



Balmer Lawrie Investments Ltd.

(A Govt. of India Enterprise)

CIN:L65999WB2001GOI093759

Regd. Office: 21, Netaji Subhas Road, Kolkata - 700001

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NOTICE OF 15th ANNUAL GENERAL MEETING & BOOK CLOSURE

NOTICE is hereby given that the **15th Annual General Meeting** (the AGM) of Balmer Lawrie Investments Ltd. (the Company) will be held on Thursday, **22nd September, 2016 at 2:30 p.m.** at G. D. Birla Sabhagar, 29, Ashutosh Chowdhury Avenue, Kolkata-700 019.

NOTICE is also hereby given, that the Register of Members and the Share Transfer Books of the Company shall remain closed from **16th September, 2016 to 22nd September, 2016** (both days inclusive) for the purpose of taking a record of members entitled to receive dividend for the year ended 31st March, 2016, if declared by the Members at the AGM. For this purpose 15th September, 2016 (End of Day) has been fixed as cut-off date.

The remote e-voting period shall commence on 18th September, 2016 (9:00 a.m.) and end on 21st September, 2016 (5:00 p.m.) (both days inclusive). Members holding shares of the Company as on the cut-off date of 15th September, 2016 (End of Day), may cast their vote electronically. Mr. Debabrata Dutt, a Company Secretary in whole-time practice, has been appointed to act as a scrutinizer to the e-voting process to ensure the same is conducted in a fair and transparent manner.

Members may opt to receive dividend through National Electronic Clearing System (NECS). The NECS mandates (format uploaded on the website of the Company) should be submitted on or before 15th September, 2016 (End Of Day) directly to the Company's Registrar and Share Transfer Agent (RSTA), CB Management Services (P) Ltd. (CB), P-22, Bondel Road, Kolkata 700019. Those members holding shares in electronic form are requested to send NECS mandates directly to their respective Depository Participants (DPs).

Members holding shares in physical mode are requested to notify changes relating to address, Bank Account details to CB. Members who are holding shares in electronic form are requested to update the said particulars with their respective DP.

Balmer Lawrie Investments Ltd.

Date: 24th August 2016

(Abhishek Lahoti)

Place: Kolkata

Company Secretary