

**Ref: BL/LC/MAN/TRAILO/LT/201819/0218 DT 3.11.2018**

**Due Date: 15.11.2018**

Response from approved vendors/contractors alone will be accepted and that other interested Vendors/contractors may seek to register with the unit and subject to such registration being confirmed, they would be considered for subsequent Tenders

**To**

**NOTICE INVITING TENDER  
FOR TRANSPORTATION OF GOODS THROUGH TRAILOR**

Balmer Lawrie & Co. Ltd. **invites bids** from resourceful and reputed transporters, fulfilling the eligibility criteria, for transportation of goods through trailer (either 20 feet or 40 feet) for exports through Chennai and Kattupalli Port.

**1. Scope of Work:**

The scope of work under this tender consists of

**Category- I - 12 Nos**

- a)** Picking up the empty container from the liner plots as directed by BL
- b)** Loading/stuffing of goods (palletized/unpalletized goods) at SBU LC Manali factory,
- c)** moving the stuffed container to Logistics infrastructure (CFS Chennai) for customs clearance.

**Category II - 12 Nos**

- a)** Moving the stuffed container CFS Chennai to Port (Chennai Port or Kattupalli Port)

**Vendor has to quote for both the above categories while submitting their offer.**

**Loading/unloading, at BL Manali Leather Chemicals factory will be by BL. Whereas loading/unloading at BL Logistics Infrastructure (CFS) will be to transport contractor's account.**

**Loading/unloading of empty container from/at liner plots and unloading of container at port will be in the transport contractor's account.**

**Rate to be quoted as per trip as sought in Annexure –A.**

**Prequalification requirement:**

Party should have

- 1. GST registration;**
- 2. PAN No.,**

**THE OFFER WILL BE REJECTED IN THE ABSENCE OF THE ABOVE REGISTRATIONS WHICH ARE MANDATORY.**

**Only those bidders who meet the above Pre-qualification criteria will be qualified for considering the price quoted by them.**

**Offers from parties not having these registrations will not be considered for the tender. Copy of registration/certificate document should be submitted along with the offer.**

Price-bids of such tenderers, who are determined to have complied with the above eligibility criteria, and duly filled up the tender document, will only be considered.

Even though the tenderers meet the above qualifying criteria, they are liable to be disqualified / debarred / suspended / blacklisted if they have

Furnished false / fabricated particulars in the forms, statements and /annexure submitted in proof of the qualification requirements and/or

**Record of poor progress such as abandoning the work, not properly completing the contract, litigation history or financial failures etc**

### **3. PRICE**

Rate shall be given as per price bid format enclosed as **Annexure-A**.

The contractor has to mention the applicable SAC code for Transportation through trialor for exports.

**The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from the contractor's invoice.**

### **4. EARNEST MONEY DEPOSIT**

Offer should be accompanied by a/c payee pay order / demand draft drawn in favor of M/s. Balmer Lawrie & Co. Ltd., payable at Chennai for **Rs.3,000/-**(Rupees Three thousand only) towards Earnest Money Deposit.

- a. OFFERS RECEIVED WITHOUT EMD WILL BE REJECTED
- b. For the successful bidder, the EMD will be converted to SD and the same shall be refunded on successful completion of the contract in all aspects. EMD/SD will carry no interest.
- c. For the unsuccessful bidders, the EMD will be refunded only after the PO is released on the successful bidder
- d. Linking of EMD amount with earlier transactions / adjustments with pending bills or any other amount
- e. SSI UNITS WITH VALID REGISTRATION WITH NATIONAL SMALL INDUSTRIES CORPORATION LIMITED (MSME/NSIC), FOR THE ITEM/SERVICE TENDERED ARE EXEMPTED FROM PAYMENT OF EARNEST MONEY DEPOSIT.

**f. NOTE: - Bidder having MSME/NSIC Registration needs to attach copy of valid Certificate applicable for the tendered service.**

### **5. Non Conformance:**

The tenders not conforming to the above mentioned requirements stated under Cl:2 and Cl:4 are liable to be rejected.

### **6. Validity of offer:**

Tenderers shall keep their offer valid for a period of **30 days** from the due date for submission of tender.

**7. Visit to our factory**

The tenderer, at the tenderer's own cost/responsibility is advised to visit our factory between 9.30 am to 4.30 pm on all working days and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering into a contract, for transportation of goods through trailer from SBU Leather Chemicals.

**(Contact Persons: SBU LC Mrs. T Indhira – 09444472137/ 044-25946564, Mr. S Nagarajan- 044-25946573)**

**Offers from New Vendors will be considered for vendor development only; Not for finalization of contract against this tender.**

**8. EVALUATION OF BIDS:**

Prices quoted by tenderers who fulfil the pre-qualification criteria alone will be considered for evaluation. Evaluation of the price bids of qualified bidders will be done and overall lowest landed rate shall be taken as L1 price and next lowest as L2 price and so on. The order will be awarded to overall L1 bidder.

**9. AWARD OF CONTRACT**

The contract will be awarded based on the overall lowest quoted (L1) tenderer of total value of contract .

**10. CONTRACT PERIOD**

Till the completion of order value.

**11. Tender Document Submission**

Your offer shall comprise the following:

- **EMD for Rs.3,000/-**
- Relevant **copies of certificates/ registration** etc as per prequalification requirement
- **Tender Document** duly signed with seal in all the pages
- **-Price Bid**

**Your offer for tender comprising all the above documents shall be kept in a sealed envelope superscribed as 'Offer for Transportation by Trailer' should reach the undersigned at our Manali works at the following address on or before 15.11.2018**

Senior Manager [Commercial]  
BALMER LAWRIE & CO. LTD.  
SBU Leather Chemicals  
32, Sathangadu Village, Manali,  
Chennai – 600068.

Phone : 044 – 25946564  
Fax : 044 – 25941156  
email : indhira.t@balmerlawrie.com

**for BALMER LAWRIE & CO LTD**

**T.INDHIRA  
SR.MANAGER (SCM)**

*Signature of the Tenderer:*

*Date:*

*Seal:*

**PRICE BID - ANNEXURE A**

DESCRIPTION	QUANTITY	VALUE(RS.)
<b>CATEGORY 1</b> <b>a) Picking up the empty container from the liner plots as directed by BL b) Loading/stuffing of goods at SBU LC Manali Factory and c) Moving the stuffed container to CFS Chennai for customs clearance</b>		
<b>20 feet Tractor</b>	2 Nos	
<b>40 feet Tractor</b>	10 Nos	
<b>CATEGORY 2</b> <b>Moving the stuffed container to Port from CFS Chennai</b>		
<b>20 feet Tractor</b>	2 Nos	
<b>40 feet Tractor</b>	10 Nos	
<b>Detention charges beyond 24 hours from entry either to BL Factory or at CFS</b>	15 days	
<b>Total</b>		
<b>CGST %</b>		
<b>GST %</b>		
<b>Grand Total</b>		
<b>SAC Code for GST</b>		

Quantities for 20 feet and 40 feet are interchangeable as they are estimates only and the contract will be valid till the value of contract is completed.

*Signature of the Tenderer:*

*Date:*

*Seal:*