

Balmer Lawrie & Co. Ltd
Corporate Social Responsibility

Ref: - BL/CSR/MISC-Badge-2019

Date: 06-09-2019

Tender No- **BL/HR/ADM/CIB19/LT/201920/0016 dated 06th Sep 2019**

Sub: - NIT for Design, Printing and Supply of Children Identity Badges to be Handed Over to Kolkata Police During Durga Puja 2019

We invite your best quotation for design, printing and supply of 1, 00,000 (one lakh) pieces of Children Identity Badges to be distributed during Durga Puja 2019 through Kolkata Police.

The printing should be on 220 GSM Paper (both side glossy). A rivet attachment/safety pin and eyelets are to be provided with each badge.

The delivery period will be 20 days from the date of approval of design after placement of our Work Order. You will have to co ordinate with the concerned officials of Kolkata Traffic Police for related purpose.

Payment will be released within 20 days from the date of submission of invoice along with receipt delivery Challan as proof of delivery.

Bids from registered vendors are only accepted. The quotation in a sealed cover indicating your best price per piece inclusive of GST & other charges if applicable shall be submitted to the undersigned latest by **16th September 2019 up to 05.00Pm**. After awarding work order to lowest bidder, sample to be submitted to the undersigned within two working days from the date of placement of work order.

The company reserves the right to accept/reject any offer without assigning any reason whatsoever.

Tenderer shall keep their offer valid for a period of 60 Days from the date of opening of Offer.

Tenders not conforming to the above mentioned requirements are liable to be rejected.

For BALMER LAWRIE & CO. LTD.

[Dilip Kumar Das]

Head [Administration/ CSR]

Balmer Lawrie & Co. Ltd
21 Netaji Subhas Road
Kolkata-01
033 2222 5416

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PRICE BID

<u>Description</u>	Rate per piece in Rs. including GST & Other charges (if any)
Design, supply & delivery of children identity badges as per specification of page no-1	