **Tenderer shall visit the site and make them thoroughly acquainted with the nature and requirements of the job, facilities for access of site, removal and storage of unwanted material at site as per the BL' instruction.**
- 1.4 Tender must contains any other information / enclosures as may be needed to complete the schedule job in all respect on a separate page.
- 1.5 Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work to be done, site conditions and all other factors, affecting the performance of the contract and the cost thereof.
- 1.6 The contractor shall cover the insurance of all workmen and other persons employed by the contractor and subcontractor against accident, injury & death till the completion of job.
- 1.7 The safe custody of material is the responsibility of the contractor till job completion.
- 1.8 Contractor shall maintain the site neat and clean. All material shall be stored neatly in storage space allotted to them and shall take care that no obstruction is made for free movement.
- 1.9 Contractor shall remove all wreckage, rubbish/scrap etc from site and stack the wastage at the space allotted for the purpose. On completion of the works, the contractor will keep the space clean and fit for occupation to the satisfaction of the company and demolish store, remove all debris/scrap, waste and surplus material supplied/created by them. In case the contractor does not maintain good housekeeping, the company has the right to get the work done and debit the cost to the contractor.
- 1.10 Proper safety precautions and measures to be taken care of on the principle of "Safety Comes First" during the entire contract period. The contractor shall be bound to bear any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.
- 1.11 Care shall be taken to provide and maintain the following safety measures and statutory safety rules and act in force.
- 1.12 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labour should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of

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minimum 300 mm wide and shall be with rising of minimum 1000 mm high.

- 1.13 Safety belts and helmets etc., to be provided to the workers working at high elevations/risk areas.
- 1.14 Fabrication and welding gangs should be provided with gloves, protection, goggles, welding helmet etc.
- 1.15 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipment's and panels.
- 1.16 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 1.17 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 1.18 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.

Contact Person:

Signature with official stamp

Contact Number:

Page 3 of 21

**Annexure -B****HSE Chapter**

In order to achieve the Tender goal in a very smooth & SAFE manner, all the Bidders are required to comply with this HSE chapter, before, during and after the tender finalization or related job execution, in following prescribed procedure:

Annexure – B- 1 of 2**Pre-Qualification Questionnaire for Contractor****Guidelines for Completion of Questionnaire**

- i. The potential bidder is to ensure that the answers provided are focussed against the activities indicated in the pre-tender document.
- ii. The information is supplied in the same format and sequence in which they appear in the questionnaire. A minimum of 12 has to be obtained in the HSE pre-qualification questionnaire.
- iii. Failure to supply information that accurately and fully covers the material requested may result in an individual Contractor failing to meet minimum expectations and therefore being disqualified.
- iv. Contractor shall provide information that is authentic and documentary evidence.
- v. Even after getting pre-qualified, if it comes to the notice that non-authentic documents are provided, the Contractor may be disqualified and if any Contract is in place, it may be terminated immediately.
- vi. BL shall have right to audit Contractors records to verify the authenticity of the documents, during any phase of the Contract.

Questionnaire for HSE Pre-Qualifications of contractors:

Contractor Details	
Company Name	
Contact Person for HSE	
Name	
Telephone Number	
E-Mail Address	

Contact Person:

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Contact Number:



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	Question	Response		Evidence Required at bidding Stage	Weightage if complied
		Yes	No		
1	Do you have a signed and dated HSE Policy?	<input type="checkbox"/>	<input type="checkbox"/>	Attach HSE Policy	1
2	Do you confirm that you will comply with BL HSE Policy in as much as it is applicable to your scope of work?	<input type="checkbox"/>	<input type="checkbox"/>	None	1
3	Do you have a Health and Safety System certified by an accredited body to a recognized standard? (Eg : OHSAS 18001)	<input type="checkbox"/>	<input type="checkbox"/>	Provide Current Certificate	3
4	Do you have an Environmental Management System Certified by an accredited body to a recognized standard? (Eg : ISO 14001)	<input type="checkbox"/>	<input type="checkbox"/>	Provide Current Certificate	3
5	Have you identified, documented and maintained your Health and Safety risk assessment of your activities?	<input type="checkbox"/>	<input type="checkbox"/>	None	3
6	Have you identified, documented and maintained your Environmental Impact Assessment of your activities?	<input type="checkbox"/>	<input type="checkbox"/>	None	3
7	If you use subcontractors, will you assess them in terms of HSE?	<input type="checkbox"/>	<input type="checkbox"/>	None	2
8	Have you produced project/contract HSE plans for recently completed work?	<input type="checkbox"/>	<input type="checkbox"/>	None	2
9	Is HSE Covered in your company's organization chart?	<input type="checkbox"/>	<input type="checkbox"/>	Provide Current Org Chart.	2
10	Have HSE roles and responsibilities been defined in your company?	<input type="checkbox"/>	<input type="checkbox"/>	None	2
11	Have your employees received documented HSE training appropriate to the task they will undertake?	<input type="checkbox"/>	<input type="checkbox"/>	None	2
12	Do you identify and monitor compliance with HSE Legislation?	<input type="checkbox"/>	<input type="checkbox"/>	None	2
13	Do you carry out regular medical examination for your employees?	<input type="checkbox"/>	<input type="checkbox"/>	None	1
14	Is your company free from any charges or notices served by the regulatory authorities in relation to HSE in the last 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	None	1
15	Do you have any procedure of reporting HSE Incident and investigation?	<input type="checkbox"/>	<input type="checkbox"/>	None	2

Contact Person:

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Contact Number:

Page 5 of 21



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	Please provide your accident data for the current year and the last 2 calendar years Note: this must include the data of any contractors working for your organization.	Current Year	Current Year -1	Current Year - 2	Period Average (Three years average)
16	Number of Fatalities				
17	Number of Environmental Incidents reported to Pollution Control Board				
18	Number of accidents with 2 or more days lost time.(LTI)				
19	Man Days Lost				
20	Total Hours Worked				

I confirm that the above information is correct and that further evidence to support this will be provided to BL on request.

Name	Position	Company	Date	Signature

Annexure – B- 2 of 2

HSE Requirements BY CONTRACTORS (To be a part of contract documents)

Housekeeping

Contractors shall ensure that their work area is kept clean tidy and free from debris. The work areas must be cleaned on a daily basis. Any disposal of waste shall be done by the Contractor.

All equipment, materials and vehicles shall be stored in an orderly manner. Access to emergency equipment, exits, telephones, safety showers, eye washes, fire extinguishers, pull boxes, fire hoses, etc. shall not be blocked or disturbed.

Confined Space

Before commencing Work in a confined space the Contractor must obtain from BL a Permit to Work, the Permit to Work will define the requirements to be followed.

As minimum Contractors must ensure the following:

- Confined spaces are kept identified and marked by a sign near the entrance(s).
- Adequate ventilation is provided
- Adequate emergency provisions are in place

Contact Person:

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Contact Number:



- iv. Appropriate air monitoring is performed to ensure oxygen is above 20%.
- v. Persons are provided with Confined Space training.

- vi. All necessary equipment and support personnel required to enter a Confined Space is provided.

Tools, Equipment and Machinery

The Contractor must ensure that all tools & equipment provided for use during the Work is:

- suitable for its intended use;
- safe for use, maintained in a safe condition and where necessary inspected to ensure this remains the case (any inspection must be carried out by a competent person and records shall be available);
- Used only by people who have received adequate information, instruction and training to use the tool or equipment.
- **Provided with Earth leakage circuit breaker (ELCBs)** at all times when using electric power cords. Use of electrical tape for temporary repairs is prohibited.

Working at Height

Any Work undertaken where there is a risk of fall and injury is considered to be working at height.

For any Contractor Personnel working at height, Contractors shall provide fall prevention whenever possible and fall protection only when fall prevention is not practicable. Before commencing Work in a height the Contractor must obtain from BL a Permit to Work, the Permit to Work will define the requirements to be followed. Supervisor must be present at all point of time, to ensure no deviation occur during the course of work.

Fall Prevention System

Fall prevention systems (e.g. fixed guardrails, scaffolds, elevated work platforms) must provide protection for areas with open sides, including exposed floor openings.

Fall Protection Systems

Where fall protection systems are used then the Contractor must ensure the following is applied:

- i. Only approved full body harness and two shock-absorbing lanyards are used,
- ii. Prior establishment of a rescue plan for the immediate rescue of an employee in the event they experience a fall while using the system,
- iii. Anchorage points must be at waist level or higher; and capable of supporting at least the attached weight,
- iv. Lifeline systems must be approved by BL before use.
- v. Use of ISI marked industrial helmet at all point of time.

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Contact Number:



Scaffolding

All scaffolds shall subject to a documented inspection by a competent person and clearly marked prior to use. The footings or anchorage for scaffolds shall be sound, rigid and capable of carrying the maximum intended load without settling or displacement. All scaffolding materials should be of MS tubular type.

Guardrails and toe-boards shall be installed on all open sides and ends of scaffold platforms. Scaffolds shall be provided with an access ladder or equivalent safe access. Contractor Personnel shall not climb or work from scaffold handrails, mid-rails or brace members.

Stairways and Ladders

Ladders should only be used for light duty, short-term work or access in line with the below and the Site Requirements.

- a. Fabricated ladders are prohibited.
- b. Ladders will be secured to keep them from shifting, slipping, being knocked or blown over.
- c. Ladders will never be tied to facility services piping, conduits, or ventilation ducting.
- d. Ladders will be lowered and securely stored at the end of each workday.
- e. Ladders shall be maintained free of oil, grease and other slipping hazards
- f. Ladders will be visually inspected by a competent person and approved for use before being put into service. Each user shall inspect ladders visually before using.
- g. Ladders with structural defects shall be tagged "Do Not Use," immediately taken out of service, and removed from the Site by the end of the day.

Roof Work/Access

Roof work and access to roofs must not be undertaken without prior authorization from BL if require.

Overhead Work

A secure exclusion zone shall be maintained by Contractor below overhead work to prevent access. It is forbidden to work beneath a suspended load.

Lifting Operations

Cranes and Hoisting Equipment

Contractors shall operate and maintain cranes and hoisting equipment in accordance with manufacturers' specifications and legal requirements.

Only Contractor Personnel trained in the use of cranes and hoists are permitted to use them.

Contact Person:

Signature with official stamp

Contact Number:



Lifting Equipment and Accessories

All lifting equipment / accessories e.g., slings, chains, webbing, chain blocks, winches, jacks etc shall be indicated with their safe working load have an identification number visible on the unit and be inspected and tested in accordance with legal requirements.

Damaged equipment / accessories and equipment shall be tagged “out of use” and immediately removed from Site.

Lockout Tag out (“LOTO”)

Prior to performing work on machines or equipment, the Contractor shall ensure that it is familiar with LOTO and Permit to Work procedures and that all of its affected Contractor Personnel receive the necessary training.

Barricades

Floor openings, stairwells, platforms and walkways, and trenching where a person can fall any distance shall be adequately barricaded and where necessary, well lit. Where there is a risk of injury from a fall then rigid barriers must be used.

Barricades must also be used to prevent personnel entering an area where risk of injury is high e.g., during overhead work activity or electrical testing etc. Such barricading must provide clear visual warning..

Compressed Gas Cylinders

Gas cylinder shall be securely stored and transported, and identified and used in line with the local requirements. Hose lines shall be inspected and tested for leaks in line with local requirements. Flash back arrestor to be used to prevent any explosion due to back fire.

Electrical Safety

Prior to undertaking any work on live electrical equipment the Contractor must obtain a Permit to Work from BL. Where ever possible live work should be avoided. Any control measures highlighted shall be implemented prior to work commencing.

The below measures will be taken:

- a) Work practices must protect against direct or indirect body contact by means of tools or materials and be suitable for work conditions and the exposed voltage level.
- b) Energized panels will be closed after normal working hours and whenever they are unattended. Temporary wiring will be de-energized when not in use.

Contact Person:

Signature with official stamp

Contact Number:



c)Only qualified electrical Contractor Personnel may enter substations and/or transformer and only after being specifically authorized by BL.

Hot Works

A Permit to Work must be obtained from BL prior to any hot works (welding, grinding, open flame work). Suitable fire extinguishing equipment shall be immediately available. Objects to be welded, cut or heated shall be moved to a designated safe location, or, if they cannot be readily moved, all movable fire hazards in the vicinity shall be taken to a safe place. Personnel working around or below the hot works shall be protected from falling or flying objects.

Prior to the use of temporary propane or resistance heating devices approval must be obtained from BL.

Trenching, Excavating, Drilling and Concreting

A Permit to Work must be obtained from BL and all underground lines, equipment and electrical cables shall be identified and located prior to beginning the work. The Contractor shall assign a competent Contractor Personnel to all trenching and excavation work.

Safe means of access and egress shall be located in trench excavations. Daily inspections shall be conducted by a competent Contractor Personnel for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems or other hazardous conditions.

Physical barriers shall be placed around or over trenches and excavations. Flashing light barriers shall be provided at night.

Environmental Requirements

Waste Management

The Contractor is responsible to remove any waste generated by the work being done on the Site. The Contractor must dispose of the waste in line with the relevant local legislative requirements. The waste disposal route shall be documented and made available for BL to review at any time and may be subject to BL's prior approval.

Wastes (includes rinse from washing of equipment, PPE, tools, etc) are not to be poured into sinks, drains, toilets, or storm sewers, or onto the ground. Solid or liquid wastes that are hazardous or regulated in any way are not to be disposed of in general site waste receptacles.

Spills

The Contractor is responsible for the provision of adequate spill kits/protection and the clean-up and disposal costs arising from such spills.

Contact Person:

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Contact Number:



Emissions

The Contractor shall identify and quantify any emission sources associated with the Works. The control measures associated with these emission shall be subject to the approval of BL. Emissions include but are not limited to noise, dust, fumes, vapours.

Annexure-C

1.0 General Terms & Conditions

- 1.1 **General instruction:** - Do not leave any space blank or incomplete, write NA/NIL/Free wherever applicable. Each page of the tender is to be signed and stamped as a token of acceptance of the tender terms in toto.
- 1.2 **Submission of offer:** - Bidder shall submit their offer online. However one set of tender document is to be submitted as stated above before due date of tender. No prices are to be mentioned. **Procedure for Bid Submission mentioned in details in sl no 1.22.**
- 1.3 **Acceptance of offer & placement of order:** BL reserves the right to reject/accept all or any offer(s). A tenderer must have to quote for all the items/heads provided in Annexure- C In case of offer, where price for all the items/head are not quoted, such offer may be rejected. Purchase/work order will be placed on single **technically & commercially qualified vendor**, whose total price **stands lowest**.
- 1.4 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5 **Completion period:** The period of subject supply, installation, commissioning and handover to BL should be within **45 days** from the issue date of Purchase Order (PO) or LOI whichever is earlier. However, the short/early completion quoted by bidder may be preferred. The supply and installation commissioning job shall be carried out at our works at **Survey No. 201/1, Sayli, Silvassa - 396 230**.
- 1.6 **Liquidated damages:** In case of failure to complete the job within the scheduled period by the successful vendor, a pre-determined liquidated damages will be recovered from the pending invoices @ 0.5% per week subject to a maximum of 5.0% of the basic order value.
- 1.7 **EMD/SD:** - NA.
- 1.8 **Price schedule:** The price shall be quoted as per specified format given in Annexure- C. The price should be quoted for all the items as per scope of work given in the same annexure.
- 1.9 **Payment terms:** - 95 % of PO value will be released within 30 days from the date of submission of certified Bill (by BL) along with all required documents, supply-challan etc., as running account payment and balance 5% shall be released after successfully completion of guaranty period.

Contact Person:

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Contact Number:



- 1.9.1 **Performance Bank Guarantee (PBG):** - However, the vendor can get balance 5% payment on submission of Performance Bank Guarantee. PBG shall be furnished in specified format and shall be valid for the guarantee period.
- 1.10 **Guarantee Period:** - 12 (Twelve) months from the date of successful supply of item and commissioning as per PO. During this guarantee period the performance of the supplied item has to be in line with the expected/agreed quality as per tender/PO and if not then vendor has to replace/rectify the total supply at NO EXTRA COST TO BL and to the satisfaction of BL/tender.
- 1.11 **Validity of offer:** The offers shall remain valid for a period of 60 days from the date of the offer.
- 1.13 **Factory Rule:** Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.
- 1.14 **Responsibility of the vendor:** The vendor shall be responsible for any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work and shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.15 **GST Law :** The vendor should compulsorily follow all the provisions of GST Law and in the event of any default of complying with any of the provisions of the GST Law, Balmer Lawrie would exercise the right for non-payment / withholding payment / black listing the vendor.
- 1.16 Vendor has to submit all the gate entry challans along with final bill for all the machine/materials which would be used in said job duly signed and stamped by our security personnel and certified by our representative on respective dates.
- 1.17 **After sales service:** Bidder shall furnish the details of their after sales service facility available at or around Silvassa.
- 1.18 **schedule of deviations:** Tenderer must contain any other information/enclosures as may be needed to complete the schedule supply in all respect on a separate page/sheet under “**schedule of deviations**”, however technical specifications as mentioned in Annexure ‘C’ are ‘fixed’
- 1.19 Submission of tender will be the conclusive evidence as to the fact the tenderer has fully satisfied themselves as to the nature of job and scope of ‘supply, General terms and conditions and all other factors’, affecting the performance of the contract and the cost thereof.

Contact Person:

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**1.20 Site facilities by BL :**

- (i) Power supply : Free at one point, any extension by vendor.
- (ii) Water supply : Free at one point, any extension by vendor
- (iii) Storage : Space by the company and security by vendor.

1.21 The required job is very much in 'Suit at site' nature hence tenderer must visit the site and make them thoroughly acquainted with the nature and requirements of the work, facilities for access of site, removal and storage of unwanted material at site as per the BL' instruction.**1.22 Procedure for Bid Submission:** The bidder should submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below. The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids should be entertained by the Tender Inviting Authority. The bidders should submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents displayed in procurement web site. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder should sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.**Registration with eProcurement platform:**

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

Contact Person (Monday to Friday)	E-Mail ID	Tel. No.
Mr.Tirtha Das (Kolkata)	tirtha.das@c1india.com	9163254290

Contact Person:

Signature with official stamp

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Mr.Partha Ghosh (Kolkata)	partha.ghosh@c1india.com	8811093299
Ms. Ujwala Shimpi (Mumbai)	ujwala.shimpi@c1india.com	022-66865608
Helpdesk Support (Kolkata)		8017272644

Address: M/s C1 India Pvt Ltd., C104, Sector – 2, Noida 201 301.

You may also get in touch with their Representative Mr. Ritabrata Chakraborty [e-mail id: ritabrata.chakraborty@c1india.com, Cell No. 09748708094 alternately you may contact Mr. Ujjal Mitra [07702669806], or Mr. Rajesh Kumar – 09650465143].

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. should not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids should not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders should sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

Submission of Hard copies:- The bidders are requested to submit the demand drafts towards EMD [if ask] along with other documents as required, to the Tender Inviting Authority on or before opening of due date. Under no circumstances Hard copy of Price Bid should be sent. The bidder should furnish the original DD and other documents either in person or through courier or by post and the receipt of the same within the stipulated time should be the responsibility of bidder. BL should not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

Corrigendum to tender: The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders should not be responsible for any claims/problems arising out of this.

Contact Person:

Signature with official stamp

Contact Number:

Page 14 of 21



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Disclaimer Clause: The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

The company reserves the right to accept or reject any or all offers without assigning any cause. Incomplete offers are liable to be rejected.

Bidder should submit their unpriced bid in a envelope, superscripting the envelope with tender no., date & due date along with following enclosures-

- a. Covering letter
- ii. Signed and Stamped tender document as a token of acceptance of tender terms. Each page of the offer (enclosures) has to be acknowledged by the bidder with their acceptance (signature & company stamp). In case of offer, which are not found in line with our guidelines and Terms & Conditions, may subject to rejection.

Price bid over email/fax/sealed envelope are not acceptable and bidder has to Quote the price on our e-Procurement portal only.

- 1.27 **TENDER CANCELLATION CLAUSE:** Balmer Lawrie & Co Ltd (BL) may at its own discretion cancel the tender process at any time [whether before or after tender submission date] due to any unforeseen / unavoidable circumstances or due to any other reason. BL is not liable to provide any reason to the participants/ bidders in said tender for the same.

Contact Person:

Signature with official stamp

Contact Number:

Page 15 of 21



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

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Annexure- D

Scope of work & Price Schedule

1. It may kindly be noted that the above mentioned quantity are notional/interchangeable only, the actual payment shall be done on the basis of actual used material to complete the said job. All the CP fitting should be standard quality of ISI Mark.
2. For the required/said dismantling purpose, vendor may use electric welding/ Cutter as and where necessary.
3. After completing the job, vendor has to clean the site and dispose the debris/scrap outside at contactor place.
4. The job is all inclusive like Supply, laying/installation/fixing, tools tackles, manpower, Consumables or any other thing required to complete the job.
5. Vendor should take confirmation(telephonically/ about shape/ size/ colour/ quality for each type appliance/ material like Tiles, water tap, basin, urinal, door etc..

Contact Person:

Signature with official stamp

Contact Number:

Page 16 of 21



Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

Survey No. 201/1, Sayli-Rakholi Road, Sayli, Silvassa- 396230(D&NH).

Phone- 09099084731 [Extension:- 12/60], E-mail srivastava.sk@balmerlawrie.com

Price Schedule

It is Mandatory for each vendor to quote in the below format, otherwise quoted tender may lead to REJECTION.

Vendor's Company Name: _____ Offer No.: _____ Date: _____

Repairing and Modification of Existing washroom at Grease plant Ground Floor					
Item No.	Job / Material description.	Qty	Unit	Rate (in Rs)	Amount (in Rs)
1.0	Dismantling work				
1.01	Dismantling / Removing of one old door from existing washroom.	1	LS		
1.02	Breaking and removing of existing two Indian style toilet seat, one wash basin and three urinal including with all pipe & pipe fittings.	1	LS		
1.03	Breaking and removing of existing floor tiles and old plaster for 11 SqM area.	1	LS		
1.04	Breaking and removing existing wall tiles and old plaster for 50 SqM area.	1	LS		
1.05	Dismantling and Removing of existing two nos. window. Dimension- 600mmX600mm.	1	LS		

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Page 17 of 21



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1.06	Removing and re-installation of PVC/ FRP door. Dimension- 1840 mm x 600 mm by providing of all require accessories. If any damages occurred during dismantling job then vender has to replace the damage parts free of cost.	2	LS		
2.00	Supply and Installation Job.				
2.01	Supplying and laying in position brick work, one brick thick or more with approved quality brick in cement sand mortar (1:6) including necessary scaffolding, mixing mortar, laying bricks, raking out joints, curing etc. as directed by engineer In-charge. Existing window Size: 600mm x 600mm. (The brick job is require to plug extra opening of existing window and fixing of 2 nos. 12 inch dia Exhaust fan.)	1	LS		
2.02	Supply & Fixing of Matte Finish Ceramic wall tiles including plastering finishing and complete with all required materials. Vendor has to take an approval from BL representative for Tiles Colour and size before supply the material.	50	SqM		
2.03	Supply and Fixing of Anti-skid Ceramic floor tiles including plastering finishing and complete with all required materials. Vendor has to take an approval from BL representative for Tiles Color and size before supply the material.	12	SqM		
2.04	Supply and Fixing of two Indian style toilet seat (large size) complete with internally flushing arrangement by external manual control valve, Connection with existing septic tank pipe. The said job including all required civil & plumbing job and material.	2	Nos		

Contact Person:

Signature with official stamp

Contact Number:

Page 18 of 21



2.05	Supply and fixing of flat back urinal, including internally flushing arrangement by external manual control valve, water pipe line connection, connection with septic tank pipe line and all others necessary accessories to meet purpose of it. Urinal make: Jaquar/ Hindwire/ Nicer/ equivalent.	3	Nos.		
2.06	Supply and installation of Granite slab for urinal partition, orientation shall be vertical & support to be taken from floor and vertical wall. Size: W-530mm, H-1600mm, T- 16 - 20mm.	5	Nos.		
2.07	Supply and fixing of superior glass Mirror at desired location. Vendor has to take an approval from BL representative for Mirror shape & size before supply the material. Aprox size: 2.5 ft x 1.5ft.	2	Nos.		
2.08	Supply and fixing of standard pattern washbasin, to be placed on C.I/ SS brackets. Including connecting with septic tank and all others require job/material to complete the job. Make: Jaquar /Hindwire /Nicer /equivalent.	1	Nos.		
3	Electrical Jobs				
3.01	Supply & Installation of 4ft long 28 watt LED tube light set. The said job is including testing and commissioning at desired location. Make: Syska/ Bajaj/ Phillips.	5	Nos.		
3.02	Supply & Installation of 12" inch dia heavy duty exhaust fan. The said job is including testing and commissioning at desire location. Type: Exhaust Fan Phase: Single, 220V. Motor Speed: 1400 RPM Number of Speed Settings: 3 Material: Aluminum.	3	Nos.		

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Contact Number:



	Make: Crompton/ Bajaj/ Havells				
3.03	Supply and installation of electrical wearing (concealed pipe electrical wiring) for electrical appliances, including all required accessories like conduit pipe, 1.5 & 2.5 single core flexible cable, modular switches & switch board etc. to complete the job. Appliance details as mention in below- 1. 28w Tube light- 6 Nos. 2. Exhaust Fan- 3 Nos.	1	LS.		
4	Door				
4.01	Providing and fixing of single wing FRP door for toilet entrance. Supplied door to be fixed in existing door frame. Dimension: W-785mm x H-1970mm x T-32mm Door stopper: 1 no. Opening angle: 120 Deg. Hinge: 3 Nos, size 4" Door Lock: For both side(SS body) Including Any others accessories require to complete the job.	1	Set		
5	Painting				
5.01	Providing and applying two(2) coats of Apex Ultima/ equivalent of reputed branded make e.g.- 'Asian Paints' or equivalent; paint over one(1) coat of approved primer including preparation of surface, scaffolding, complete with all materials.	25	SqM		
6	Supply of Pipe & pipe fittings and plumbing job.				
6.01	Supply & laying of 20 to 100NB UPVC pipe (Conceal type & Flexible hose), pipe fittings and any others accessories to complete the job including taping with main header. The said pipe line for fresh inlet or sewage draining to septic tank. Total Inlet/outlet point approximately 20 nos.	1	LS		
6.02	Supply and Installation of various types of water flow control manual valve including Inlet & drainage pipe line, taping with existing header	6	Nos.		

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Page 20 of 21



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	and all others required accessories. Valve type & location as mentioned in below- 1. 15 mm Pillar Cock (CP), MOC- Brass, Chrome Plated for basin, Qty- 1no. 2. 15 mm Wall-Mounted Pillar Tap (CP) MOC- Brass, Chrome Plated. Qty- 4 Nos.				
7	Repairing of existing fall ceiling with new reinforcement of joint by fixing of extra support as per requirement and replacement damage PVC false ceiling where necessary. Area approximately 10 SqM.	1	LS		
8	Basic Value				
9	Transportation (All Inclusive Loading unloading etc.)				
10	GST @.....%				
11	Total Amount				

*** The required job is very much in 'Suit at site' nature hence tenderer must visit the site and make them thoroughly acquainted with the nature and requirements of the work, facilities for access of site, removal and storage of unwanted material at site as per the BL' instruction.

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Page 21 of 21