

**BALMER LAWRIE & CO. LTD.,
SBU LEATHER CHEMICALS
32, MANALI, CHENNAI 68.
(Regd. Office: 21, Netaji Subhas Road, Kolkatta 700 001)**

PH: 044 2594 6563 / 6542

FAX: 044 2594 5006 / 2594 1156

Ref: BL/LC/MAN/CP17EL/LT/201819/0279

Date : 12.01.2019

Due date: 28.01.2019

To

TENDER

Note: Offers from new vendors based on BL website enquiry, if any, will be considered for vendor development only, against this tender.

Dear Sirs,

Sub: Enquiry for supply of Electrical Cables and Electrical Fittings - reg.

With reference to the above, you are requested to submit your most competitive offer for supplying the same as per following specifications required for delivery at our SBU Leather Chemicals located at 'Balmer Lawrie & Co. Ltd., 32, Manali, Chennai – 68.

(1) Scope of supply:

Supply of Electrical Cables and Electrical Fittings as per **Annexure -2 (3 pages)**

(2) Offer should be F.O.R. Manali, door delivery basis as per format given in Annexure-1. Offer should have clear details on applicable GST, delivery charges etc. Delivery charges shall be either included or value to be mentioned. **Terms like 'extra' or 'at actual' will lead to rejection of offer.**

(3) The material should be delivered at as per delivery schedule without fail. The price should be firm till the completion of order. The company reserves the right to reject any or all offers. Your offer should be valid for a minimum period of 30 days for our acceptance from the due date for submission of tender.

(4) **Delivery Period:** Required within one week from LOI / PO. However, earliest possible delivery period shall be clearly specified in the offer.

(5) **Guarantee Period:** minimum 12 months from supply for applicable items

(6) **Payment term:** 30 days from the date of supply. **Otherwise offers seeking payment before receipt of material at our site, without any advance bank guarantee will be rejected.**

(7) It may be noted that if any term is not mentioned in offer, it will be considered as per our tender only.

(8) Order will be awarded to overall lowest quoted tenderer.

(9) Offers of any tenderer may be rejected if a conflict of interest between the tenderer and the company is detected at any stage.

1 of 2

Seal & Signature of the Tenderer:

Date:

(10) GST TAX FORMALITES & COMPLIANCE WITH REGULATIONS

Vendor shall warrant that all goods covered by this agreement / contract are dispatched and delivered in strict compliance with all applicable laws, regulations, labour agreements, working conditions and technical codes and requirements as applicable from time to time. The vendor shall execute and deliver such documents as may be required to effect or to evidence such compliance.

The vendor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL. Vendor / vendor's nominated transporter shall ensure handing over of the GST paid invoice for availing concerned levy to the Company at the time of delivery of the consignment.

All laws and regulation required to be incorporated in this charter are hereby deemed to be incorporated by these references. BL and / or their authorized representatives disown any responsibility for any irregularity, contravention or infringement of any statutory regulations in the manufacture and / or supply of goods covered by this agreement / contract.

The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from your invoice.

(11) Arbitration:

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefore and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract.

(12) Offer Submission:

Kindly send us your most competitive offer with duly filled in **Annexure-2 (4 pages)**, as per the format enclosed, in a sealed cover superscribing "**Offer for Electrical Cables & Fittings**" so as to reach the undersigned at our Manali works, on or before **28.01.2019** **with the following documents**

- **Copy of this tender document duly signed with seal on all pages as token of acceptance of terms**
- **GST registration details**
- **Duly filled in Annexure-1 (1 page) & Annexure- 2 (4 pages)**

Thanking you,
Yours faithfully,
For **Balmer Lawrie & Co. Ltd**

A.Arun
Senior Manager (SCM)

Encl: Annexure-1 (1 page) & Annexure-2 (4 pages)

Vendor Details

(Vendor shall fill in all the fields. If not applicable, please mention 'Not Applicable')

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME* / SSI* / trader / others (specify it)
12.	If MSME registered, provide UAN number	
13.	If MSME registered, under category SC/ST?	
14.	Contact Person	
15.	Inco terms	
16.	Taxes applicable	
17.	PAN no*	
18.	State code (as per GST)	
19.	GSTIN Registration number*	
20.	Proof of GSTIN Registration number per state (From GSTN website)*	
21.	Vendor's GSP name (GST Suvidha Provider's)	

* - mandatory fields

*Seal & Signature of the Tenderer:**Date:*