TENDER

FOR

COMPREHENSIVE MAINTENANCE JOB CONTRACT

OF

TOTAL FIRE HYDRANT SYSTEM

 \mathbf{AT}

CORPORATE HEAD OFFICE - 21 NS ROAD, 9B QUEEN'S PARK, 39 BALLYGUNGE CIRCULAR ROAD

TENDER NO. – 013/2018-19, DATED: 12/11/2018 DUE DATE – 26/11/2018 AT 3.00 P.M.



Issued by:Balmer La

Balmer Lawrie & Co. Ltd. Administration Department - CHO 21 Netaji Subhas Road Kolkata - 700 001.

Since 1867

NOTICE INVITING TENDER Tender No. – 013 / 2018-19, Dated- 12.11.2018 Due Date – 26.11.2018 at 3.00 P.M.

Balmer Lawrie & Co. Ltd. (BL) is a Mini-Ratna-I Public Sector Enterprise, under the Ministry of Petroleum & Natural Gas, Government of India. Along with its five Joint Ventures in India and abroad, it is a much-respected transnational diversified conglomerate with presence in both manufacturing and service sectors. Balmer Lawrie is a market leader in Steel Barrels, Industrial Greases & Specialty Lubricants, Corporate Travel and Logistics Services.

M/s BALMER LAWRIE & CO. LTD. invites sealed tenders from **Registered vendors only** for **Comprehensive Maintenance Job Contract of Total Fire Hydrant System** at above mentioned location. The Tender document along with its accompanying terms and conditions can be downloaded from the website of the Company www.balmerlawrie.com.

Any amendment/corrigendum would be hosted on web site www.balmerlawrie.com only.

SCOPE OF WORK

The Scope of work of this tender consists of Tender for Comprehensive Maintenance Job Contract of Total Fire Hydrant System at the above referred locations as per Annexure-[I], Balmer Lawrie & Co. Ltd., 21 Netaji Subhas Road, Kolkata-700001.

CONTRACT PERIOD

The contract period will be from the date of commencement of work by the service provider. The initial contract should be valid for **TWO YEARS** and may be extended for further period of one year subsequently at the desecration of the company. In such an event, the service provider shall be bound to deliver their contractual obligations at the same rate and under the same terms and conditions of the contract entered into earlier.

TENDER SUBMISSION (e-Procurement)

(i) **Procedure for Bid Submission:**

The bidder shall submit his response through bid submission to the tender on *e-Procurement platform at https://balmerlawrie.eproc.in* by following the procedure given below. The bidder would be required to register on the e-procurement market place https://balmerlawrie.eproc.in and submit their bids on-line. No off-line bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids in the e-Procurement web site. However, voluminous documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

(ii) Registration with e-Procurement platform:

For registration and on-line bid submission bidders may contact HELP DESK of M/s C1 India Pvt. Ltd.,

(iii) **Digital Certificate authentication:**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt. Ltd. available at *e-Procurement platform at https://balmerlawrie.eproc.in*

(iv) **Submission of Hard copies:**

After submission of bid on line, the bidders are requested to submit the DD/BG towards EMD, copy of uploaded documents to the tender inviting authority before opening of bid either personally or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. The Department shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the bidder is found to be false/fabricated/ bogus, the bidder is liable for blacklisting, forfeiture of the EMD, cancellation of work and criminal prosecution.

STAMPED & SIGNED BY BIDDER WITH DATE

NOTICE INVITING TENDER Tender No. — 013 / 2018-19, Dated- 12.11.2018 Due Date — 26.11.2018 at 3.00 P.M.

The bidder is requested to drop their sealed envelope in the tender box within due date and time of the tender. The bidder has to attach the required documents after downloading the same as required by the tender inviting authority in its tender conditions.

Bidders found defaulting in submission of hard copies DD/BG for EMD to the tender inviting authority on or before the tender stipulated time will be suspended/ disqualified from the participating in tenders on e-procurement platform, for a period of 12 months from the date of bid submission.

The bidder should complete all the processes and steps required for bid submission.

The successful bid submission can be ascertained once acknowledgment is given by the system through bid submission number after completing all the processes and steps. Balmer Lawrie & Co Ltd and C1 India are not responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the tender inviting authority for processing.

The hard copies along with EMD (**non priced part**) as explained above should reach the office of The Head (Administration/CSR), Administration Department, Balmer Lawrie & Co. Ltd at 21, Netaji Subhas Road, Kolkata – 700 001, on or before the due date of submission of tender.

(v) **Corrigendum to tender:**

The bidder has to keep track of any changes by viewing the addendum/ Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the e-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

(vi) Bid Submission Acknowledgment:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgment is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

(vii) **Disclaimer Clause:**

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of Internet or other connectivity problems or reasons thereof.

Last Date for submission of online bid- 26.11.2018 at 15:00Pm Last date for submission unpriced bid- 26.11.2018 at 15:00Pm Tender to be opened on- 26.11.2018 at 16:00 Hrs.

VALIDITY OF OFFER

Tenderer shall keep their offer valid for a period of **60 Days** from the date of opening of Offer.

EARNEST MONEY DEPOSIT [EMD]

Submission of Tender documents should be accompanied by a Bank Draft or Bank Guarantee of **Rs.10000.00** (**Rupees Ten thousand only**) towards noninterest bearing Earnest Money Deposit executed by any Scheduled Bank drawn in favour of M/s. Balmer Lawrie & Co. Ltd., payable at Kolkata.

NON-CONFORMANCE

Tenders not conforming to the above mentioned requirements are liable to be rejected.

For BALMER LAWRIE & CO. LTD.

[Dilip Kumar Das] Head [Administration/ CSR]

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General Conditions of Tender

1.0 This is only a Price Inquiry and not an order.

2.0 **Site Particulars:**

- A. Corporate Head Office of M/s Balmer Lawrie & Co. Ltd, 21 Netaji Subhas Road, Kolkata-700001
- **B.** Residential Complex at 39 Ballygunge Circular Road, Kolkata-700019
- C. Residential Complex at 9B Queen's Park, Kolkata-700019

The intending tenders are advised to visit the sites and familiarized themselves thoroughly with the site conditions, system conditions etc. before submitting the tender. Non familiarity with the site condition & others will not be considered reason either for extra claims or for not carrying out the work in strict conformity with the specifications.

3.0 **Other Conditions**

- 3.1 BL reserves the right to reject offers not meeting its Technical requirements and commercial conditions.
- 3.2 It may please be noted that bids of any tender may be rejected if a conflict of interest between the bidder and the Company/ its employees is detected at any stage
- 3.3 Balmer Lawrie & Co Ltd., shall have the right to cancel the job or reduce/ increase scope of work from the schedule of job provided in Annexure -I without assigning any reason whatsoever.

4.0 TERMS & CONDITIONS

4.1 Firm Prices-

On placement of order, prices will remain firm till completion of the contract period.

5.0 Terms of Payment

The payment shall be made on monthly basis after submission of bill along with signed copy of monthly service report for each site by Balmer Lawrie representative.

6.0 **Statutory Compliances:**

The bidder must provide photo copies of the following documents relating to the status of their firm and should produce the original for verification on demand:

- 1. **PF**
- 2. ESI

7.0 **RISK & COST:**

If the service provider does not provide proper service during the contract period the same will be got done by M/s Balmer Lawrie & Co. Ltd. at the risk & cost of the service provider. Failure to meet the safety requirement & or adhere to safety norms will entail stoppage of work at the risk and cost of the contractor.

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Special Condition of Tender

The special terms & condition as stated hereunder shall be read in conjunction with General Conditions of Tender:

- 1] No price escalation on cost of materials and labour charges shall be entertained during the contract period.
- 2] The Tenderer shall organize Workmen's Insurance Policy for their Workmen. In case of any accident, company will not be liable for any compensation. The Tenderer shall also be abiding by strictly the safety rules & regulation of M/s Balmer Lawrie. ESI formalities are to be maintained.
- 3] The rates quoted by the bidder as per schedule prescribed in Annex: II, shall be exclusive of GST, which will be paid extra as applicable. **Price bid to be filled in ONLINE mode only.**
- 4] Comprehensive maintenance contract is hereby declared by complete job contract to be borne by the vendor in our Corporate Head Office at 21 Netaji Subhas Road, Kol- 01, 9B Queen's Park and 39 Ballygunge Circular Road, Kol-19.
- 5] The service provider should be responsible at his own cost for the all necessary tools, tackles, consumable items (gland packing, grease, oil, screw, nut, bolts etc.) along with personal protective equipment related to safety during maintenance.
- 6] A log book/Service card has to be maintained for record in details, which will sign by the competent authority of the service provider and the authorized representative of Balmer Lawrie.
- 7] The contractor shall be solely responsible for payment of wages/ salaries and allowances in their own during the job contract that are applicable under the laws in force including any new act or order of Government, which may become applicable. M/s Balmer Lawrie & Co. Ltd shall have no liability whatsoever in this regard.
- 8] Earnest Money shall be forfeited under following circumstances:
 - 1. On revocation of tender or increase in rates after opening of the tender but before validity of the quotation expires.
 - 2. On refusal to enter into contract after the award of contract.
 - 3. The EMD shall be returned to the unsuccessful bidders after the finalization of the contract.

91 **Termination of Contract:**

If any time the service provider make any fault in preceding the work with due diligence and continue to do so even after the notice or commit any default in completing any of the terms and conditions are given to them on that behalf by the officer in charge, M/s Balmer Lawrie & Co. Ltd may, without prejudice to any other right to remedy accrued or shall accrue thereafter to the company by written notice terminate the contracts a whole or part of the contract. The party shall be liable to pay damages towards the breach of contract including but not limited to the extra costs, expense, considerations etc. incurred by M/s Balmer Lawrie & Co. Ltd. on account of termination of contract with the party.

All instructions, notices and communications etc. under the contract given in writing and if sent to the last known place of the business shall deem to have been served on the date even in ordinary course of post these would have been delivered to the party.

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10] Right of Acceptance & Rejection:

The bidders are required to understand the work properly before quoting the rates. Submission of tender by the service provider will imply that it has read all the documents and as made itself fully aware about the work. M/s Balmer Lawrie & Co. Ltd reserves the right to assessment bidder's capability and capacity to perform the contract should the circumstances warrant such assessment in the overall interest of the owner. This office reserves the right to reject any or all quotations without assigning any reason whatsoever.

Mere issue of tender document and submission of offer does not necessarily qualify for consideration of offer. M/s Balmer Lawrie Co. Ltd reserves the right to accept or reject any or the lowest tendered either in part or in full without assigning any reason whatsoever. Decision of the company in this connection shall be final.

11] Arbitration:

Any dispute or difference arising under this purchase order shall be referred to appropriate court(s) under jurisdiction of The High Court for adjudication at Kolkata to a sole arbitrator to be appointed by the Managing Director, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be paid equally by both the parties.

12] **SECURITY DEPOSIT**

- (i) On acceptance of the Bid, Contractor shall within thirty (30) days, deposit with Owner an initial Security Deposit of 5% of the Contract value and the same shall be in any of the following:
 - a) Bank draft drawn on a KOLKATA Branch of any Scheduled Bank in favour of M/s Balmer Lawrie & Co. Ltd.
- (ii) If Contractor fails to provide the Security Deposit within the period specified, such failure will constitute a breach of the Contract and Owner shall be entitled to award the Work elsewhere at Contractor's risk and cost. The Security Deposit shall be released to the Contractor after successful completion of work.
- (iii) No interest shall be payable against Security Deposit.
- (iv) Wherever the Security Deposit / Retention Money is furnished by Contractor in any form other than cash or Demand Draft, Contractor shall be entirely responsible to keep such form of security deposit enforceable by Owner by extending the validity thereof if required, by removing the restrictions thereon within one month before the enforceability thereof by Owner is likely to expire and keep them enforceable, until released by Owner after the Defect Liability Period.
- (iv) Security deposit may partially or fully forfeited for any non compliance of the general terms & condition of comprehensive contract, referred at page no. 9, Annex- I.

The tenderer is advised to visit all the sites stipulated as Annex: I under consideration for present system status of total fire hydrant system in each sites and examine our operational requirements and obtain all information that may be necessary for proper assessment of the systems.

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FORM OF TENDER [TO BE FILLED IN BY THE TENDERER]

Date -

To
The Head [Administration/ CSR]
Balmer Lawrie & Co. Ltd.
21, Netaji Subhas Road
Kolkata – 700 001.

Dear Sir,

Thanking you.

Sub. - Tender for Comprehensive Maintenance Job Contract of Total Fire Hydrant System at Kolkata, Balmer Lawrie & Co. Ltd.

Tender No.: 013/2018-19 dated 12/11/2018

Having examined the subject Tender Documents consisting of Notice Inviting Tender, General Conditions of Contract, Special Condition of Contract, Price Schedule and having understood the provisions of the said Tender Document and having thoroughly studied the requirements of Balmer Lawrie & Co. Ltd. to the work tendered for in connection with Comprehensive Maintenance Job Contract of Total Fire Hydrant System at Kolkata, I/We hereby submit our tender offer for the performance of proposed job in accordance with the terms and conditions as mentioned in the Tender Document at the rate[s] quoted by me / us in the accompanying price schedule based on the Schedule of Works included within the Tender document.

If the work or any part thereof is awarded to me / us, I / We undertake to perform the work in accordance with the Tender Document and accept the terms and conditions of the Tender as will be laid down therein failing which Balmer Lawrie & Co. Ltd. Shall be at liberty, without further reference to me / us and without prejudice to any of its rights or remedies, to terminate the agreement and / or to forfeit the earnest money deposited in terms thereof. Also confirming that, if there will be any repairing/rectification work to be involved during the contract, that will be executed in our [contractor's] workshop, under our [contractor's] supervision.

Yours faithfully,	
[Name & Address of Firm):	
Contact No. :-	
Contact Person With Designation: -	
Escalation Matrix 1: - {Contact no.	& Mail Id}
Escalation Matrix 2: - {Contact no.	& Mail Id}
Escalation Matrix 3: - {Contact no.	& Mail Id}

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NOTICE INVITING TENDER Tender No. – 013 / 2018-19, Dated- 12.11.2018 <u>Due Date – 26.11.2018 at 3.00 P.M.</u>

A. SITE ADDRESS: Corporate Head Office, 21 NS Road, Kolkata-700001

Job contract to be borne by the contractor for, in our Corporate Head Office at 21 Netaji Subhas Road, Kol- 01. Also to maintain a log book/ log report chart which is to be countersigned by the concerned officer, of the total hydrant system of the premises.

Schedule of Work:

Checking of total hydrant and sprinkler system for its healthiness. Checking of Hose boxes and its contents for its healthiness. Checking of Hose reel drums & its contents for its healthiness. Checking of total hydrant lines, all valves & pressure gauges for its healthiness. Checking of sprinkler nozzles & gong bell for its healthiness. Checking of Fire Engine & checking of its battery voltage, fuel level, engine oil quality & level to monitor for healthy operation. Checking of all the fire pumps e.g. gland packing, earthing, motor terminal etc. Checking of Fire control panel for its cleanliness & healthiness. Checking priming tank water level for healthy operation. Air purging is mandatory as required for fire pumps & fire engines. Checking of Priming tank water availability & fill up if necessary.

Starting of Jockey pump and main pump for maintain pressure in the line as required. Connecting hose pipes and short branch pipes to the hydrant points and discharging water in the passage. After that drying the hose pipe & rolling back for further period. Checking gaskets in hydrant valve adapter and replace if required. Checking fire pumps bearing noise, gland packing leakage, electrical faults etc. during operation of jockey pump/main pump/ standby pump as applicable. Start the fire engine after proper priming & check all relevant parameters.

Greasing to be done for all moveable parts of Hydrant valves, sluice valves, butterfly valves, gate valves & Hose reel drums. Powdering to be done on all hose reels.Replacement of gland packing to be done if necessary for pumps & valves.Total cleanliness to be maintain after cleaning fire control panel by blower.Tightness to be checked for panel terminals, motor/pump terminals, base plate, Fire engine terminals & it's other parts of the engine. Fire engine to be run for at least 15 minutes continuously once in a month with load and to maintain minimum pressure in the line. During carry out the process M/s Balmer Lawrie will not bear any extra expenses for that. Operational healthiness of sprinkler system along with gong bell to be checked physically and minimum pressure to be maintain on sprinkler system. Sprinkler nozzle activation to be carryout as required. But spare needs to be maintained by the vendor to refix the line/system at his own cost.

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GENERAL TERMS & CONDITIONS FOR COMPREHENSIVE MAINTENANCE JOB CONTRACT FOR SITE "A":-

- 1. Comprehensive maintenance job contract is hereby means that any defect/damages of any system/ items/spare parts along with regular consumables e.g. gland packing, gasket, screw nut- bolt, grease, oil etc. of the total fire hydrant system at corporate head office, 21 NS Road, to be borne by the contractor at his own cost & responsibility whose job value or item value is less than equal to Rs. 15000.00 per event or per machines or per items, reported for such fault/damages. If any major breakdown occurs in the system or any system renovation is required whose job value is greater than Rs. 15000.00, then offer to be submitted for the job for taking prior approval for execution of the job.
- 2. Service report to be signed by the concerned officer/ personnel. After examine the total system by concerned officer about its healthiness, if there is any fault found in the system or any defect found in any of the items, the same shall be rectified within 10 days from the date of report. Failing which a penalty to be impose 1% per week from monthly bill at maximum 10% of the total bill.
- 3. Contractor should keep ready of necessary spare parts of the total system, may required during operation in his own stock, for replacement if required. If an event during any emergency, if the contractor fails to supply such necessary spare parts or items, in such condition M/s Balmer Lawrie will supply the same and the cost for that will recover from the security deposit of the contractor.
- 4. In case of any damages occurs in the fire pumps or any repairing required in the fire pumps including pumpmotor base repairing/welding/painting, responsibility for the same is to be borne by the contractor and repairing/rectification clause will as point no.1 & 2.
- 5. In case of any damages occurs in the fire panels or any repairing required in the fire panels, responsibility for the same is to be borne by the contractor and repairing/ rectification clause will as point no.1 & 2.
- 6. In case of any damages occurs in the fire engines or any repairing required in the fire engines including base repairing/welding/painting, responsibility for the same is to be borne by the contractor and repairing/rectification clause will as point no.1. Fuel and lub oil to be supplied by M/s Balmer Lawrie. In case of replacement of engine battery or repairing of battery charger, contractor will be responsible for that and budgetary clause as point no-1 & 2.
- 7. Operational healthiness of sprinkler system along with gong bell to be checked physically and minimum pressure to be maintain on sprinkler system installed at basement only. Sprinkler nozzle activation to be carryout on once in every two months and during emergency. But spare needs to be maintained by the vendor to refix the line/system at his own cost and budgetary clause will as point no.1 & 2.
- 8. In case of any leakage of fire lines detected at any stage, responsibility for repairing/rectification for the same to be borne by the contractor @ budgetary clause as point no- 1& 2.
- 9. In case of any leakage/ damage of any valves in the lines detected at any stage, responsibility for replacement/ repairing/rectification for the same to be borne by the contractor @ budgetary clause as point no- 1& 2.
- 10. Fire Mock drill to be carried out once in every six months by contractor, in association with Balmer Lawrie's staff and report of such mock drill to be submitted to concerned authority of Balmer Lawrie.
- 11. Fire hydrant line to be painted once in a year with red-oxide primer & paint at contractor's cost.
- 12. In case of any damages occurs for hose box glass broken or lock damaged, Contractor will rectify at their cost.
- 13. Balmer Lawrie will ensure sufficient water availability in fire tank and uninterrupted power supply at their own responsibility.

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NOTICE INVITING TENDER Tender No. – 013/ 2018-19, Dated- 12.11.2018 <u>Due Date – 26.11.2018 at 3.00 P.M.</u>

B. SITE ADDRESS: Balmer Lawrie Residential Complex, 39 Ballygunge Circular Road, Kol-19

Comprehensive maintenance job contract to be carried out in 39 BC Road of M/s Balmer Lawrie & Co. ltd., also to maintain a log book/ log report chart which is to be countersigned by the concerned officer, of the total hydrant system of the premises.

Schedule of Work:

Checking of total hydrant for its healthiness. Cleanliness to be maintain at all the point of the total Fire Hydrant System . Checking of Hose boxes and its contents for its healthiness. Checking of Hose reel drums & its contents for its healthiness. Checking of total hydrant lines, all valves & pressure gauges for its healthiness. Connecting hose pipes and short branch pipes to the hydrant points and discharging water in the passage. After that drying the hose pipe & rolling back for further period. Checking gaskets in hydrant valve adapter and replace if required. Greasing to be done for all moveable parts of Hydrant valves, sluice valves, butterfly valves, gate valves & Hose reel drums. Powdering to be done on all hose reels. Replacement of gland packing to be done if necessary for valves. Attending breakdown call and emergency call have to serve by the contractor as required without any extra cost. But if there is any requirement for major repairing/replacement for putting the system into operation necessary cost will be spent by M/s Balmer Lawrie.

C. SITE ADDRESS: Balmer Lawrie Executive Guest House, 9 B. Queen's Park, Kolkata-700019

Comprehensive maintenance job contract to be carried out in 9B Queens Park of M/s Balmer Lawrie & Co. ltd., also to maintain a log book/ log report chart which is to be countersigned by the concerned officer, of the total hydrant system of the premises.

Schedule of Work:

Checking of total hydrant for its healthiness. Cleanliness to be maintain at all the point of the total Fire Hydrant System . Checking of Hose boxes and its contents for its healthiness. Checking of Hose reel drums & its contents for its healthiness. Checking of total hydrant lines, all valves & pressure gauges for its healthiness. Connecting hose pipes and short branch pipes to the hydrant points and discharging water in the passage. After that drying the hose pipe & rolling back for further period. Checking gaskets in hydrant valve adapter and replace if required. Greasing to be done for all moveable parts of Hydrant valves, sluice valves, butterfly valves, gate valves & Hose reel drums. Powdering to be done on all hose reels. Replacement of gland packing to be done if necessary for valves. Attending breakdown call and emergency call have to serve by the contractor as required without any extra cost. But if there is any requirement for major repairing/replacement for putting the system into operation necessary cost will be spent by M/s Balmer Lawrie.

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NOTICE INVITING TENDER Tender No. – 013/ 2018-19, Dated- 12.11.2018 Due Date – 26.11.2018 at 3.00 P.M.

GENERAL TERMS & CONDITIONS FOR COMPREHENSIVE MAINTENANCE JOB CONTRACT FOR SITE "B" & "C":-

- 1. Comprehensive maintenance job contract is hereby means that any defect/damages of any system/ items/spare parts along with regular consumables e.g. gland packing, gasket, screw nut- bolt, grease, oil etc. of the total fire hydrant system at the residential complexes of M/s Balmer Lawrie at 9B Q. Park and 39 Ballygunge Circular Road, Kolkata- 700019, to be borne by the contractor at his own cost & responsibility whose job value or item value is less than equal to **Rs. 2000.00** per event reported for such fault/damages. If any major breakdown occurs in the system or any system renovation is required whose job value is greater than **Rs. 2000.00**, then offer to be submitted for the job for taking prior approval for execution of the job.
- 2. Service report to be signed by the concerned officer/ personnel. After examine the total system by concerned officer about its healthiness, if there is any fault found in the system or any defect found in any of the items, the same shall be rectified within 10 days from the date of report. Failing which a penalty to be impose 1% per week from monthly bill.
- 3. Contractor should keep ready of necessary spare parts of the total system, may required during operation in his own stock, for replacement if required. If an event during any emergency, if the contractor fails to supply such necessary spare parts or items, in such condition M/s Balmer Lawrie will supply the same and the cost for that will recover from the security deposit of the contractor.
- 4. In case of any leakage of fire lines detected at any stage, responsibility for repairing/rectification for the same to be borne by the contractor @ budgetary clause as point no- 1& 2.
- 5. In case of any leakage/ damage of any valves in the lines detected at any stage, responsibility for replacement/ repairing/rectification for the same to be borne by the contractor @ budgetary clause as point no- 1& 2.
- 6. Fire hydrant line to be painted once in a year with red-oxide primer & paint at contractor's cost.
- 7. In case of any damages occurs for hose box glass broken or lock damaged, contractor will rectify at their cost.
- 8. Balmer Lawrie will ensure sufficient water availability in fire tank and uninterrupted power supply at their own responsibility.

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NOTICE INVITING TENDER Tender No. – 013/ 2018-19, Dated- 12.11.2018 Due Date – 26.11.2018 at 3.00 P.M.

PRICE BID

A. SITE ADDRESS: Corporate Head Office, 21 NS Road, Kolkata-700001			
A. SITE ADDRESS: Corporate Head Office, 21 NS Road, Kolkata-700001		~	******
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	A. SITE ADDRESS.	Cui pui ate meau Omice	, 21 NS Kuau, Kuikata-70000

<u>Description</u>	Monthly Rate in Rs.
Rate for site address A & the job schedule prescribed in page- 08 & 9 as per Annex-I	Do Not quote here. Price bid to be filled online only

B. SITE ADDRESS: 39 BC Road, Kolkata-700019

<u>Description</u>	Monthly Rate in Rs.
Rate for site address B & the job schedule prescribed in page- 10 & 11 as per Annex-I	Do Not quote here. Price bid to be filled online only

C. SITE ADDRESS: 9B Queen's Park, Kolkata-700019

Description	Monthly Rate in Rs.
Rate for site address C & the job schedule prescribed in page-10 & 11 as per Annex-I	Do Not quote here. Price bid to be filled online only

TOTAL AMOUNT PER MONTH (IN WORDS) A +B + C =	

N.B- 1. All rates should be quoted exclusive of GST, which will be paid extra as applicable. L1 will be determined in the basis of Total amount in three properties.