



*Issued by:-*  
**Balmer Lawrie & Co. Ltd.**  
*Administration Department - CHO*  
*21 Netaji Subhas Road*  
*Kolkata - 700 001.*

**TENDER**

**FOR**

**NON COMPREHENSIVE ANNUAL MAINTENANCE JOB CONTRACT**

**For**

**IRON REMOVAL PRESSURE FILTRATION PLANT**

**LOCATED AT**

**9B Queen's Park, Ballygunge Circular Road, Kolkata – 700 019**

**Tender No. – [BL/HR/ADM/NITIRP/LT/201920/0001](#) dated 09<sup>th</sup> April 2019**

**Due Date – 22<sup>nd</sup> April 2019 up to 18:00 hrs**

**NOTICE INVITING TENDER****Tender No. – BL/HR/ADM/NITIRP/LT/201920/0001 dated 09<sup>th</sup> April 2019****Due Date – 22<sup>nd</sup> April 2019 up to 18:00 hrs**

Balmer Lawrie & Co. Ltd. (BL) is a Mini-Ratna-I Public Sector Enterprise, under the Ministry of Petroleum & Natural Gas, Government of India. Along with its five Joint Ventures in India and abroad, it is a much-respected transnational diversified conglomerate with presence in both manufacturing and service sectors. Balmer Lawrie is a market leader in Steel Barrels, Industrial Greases & Specialty Lubricants, Corporate Travel and Logistics Services.

M/s BALMER LAWRIE & CO. LTD. invited sealed tenders from **Enlisted/Registered Vendors only** for the job captioned in this tender for 9B Q. Park, Kolkata- 700019. The tender document along with its accompanying terms and conditions can be downloaded from the website of the Company [www.balmerlawrie.com](http://www.balmerlawrie.com)

Any amendment/corrigendum would be hosted on web site [www.balmerlawrie.com](http://www.balmerlawrie.com) only.

**SCOPE OF WORK**

The Scope of work of this tender consists of "Non Comprehensive Annual Maintenance Job Contract of Iron Removal Filtration Pressure Plant" at **9B, Queens Park**. Please refer **Annexure – I (Price Bid)** for detailed specification.

**CONTRACT PERIOD**

Service contract shall be valid for **one [01] year** and may be extended for further **one year** based on satisfactory performance **with same rate, terms & Condition**.

**TENDER SUBMISSION**

Tender to be submitted in sealed covers, super scribed "**ANNUAL MAINTENANCE JOB CONTRACT OF IRP**" AT **9B Queen's Park, Kolkata – 700 019**

Detailed offer complete in all respects as stipulated in the General Conditions of contract should reach the Administration Department, **by 06.00PM on 22<sup>nd</sup> April 2019** .

**VALIDITY OF OFFER**

Tenderer shall keep their offer valid for a period of 60 Days from the date of opening of Offer.

**NON-CONFORMANCE**

- Tenders not conforming to the above mentioned requirements are liable to be rejected.
- BL reserves the right to reject offers not meeting its Technical requirements and commercial conditions.
- It may please be noted that bids of any tender may be rejected if a conflict of interest between the bidder and the Company/ its employees is detected at any stage
- Balmer Lawrie & Co Ltd., shall have the right to **cancel the job or reduce/eliminate quantity** from the schedule of job provided in **Annexure -I** without assigning any reason whatsoever.

For **BALMER LAWRIE & CO. Ltd.**

**Dilip Kumar Das**  
**Head [Admin & CSR]**

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**General Conditions of Tender**

1.0 This is only a Price enquiry and not an order. Also please note that this is a completely job contract.

2.0 Testing / Inspection:  
Maintenance service reports carried out by the contractor shall be counter signed by the supervisor in charge of the water plant on monthly basis.

3.0 **PRICE**

3.1 Firm Prices-

On placement of order, prices will remain firm till completion of the job.

4.0 **Risk & Cost**

4.1 If the service provider does not provide proper service or unproductive service during the contractual period, the same will be got done by M/s Balmer Lawrie & Co. Ltd. at the risk & cost of the service provider.

4.2 Any dispute or difference arising under this contract shall be referred for jurisdiction at Kolkata to a sole arbitrator to be appointed by the CMD, Balmer Lawrie & Co. Ltd and the provisions of Arbitration act, 1996 including any statutory modifications or enactment thereof shall apply to the arbitration proceedings. The cost of the arbitrator, if any shall be paid equally by both the parties.

5.0 **Terms of Payment**

Payment will be released within 30 days from the date of submission of Tax Invoice which should be accompanied by certified monthly service report.

6.0 **Termination of Contract**

If any time the service provider makes any fault in preceding the work with the due diligence and continue to do so even after the notice or commit any fault in completing any of the terms and conditions are given to them on that behalf by the officer in charge. Balmer Lawrie & co. Ltd may without prejudice to any other right to remedy accrued or shall accrue thereafter to the company by written notice terminate contract. The party shall be liable to pay damages towards the breach of contract including but not limited to the extra cost, expenses, considerations etc. incurred by M/s Balmer Lawrie & Co. Ltd. on account of termination of contract with the party.

All instructions, notice and communication etc. under the contract given in writing and if sent to the last known place of the business shall deem to have served on the date even in ordinary course of post, these would have been delivered to the party.

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**COMPULSORY CRITERION**

- The Vendor shall abide by the security regulations at site promulgated by the Apartment/Association.
- While offering please be informed that in the event of your non-compliance to any of the stipulations as specified here in above, Company also reserve the right to take appropriate action including termination of contract.

**LABOUR LAWS:**

- (i) No Labour below the age of eighteen (18) years shall be employed on Work.
- (ii) Contractor shall not pay less than what is provided under law to laborers engaged by him on Work.
- (iii) Contractor shall at his expense comply with all labour laws and keep the company indemnified in respect thereof.
- (iv) In addition to above, rules and regulations as contained in Contract Labour (Regulation and Abolition) Act, 1970 will also be applicable for this contract. For the purpose of registration as per the above Act, Contractor may contact the company for further details. Also all obligations under the ESI and PF all to be fulfilled as required.
- (v) Contractor shall secure full safety of the workers / employees engaged by him in the Site premises and shall take at his own cost, insurances and such other safety regulations for the said purpose.

**SPECIAL TERMS & CONDITIONS**

- Tender to be submitted in sealed cover containing stamped & signed copy of tender document copies of certificates etc. for evaluation and price part shall be filled up with price figures only in the given schedule in **Annexure – 1**
- Detailed offer complete in all respects as stipulated in the tender should reach to the Office of Head (Administration & CSR) Balmer Lawrie & Co Ltd, 21 N S Road, Kolkata – 700 001 latest by **06.00 pm on or before 22<sup>nd</sup> April 2019.**
- Fax / Telegraphic offers shall not be accepted.
- For further clarification you may kindly contact Jr. Officer (Electrical) at 033-22225401
- **The rates quoted by the bidder as per schedule prescribed in Annex: I shall be inclusive of all Taxes, Duties, or any duties levied by the Government or any local authority. GST will be paid extra as applicable.**

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**FORM OF TENDER**

**[TO BE FILLED IN BY THE TENDERER]**

Date -

To

HEAD [Administration & CSR]

Balmer Lawrie & Co. Ltd.

21, Netaji Subhas Road

**Kolkata – 700 001**

Sub. : **TENDER FOR NON COMPREHENSIVE ANNUAL MAINTENANCE JOB CONTRACT OF IRON REMOVAL PRESSURE FILTRATION PLANT**

**AT**

**9B Queen's Park, Kolkata – 700 019**

**Tender NO. : BL/HR/ADM/NITIRP/LT/201920/0001**

Dear Sir,

Having examined the subject Tender Documents consisting of Notice Inviting Tender, General Conditions of Contract, Special Condition of Contract, Price Schedule and having understood the provisions of the said Tender Document and having thoroughly studied the requirements of Balmer Lawrie & Co. Ltd. to the work tendered for in connection with non-comprehensive AMC of the plant, I/We hereby submit our tender offer for the performance of proposed work in accordance with the terms and conditions as mentioned in the Tender Document at the rate[s] quoted by me / us in the accompanying price schedule based on the Schedule of Works included within the Tender document.

If the work or any part thereof is awarded to me / us, I / We undertake to perform the work in accordance with the Tender Document and accept the terms and conditions of the Tender as will be laid down therein failing which Balmer Lawrie & Co. Ltd. Shall be at liberty, without further reference to me / us and without prejudice to any of its rights or remedies, to terminate the agreement and / or to forfeit the earnest money deposited in terms thereof.

Thanking you,

Yours faithfully,

[Name & Address of Firm):- \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Contact No. :-

Contact Person

\_\_\_\_\_

With Designation: -

\_\_\_\_\_

**NOTICE INVITING TENDER**Tender No. – **BL/HR/ADM/NITIRP/LT/201920/0001** dated 09<sup>th</sup> April 2019Due Date – 22<sup>nd</sup> April 2019 up to 18:00 hrs**PRICE BID****SPECIFICATION For ANNUAL MAINTENANCE JOB CONTRACT OF IRON REMOVAL PRESSURE FILTRATION PLANT AT 9B QUEEN's PARK, KOLKATA– 700 019**

<b>AMC of the PLANT</b>					
1	The plant should be made ready for putting into service for 8 hours every day [including Saturday or Sunday & Holiday]	Per Month	12		
2	You shall regenerate the plant periodically as required. Loading of bleaching from storage site into the pot /tank is compulsory for better regeneration.				
3	Backwashing and oxidation of the system to be done. System to be clean with necessary operation of pumps, compressor, valve etc.				
4	You shall maintain a log book clearly indicating your routine and periodic services as well as separate statement for consumption of salt/other chemicals /parts fitted.				
5	Hardness of the water to be checked by hardness kit by the vendor & report to be send along with monthly bill & cost for that to be borne fully by the contractor.				
6.	The plant should be treated in such a method; the container of the treated water shall be below 0.3ppm of Fe as per 10500:1991. You shall be responsible to get it tested from the laboratory twice in a year and shall provide us Test Report at your own cost.	No.	02		
	<b>TOTAL in Words</b>				

**N.B- 1. All rates should be quoted inclusive of all taxes & other duties. GST will be paid extra as applicable. L1 will be taken on the basis of the lowest value in Totality.**