



Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services

ROFS/2K18/03/ENQ/10
14th November, 2018

TENDER ENQUIRY

DUE DATE – 20.11.2018 UPTO 16:00 HOURS

M/s Balmer Lawrie & Co. Ltd. invite sealed offers in the prescribed form from the empaneled transporters of Refinery & Oil Field Services Division for **Transportation of 2 Nos. Tanks** from Chennai Petroleum Corporation Limited (CPCL), Manali Refinery, Chennai to Indian Oil Corporation Limited, Haldia, West Bengal as per the following terms & conditions.

1.0 Description of Plant & Machinery

Sl. No	Description	Quantity (Nos.)	Dimension of each Tank	Approx. Total Wt (MT)	Type of Vehicle proposed
1.1	Solvent-Mixing Tank	2	20' (L) X 8'(W) X 5.5' (H)	7	40' Trailer

2.0 Scope of Work / Responsibilities

- 2.1 Transportation of the above materials from starting point to destination at the addresses given in page no. 2.
- 2.2 **The above materials will be loaded at CPCL, Manali Refinery, ETP -2 Plant area by the bidder. Arrangement of suitable hydras and requisite manpower for loading of tanks are under bidder's scope.**
- 2.3 **The above materials will be unloaded at IOCL, Haldia Refinery. Arrangement of hydras and requisite manpower for unloading & placement of materials inside the plant area would be under bidder's scope.**
- 2.4 Necessary co-ordination with all concerned for carrying out the material loading shall be the responsibility of the transporter so that, the loading is carried out smoothly and without undue delay.
- 2.5 Transportation of material shall be carried out in a safe manner and all the materials will have to be properly secured with the vehicle to the satisfaction of Balmer Lawrie's personnel so as to eliminate possibilities of any damage and overturn during transit.
- 2.6 The transport vehicle shall meet concerned RTO regulations and drivers shall have valid driving license and the type of vehicle to be engaged at the place of origin to be indicated in the offer.
- 2.7 The order will be placed on strict understanding that the transporter has indemnified Balmer Lawrie & Co. Ltd. against any government action on him or his vehicle or his driver while on our duty.
- 2.8 Our decision will be final in the event of any dispute.

- 2.9 The transporter must keep Balmer Lawrie & Co. Ltd. fully absolved from all legal responsibilities arising out of any accident, injury, death etc. to his staff / labourers involved in the operation.
- 2.10 Rates should be valid for acceptance for a period of 60 days from the due date.
- 2.11 Rates quoted should be firm and no escalation, whatsoever, will be granted.
- 2.14 No deviation from the tendered condition is acceptable.
- 2.15 No detention charges will be paid at unloading point as it is under the scope of vendor. However, if it is found that the detention of vehicle is caused due to reasons not attributable to the bidder, such detention charges, claimed by the bidder may be considered for reimbursement after detention of 2 (two) working days at respective locations. Such detention charges shall be Rs.1500/day for 40' trailer. Bidder must accept such prefixed amount and no additional amount would be entertained after placement of order.

3.0 Goods & Services Tax (GST)

GST will be extra as per statute.

4.0 Incidental Charges

All incidental charges from the point of loading, unloading shall be borne by the bidder.

5.0 Payment Terms

Payment will be released within one from the date of submission of bill along with receipted copy of LR after successful completion of work.

6.0 Destination

Balmer Lawrie & Co. Ltd
C/o. Indian Oil Corporation Limited
Haldia Refinery
Haldia, West Bengal - 721605

7.0 Place of Origin

Balmer Lawrie & Co. Ltd.
C/o Chennai Petroleum Corporation Ltd.
Manali Refinery
Manali, Chennai – 600 068

8.0 Transit Insurance

Transit Insurance will be arranged by Balmer Lawrie & Co. Ltd. However, in the event of any loss, damage, pilferage, shortages of goods during transit/your possession, you need to substantiate such causes and amount of such loss will be deducted from your bill and retained with us till settlement of our claims with insurance company.

9.0 Completion Schedule

The consignment must reach IOCL, Haldia Refinery within 10 (ten) days (excluding day of loading and reaching) of leaving the place of origin. The bidder shall have to do all sorts of coordination and liaisoning enroute/at the check posts, as applicable, to achieve this time target. Penalty @ ₹5000.00 per day will be levied for delay in completion schedule.

10.0 Placement of Vehicle

Placement of vehicles and loading of materials must be completed within three (3) working days of issue of LOI/PO, whichever is earlier or from the date of official intimation for placement of vehicle failing which penalty @ ₹5000.00 per day will be levied over and above the compensation due to delay in completion schedule as specified in Clause no. 9.0 above.

11.0 Tender Submission

Offer should include a stamped and signed copy of the Tender Document as a token of acceptance of the terms and conditions herein.

Detailed offer complete in all respects should reach the following office within the due date.

**Manager (Commercial)
Balmer Lawrie & Co. Ltd,
Refinery & Oil Field Services,
21, Netaji Subhas Road,
Kolkata-700 001**

In case of any clarification/confirmation, please contact Shri Samir Biswas at

Phone No. : (033) 2222 5706
Mobile : 9433092888
e-mail : biswas.s@balmerlawrie.com

12.0 Tender may be downloaded from our website www.balmerlawrie.com.

Thanking you,

For **Balmer Lawrie & Co. Ltd.**

**(A.K. Basak)
Head (Technical)**

BALMER LAWRIE & CO. LTD.
REFINERY & OIL FIELD SERVICES
PRICE SCHEDULE

Tender No. : ROFS/2K18/03/ENQ/10

Date : 14th November, 2018

Sl. No.	Item Description	Type of Vehicle	No. of Vehicle	Rate (₹)	Amount (₹)
1.0	Transportation of Tanks from Chennai Petroleum Corporation Limited, Manali Refinery, ETP-2 Plant area to Indian Oil Corporation Limited, Haldia Refinery, West Bengal as per the Scope of work of the Tender. Loading and unloading are under the scope of bidders .				
1.1	Solvent-Mixing Tank - 2 Nos.	40' Trailer	1		
2.0	BASIC PRICE				
3.0	GST @ 5%				
4.0	GRAND TOTAL				