



**BALMER LAWRIE & CO. LTD.**

**CONTAINER FREIGHT STATION**

*[No.32, Sattangadu Village, Manali, Chennai-600068*

*Phone No 25940643 /25942557, Fax No. 25941863*

**CIN –L15492WB1924GO1004835**

*E-mail: shankar.vb@balmerlawrie.com*

**e- TENDER NO: BLC/CFS/FLT Hire/21**

**Dt.03.08.18**

**TECHNICAL / COMMERCIAL BID**

**Tender Document for**

**Hiring of 6 Nos. 3 MT Capacity Triple Mast Forklift**

**DUE DATE & TIME: [25/08/2018 at 14:00 Hrs ]**

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## **NOTICE INVITING E-TENDER**

On line bids are invited from the reputed and experienced Vendors, who fulfil the eligibility criteria mentioned elsewhere in the tender document under the Heading General Terms & Conditions for undertaking the subject contract for hiring of 6 Nos. 3 MT capacity Triple Mast Fork Lift on Hire. (Diesel alone required for running the Fork lifts will be provided by Balmer Lawrie at its cost)

Tenderers are advised to download Notice Inviting Tender along with other tender documents from the e-tendering portal <https://balmerlawrie.eproc.in>. The tender has to be submitted online.

The scanned copies of other required documents in support of bidders credentials are to be uploaded along with the tender documents through the appropriate link.

S. No	Description	Details
<b>1</b>	<b>Name of Work</b>	Hiring of 6 Nos. 3 MT Capacity Triple Mast Forklift
<b>2</b>	Tender No	<b>BLC/CFS/FLT HIRE/21</b>
<b>3</b>	Validity Of Offer	120 days from the date of opening of the price bid
<b>4</b>	Contract Period	<b>One year w.e.f. 01.10.18</b>
<b>5</b>	EMD	<b>Rs.25000/-</b>
<b>6</b>	Downloading / Submission of Tender :	
	a. Starts on	<b>03.08.2018</b>
	b. Closes on	<b>25.08.2018 @ 14.00 hrs</b>
<b>7</b>	Opening of Tenders	<b>As per tender calender</b>

### **1. LIST OF DOCUMENTS TO BE UPLOADED**

The scanned copies of following documents should also be uploaded at appropriate link in our e tendering system as part of the technical/commercial bid submission

- a. Power of Attorney authorizing the person who has signed the tender to act and sign on behalf of the company.
- b. Certificate of registration/incorporation in the case of Pvt Ltd/Public Ltd companies /certified copy of / partnership deed in the case of LPP/Partnership firm/ any document under the relevant rules / laws if the firm is a proprietorship firm .
- c. Income Tax PAN number.
- d. GST Registration number
- e. Chartered accountant's certificate or Audited / Certified Balance sheet and Profit and Loss account of tenderer's company for last two years.
- f. Certificate from bankers about financial soundness.

### **2. VERIFICATION OF DOCUMENTS**

- a. Tenderers or their authorized representative will be required to come to our office positively as intimated along with all original documents, scanned copies of which have been submitted with the e-tender towards ascertaining their qualification.
- b. Failure on part of the tenderer to report on specified date and time for proper verification may result in rejection of the tender submitted by them without further communication.
- c. Tenderer should be in a position to produce all the original documents and/or any other information on dates as intimated or as and when required by Balmer Lawrie.
- d. Incomplete Tenders are liable for rejection without any further communication to the tenderer and decision of Balmer Lawrie in this respect will be final.

- e. Any party submitting false or forged documents may be Black Listed EMD could be, forfeited, work could be cancelled, criminal prosecution or any other action as deemed fit may be initiated.
- f. Balmer Lawrie reserves the right to reject any or all tenders without assigning any reasons whatsoever

### **SPECIAL INSTRUCTIONS TO THE BIDDER FOR PARTICIPATING IN E-TENDER**

Tenderers are advised to download Notice Inviting Tender along with other tender documents from the e-tendering portal <https://balmerlawrie.eproc.in> Interested parties have to pay submit an interest free EMD of Rs.25,000/- (**Rupees Twenty Five thousand only**) by Demand Draft/Pay Order at our above address. The DD/PO for EMD should be drawn in favour of BALMER LAWRIE & CO LTD on any Scheduled Bank, payable at **[Chennai]**. Copies of the instruments (DD/PO) evidencing payment of Tender Fee and EMD should be scanned & uploaded before bidding. Offer submitted without EMD will be rejected. However, submission of EMD is exempted for Small Scale Units registered with National Small Industries Corporation (NSIC) & Micro Small and Medium Enterprises (MSME) on submission of valid copy of registration certificate. It is mandatory that MSME vendors must declare their UAM (Udyog Aadhaar Number) on Central Public Procurement Portal (CPPP), failing which such bidders will not be able to enjoy the benefits as per Public Procurement policy for MSME's order 2012. The physical original instruments/drafts should reach our above address prior to due date and time. In case the Bidders intend to submit any additional supporting documents, the same can be submitted in physical form at our above address. Documents of only those bidders shall be entertained who are bidding on-line. UNDER NO CIRCUMSTANCES PRICE BID SHALL BE SUBMITTED IN PHYSICAL FORM.

Balmer Lawrie & Co. Ltd. has developed a secure and user friendly system which enables Vendors/ Bidders to Search, View, Download tenders directly and also, enables them to participate & submit Online Bids on the e-tendering site <https://balmerlawrie.eproc.in> in a secure and transparent manner which maintains confidentiality and security throughout the tender evaluation process.

#### **1. Procedure to submit On-line Bids**

For this purpose, Vendors/Bidders are advised to read the instructions available in the homepage of the portal <https://balmerlawrie.eproc.in> where detailed procedure for submission of bids is available under the option / link "*Bidding Manual*".

##### **1.1 Registration with e-procurement platform**

For registration and online bid submission bidders may contact HELP DESK of C1India Pvt., Ltd. details of which is available at our web-site mentioned above or they can register themselves online by logging in to the website through <https://balmerlawrie.eproc.in>

Bidders may contact the following resource persons for any assistance required in this regard.

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST		
(MONDAY TO FRIDAY (Exclusions: BalmerLawrie HOLIDAYS))		
<b>Please email your issues before your call helpdesk. This will help us serving you better.</b>		
Contact Nos. and email IDs for BalmerLawrie helpdesk officers		
Name	E-mail	Phone Numbers
<b>Tirtha Das</b>	<a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a>	<b>+91-9163254290</b>
<b>Tuhin Ghosh</b>	<a href="mailto:tuhin.ghosh@c1india.com">tuhin.ghosh@c1india.com</a>	<b>+91-8981165071</b>
<b>Mani Sankar (Chennai)</b>	<a href="mailto:chikkavarapu.manisankar@c1india.com">chikkavarapu.manisankar@c1india.com</a>	<b>+91-8939284159</b>
<b>Ravi Gaiwal (Mumbai)</b>	<a href="mailto:ravi.gaiwal@c1india.com">ravi.gaiwal@c1india.com</a>	<b>+91-22-66865633</b>

## **1.2 Digital Certificate authentication**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.

All the bidders who do not have digital certificates need to obtain the same. They may contact help desk of C1 India Pvt. Ltd.

## **2. Special Note**

- Bids can only be submitted before the last date and time of submission as per the date and time mentioned in the e-tender. Resubmission (if required) of bid should be completed within the stipulated date and time. The system time (IST) that will be displayed on e-tendering web page shall be the time and no other time shall be taken into cognizance.
- Bidders are advised in their own interest to ensure that bids are uploaded and submitted successfully in e-tendering system well before the closing date and time of bid.
- No Printed or posted Bids / offers shall be accepted.
- Balmer Lawrie does not take any responsibility in case bidder fails to upload the documents within specified time of tender submission.
- Balmer Lawrie will not be responsible for any delay under any circumstances for non-receipt of Tenders/ submission of filled in tender documents by due date & time.
- Bidders are requested to provide correct “e-Mail address” and “Mobile No.” for receiving updates related to e-tender from time to time.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

## **3. Filling of Tender Documents**

- 3.1 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
  - 3.2 The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
  - 3.3 Any terms and conditions given by the tenderer in their offers will not be binding on Balmer Lawrie.
  - 3.4 The sole proprietor or authorised representative shall sign all documents that needs to be uploaded. When the person signing the documents is not the sole proprietor / authorised representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be scanned and uploaded and produced later on for verification by Balmer Lawrie.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. Interested parties have to keep referring to the website for further information. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

“ Any amendment / corrigendum, as and when required will be uploaded only on the website of the Company [www.balmerlawrie.com](http://www.balmerlawrie.com) and related Government of India e-procurement websites where this tender is floated and interested vendors should regularly visit these websites for up-dation”.

### **SCOPE OF WORK**

Work covered in this tender document shall generally be as detailed herein below. However, contractor shall be responsible to complete the work in all respects and in doing so provide/supply all facilities which may not be explicitly covered herein below but nevertheless are required to complete the work envisaged with the exception of only such items as have been specifically excluded from contractor's scope.

The successful tenderer shall have to undertake the following work:

#### **Detailed Scope of work:**

**1. The contractor has to perform inter alia the following activities with 6 nos of 3 MT Triple Mast Fork Lifts.**

- a. *Unloading, stacking the export cargo in warehouse and nominated locations and Stuffing of export cargo as per instruction of company representatives.*
- b. *Age of the Fork Lift should not be earlier than year 2012*
- c. *Fitness certificate of the equipment from approved agency to be submitted*
- d. *De-stuffing of import cargo for customs inspection and same will be kept back inside the containers as per customs requirements.*
- e. *De-stuffing and loading of import cargo in the truck or stacking at the nominated place as per instruction of Company's representative.*
- f. *Undertake loading/unloading of import/export cargo as well as stuffing/ De-stuffing of said cargo into/from Containers.*
- g. *Ensure that all cargo/packages are handled carefully. They should also ensure that the shop floor and yard are not damaged due to mishandling*
- h. *Handling of cargo in a manner required by the Custom authority.*
- i. *Ensure that containers/packages which are damaged/tampered seal or whose contents appear to be damaged / pilfered shall be handled by following the procedure prescribed by Customs/other concerned authorities/Company Officials.*
- j. *Ensure that the materials are handled with care and no damage is caused to the material/property of the Company and its customers.*
- k. *Ensure adherence to all safety norms.*
- l. *The diesel for running the fork lift will be provided by Balmer Lawrie.*
- m. *The type of Forklift to be supplied should be 3 MT capacity with Triple Mast.*

***The specific tools / spares /equipment required for loading / unloading/stuffing /de-stuffing, is to be provided by the contractor/agency at their own cost. The above list is illustrative and not exhaustive, and the contractor will arrange for necessary handling operations as and when required and as instructed by the Company officials.***

## **2. Deployment Of Equipments**

The Contractor will be required to position 6 Nos. of 3 MT Triple Mast Fork Lifts and other related tools and tackles in fully operating conditions within 2 weeks from the date of contract. The equipment should be positioned and re-commissioned by the contractor at his cost.

The contractor should take out a third party insurance cover for all vehicles/equipment to adequately cover for damage, loss or injury to any person/material during the execution of the services.

It will be the contractor's responsibility to ensure proper maintenance of the equipments. All expenses on this account will be borne by the contractor. Cost of statutory charges including RTO License, Insurance charges and all the related running costs such as driver's wages (who should have valid driving license), lubricants, maintenance, etc shall be borne by the Contractor.

**All fork lifts must be equipped with all required safety accessories like reverse horn, safety belt etc.**

## **3. Deployment Of Manpower & Working Hours**

The Contractor should provide all safety equipment required by their workmen for discharging their work. The Company will not be responsible for non-adherence of Safety norms by the Contractor/his workmen. The Contractor will take out Insurance cover of all his employees under Workmen Compensation Policy and as required under any other statute

The Contractor should ensure that the workmen deployed by him behave in an orderly manner and shall not create any nuisance inside the premises and adhere to the administrative rules of the company while working inside the CFS.

It is clearly understood that the operators engaged by the Contractor are his own workmen and not employees of the Company. The Contractor will be responsible to comply with the provisions of various labour legislations including all rules and regulations of different Labour Boards.

It will be the duty of the Contractor to engage adequate number of efficient and effective Supervisors etc at his own cost for carrying out the work.

In case of handling of liquid cargo it should be ensured that there is no slippage and in case of any spillage on the shop floor/warehouse arrange to clean it immediately.

Any damage to cargo / container / BL property by the contractor's equipment shall be responsibility of contractor and the claims arising thereof shall be borne by the contractor.

Internal shifting of cargo from one point of warehouse to another point should be arranged by the contractor at no cost. This should be done strictly as per the directives of the company's representative.

It will also be the responsibility of the Contractor to ensure that the operators engaged by him do not demand any gratification from the CFS customers. If it comes to Company's notice, the same will be taken up seriously and may lead to cancellation of order.

The Contractor will have to submit details of their equipment and personnel to the Company for issuance of entry pass. Only pass holders will be permitted to enter CFS. All persons engaged by the contractor should have necessary photo identity cards issued by the contractor.

Duration of work for the equipment: The contractor should provide the operators for 1 shift of 8 Hours each per equipment per day for 26 days in a month on all days except Sundays and holidays and operators are required to work as per the schedule given by concerned officer in-charge.

However, the contractor should be prepared to extend the service as and when required by Balmer Lawrie & Co. Ltd. to cover exigencies.

Bidder must be capable of deploying adequate manpower and allied materials handling equipment for carrying out proper and smooth handling operations as per requirement.

## **GENERAL TERMS AND CONDITIONS**

### **1. Eligibility Criteria For Techno-Commercial Bid**

- a) Payment of Interest Free EMD of Rs.25,000/-. (MSME/NSIC bidders are exempted from payment subject to submission of proof of valid certificate)
- b) At least 3 years' experience of doing similar work at any CFS / ICD / Port / Bonded Ware House related to Export / Import Cargo handling ending 30<sup>th</sup> June 2018. (Proof to be attached)
- c) Should have an average turnover of Rs.25.00 lakhs per year during the last three years ending 1<sup>st</sup> March 2016
- d) Audited Balance sheet and Profit and Loss account of the company for the last 3 years ending 31<sup>st</sup> March 2017.
- e) Should not have been blacklisted by any PSU /Govt. Department (Self-certification is to be attached)
- f) Bidder should submit GST Registration No. & relevant details

### **2. Submission Of Online Bids**

The bids should be submitted in 2[two] separate parts entitled as

- [A] Technical / Commercial Bid [Un-priced]
- and
- [B] Price Bid

For Price Bid, only the rates are to be submitted as per given format.

The entire bid is to have digital signature of the person having Power of Attorney/Power of Authority to sign on behalf of the Bidder.

### **3. Tender Opening**

- [A] Un priced [Technical-Commercial] Bid Opening

Technical / Commercial Bids will be opened online as per the Tender Calendar.

- [B] Price Bid Opening

**After opening and processing of the Technical / Commercial Bids, the price bid of those bidders who are found techno commercially qualified will be opened.**

### **4. Acceptance of offers**

- 4.1 Balmer Lawrie reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- 4.2 Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and Balmer Lawrie at any stage.
- 4.3 L1 status would be determined considering the overall cost quoted for the work



- 4.4 Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents or not accompanied by the requisite Earnest Money Deposit (unless exempted under the terms of this Tender) will be rejected.

## **5. Negotiations**

- 5.1 Balmer Lawrie reserves the right to negotiate with the Tenderer. Tenderer will have to attend the concerned office of Balmer Lawrie for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of Balmer Lawrie.
- 5.2 In case of negotiation, the Tenderer should send the confirmation of outcome of such negotiation in writing so as to reach the concerned office of Balmer Lawrie within 3 days from the date of negotiation/ the time stipulated whichever is earlier. If the Tenderer fails to comply with this requirement Balmer Lawrie reserves the right to ignore the tenderer's quotation at its discretion.

## **6. Price Variation**

- 6.1 The price should be firm and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, components and labour cost till the validity of the contract period.
- 6.2 The quoted rates shall be kept valid for acceptance for a period of minimum 120 days from the date of opening the price Bid.

## **7. Notification Of Award**

Prior to the expiration of the period of Bid validity, BL will place purchase order or letter of intent on the successful bidder(s).

## **8. Declaration of UAM by MSME vendors**

It is mandatory that MSME vendors must declare their UAM (Udyog Aadhaar Number) on Central Public Procurement Portal (CPPP), failing which such bidders will not be able to enjoy the benefits as per Public Procurement policy for MSME's order 2012.

## **9. Contract Period**

The contract will be for a period of **12 months effective from 01.10.2018.**

## **10. Performance Guarantee**

Performance Guarantee for **[Rs.42,000/-]** has to be submitted in the form of a Bank Guarantee, as per prescribed format of the Company, to cover the "Risk & Cost" of any damages caused due to negligence of the Operator/mishandling of equipment/malfunctioning of equipment or non-performance. The Performance Bank Guarantee should be valid for a period of 14 (Fourteen) months from the date of commencement of contract. In the event of extension of contract for a further period 1(one) year after initial contract period of 1 year, the Performance Bank Guarantee will be required to be extended for another 14 (fourteen) months. Alternatively successful bidder may deposit performance guarantee in form of cash or DD in favor of the company. This performance guarantee will not bear any interest.

## **10 Break Down and Maintenance**

It will be the Contractor's responsibility to ensure proper maintenance of the forklifts being offered. All expenses on this account would be borne by the contractor. **In case of breakdown, proportionate deduction would be made from the Monthly hire charges.** It will be the Contractor's responsibility to make alternate arrangement at their cost and risk whenever the Fork Lift is under break-down. For break-downs beyond one

hour and where an alternate forklift has not been arranged by the Contractor, the Company would make alternate arrangements at the risk and cost of the Contractor. The cost of making alternate arrangements along with excess if any over the contractual rates will be recovered from the Contractor's bills.

#### **11. Security Deposit / EMD**

A non-interest bearing Security Deposit of (Rs.30000/- ) by way of Bank Draft or Bank Guarantee of equivalent amount, in addition to the Performance Guarantee, will be required to be deposited with the Company by the successful bidder within 10 days of getting work order from the Company. In addition, the Earnest Money Deposit of the successful bidder would also be retained as Security Deposit till completion of the contract/extended contract period. The EMD of unsuccessful bidder will be returned after finalization of the contract.

#### **12. Payment Terms**

Payment will be made on monthly cycle basis in the following month within 15 (Fifteen) working days of submission of bills duly certified by company officials with all relevant supporting documents.

#### **13. Sub-letting of Work**

No part of the contract or any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the contractor directly or indirectly to any person, firm or corporation without the consent in writing from Balmer Lawrie. In the event of contractor contravening the conditions, Balmer Lawrie shall be entitled to get the work done from any other firm at the 'Risk & Cost' of the contract.

#### **14. Indemnity**

The Contractor will be required to indemnify and keep indemnified the Company against all losses and claims for injury and damage to any person or any property whatsoever which may arise out of or in consequence of the work and against all claims, demands, proceedings, damages, cost charges and expenses whatsoever that may arise against the company on account of the faults of the contractor/his workmen/due to malfunctioning of the equipment employed by the contractor. The company may forward the bidder any such claim demand or complaint made by any other person against the company. In such event, the contractor shall solely be liable for the disposal of the said complaint.

The contractor will be required to Indemnify and absolve the Company of all responsibilities related to employment condition of their employees and should adequately safeguard Company against any possible IR problems including those related to employment. The bidder should adhere to all State and Central Enactments related to employment such as Minimum Wages Act, Workmen Compensation Act, Provident Fund Act, Employees State Insurance Act, Gratuity Act, Bonus Act, Contract Labour [Regulations and Abolition] Act etc. Further, Company will not have any liability towards employment, remuneration or compensation in whatever manner made to the employee of the bidder. Such demand shall be settled by the bidder directly.

The Contractor shall co-operate with the company in all matters relating to introduction/adoption of new equipment technology, machinery, compliance of all relevant laws, rules or regulations, relating to CFS operations and implementation of any scheme/policies/guidelines recommended by the Company aimed at swift and better customer service.

#### **15. Liability & Ensuring Safety**

The Contractor will be fully responsible for ensuring safety of lives, cargo, vehicles, property and containers within Balmer Lawrie CFS yard. Any damage to any life and/or property inside the CFS yard due to negligence/mishandling of equipment by the Operator and /or malfunctioning of the equipment would be to the account of the contractor. It is mandatory that necessary 3<sup>rd</sup> party insurance cover is kept valid by the contractor for the equipments operating inside the CFS.

**The following safety practices are mandatory on the part of the Contractor and ensure compliance:**

- All FLT Drivers must have the proper License & certified for driving such vehicles

- All the operators must wear Safety Jackets, Safety Shoes while on duty inside the CFS
- All the operators must wear safety belt while operating the forklift
- Reverse siren must be fitted in all the forklifts
- Headlights of forklifts should always be in good working condition
- The operator should not operate the forklift when Reach stacker is in operation with suspended load
- The operator should be very watchful and cautious while taking reverse position and should not operate the forklifts in the area where the empty/load trailers are moving.

**16. Addition/alteration of Tender Document**

The Company reserves the right to add/alter terms and conditions of tender documents including cancellation of the tender at any time without assigning any reason whatsoever. The Company also reserves the right to accept/reject a tender without assigning any reasons.

**17. Termination**

The contract can be terminated by either party by giving 3 months clear notice in writing. However in case of serious breach of contract by the Contractor the Company reserves the right to terminate the contract without notice.

**18. Force Majeure Conditions:**

Delivery schedule is subject to force majeure conditions as under: If at any time during the continuance of this contract, the performance in whole or part by either party of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion sabotage, fire ,floods, explosions, epidemics, quarantine restrictions, strikes, lock outs or acts of God (hereinafter referred as "events") provided notice of the happening of any such events is given by either party to the other within twenty one days from the date of occurrence thereof, neither party shall by reasons of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. Deliveries under the contract shall be resumed as soon as practicable once the "event" come to an end

**19. Arbitration**

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Kolkata to a sole arbitrator appointed mutually under the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Kolkata will have exclusive jurisdiction to settle any dispute arising out of this contract.

**DECLARATION**

**Having examined the tender documents, we have understood the terms & conditions indicated in the e-Tender No :BLC/CFS/FLT Hire /21 and hereby confirm our acceptance of the same.**

Place :

Signature of Tenderer

Date :

Name & Address

Telephone Nos.  
Office:

**ANNEXURE – A**

**PARTICULARS OF THE TENDERER'S ORGANISATION**

<b>S. No</b>	<b>Description</b>	<b>Tenderers Details</b>
<b>1</b>	Name of the Tenderer	
<b>2</b>	Address of the Registered Office	
<b>3</b>	Address of the branch / office quoting against the Tender	
<b>4</b>	Year of commencement of business	
<b>5</b>	Whether Sole Trader/ Partnership / Private Limited Co., or Public Limited Co. / LPP	
<b>6</b>	Registration No. (Under companies Act )	
<b>7</b>	Whether copy of Incorporation /Registration certificate from ROC(Registrar of company) uploaded	
<b>8</b>	Income Tax PAN no.	
<b>9</b>	Whether copy of PAN enclosed	
<b>10</b>	Whether copy of latest Income Tax Return uploaded	
<b>11</b>	GST Registration. No.	
<b>12</b>	Whether copy of GST Registration certificate Uploaded	
<b>13</b>	Name of the Banker	
<b>14</b>	Whether registration under MSMED act	
<b>15</b>	In case registered under MSMED provide registration number and copy of registration certificate.	
<b>16</b>	MSMED vendor must state whether they belong to SC/ST Category	

**Tender for Hiring of 6 Nos. 3MT Capacity Triple Mast Forklift**

**Tender No.BLC/CFS/FLT Hire/21 dt.03.08.18**

**PRICE BID**

Sl. No.	Description	No. of equipment	Rate per month per Equipment	Total Amount
1	3 MT capacity Triple Mast Fork Lift ( of 2012 make or later year make on a monthly basis (excluding Sundays) for carrying out the work as mentioned in the point no 1 under the “ Scope of Work” on 8 hours working in a day along with operator & oil (Diesel alone required for running the Fork Lift will be provided by Balmer Lawrie at its cost).	6 Nos.		
			<b>Rate Per Hour</b>	
2	Rate per hour exceeding 8 hours a day with operator.  (Diesel alone required for running the Fork Lift will be provided by Balmer Lawrie at its cost)			
	Add: CGST @ 9%			
	SGST @ 9%			
	Gross amount			

**NOTE:**

1. Rates should be excluding GST, which if applicable, shall be noted against appropriate column.
2. Rates quoted shall be valid for the period of 1 year from the date of commencement of Contract/Work Order of Balmer Lawrie & Co. Ltd.
3. In case of break down the payment will be deducted proportionately from the monthly bill for non-working hours.
4. The bidder should strictly follow the holidays declared by Balmer Lawrie & Co Ltd for the operating the Fork Lift.

Place-----

Signature of Tenderer

Date-----

Name & Address