



Balmer Lawrie & Co. Ltd.

(A Govt. of India Enterprise)

Logistics Service

Balmer Lawrie & Co. Limited
40/8147A, Narakathara Road
Opp. Shenoy's Junction
Cochin 682035

Website: www.balmerlawrie.com

**TENDER FOR APPOINTMENT OF CUSTOM HOUSE AGENT FOR
CLEARANCE OF OCEAN SHIPMENTS AT COCHIN SEAPORT**

TENDER NO. BL/COK/ENQ/TRA/18-19/007
DATED: 02/08/2018

DUE DATE FOR SUBMISSION
12/08/2018 - BY 5.00 PM

**TENDER FOR APPOINTMENT OF CUSTOM HOUSE AGENT FOR
CLEARANCE OF OCEAN SHIPMENTS AT COCHIN SEAPORT**

TENDER NO:BL/COK/ENQ/ OCEANCHA/18-19/007

DT. 02.08.2018

DUE ON: 12/08/2018 BEFORE 17:00 HRS

We invite offers in sealed envelopes from the registered customs house agent for Customs documentation, processing and clearance of Import consignments both LCL and FCL and to load the customs cleared consignments through our designated transporter from COCHIN SEAPORT. The details of the type of bill of entry to be filed with customs and scopes of work are as follows;

A. Type of Bill of Entry : All types of Bill of Entry mostly Home
Consumption/EOU

'As per company policy responses from Registered vendors will be accepted only and other interested vendors may seek to register with LS , Cochin and subject to such registration being confirmed , they would be considered for subsequent tenders.'

B. Scope of Work :

1. Collection of all relevant import clearance documents from our office.
2. Collection of delivery orders from various offices viz. Liner / NVOCC / Shipping Agent office.
3. Filing / Processing of Bill of Entry Execution of Bond formalities and to custom clear the import consignments at COCHIN SEAPORT
4. To load the customs cleared consignments in to our designated transporter from COCHIN SEAPORT
5. Any deficiency in clearance documents should be reported to Balmer Lawrie immediately.
6. Completion of customs formalities and to load the customs cleared consignment within the free period from the date of receipt of clearance documents from our Office. In case of any delay in clearance on the part of clearing agent, the proportionate warehouse charges and container detention charges will be deducted from clearing agents bills.

7. In case if the clearing agent observes any damage to containers/consignments, the same need to be notified to Balmer Lawrie and necessary OD certificate to be collected by the clearing agent from the concerned warehouse.

C. Period of Contract: 1 Year from the date of award of contract

D. Schedules of Rate:

: Rates per Bill of Entry					
Sl. No.	Description	LCL		20'per container	40'per container
1	Agency charges for customs clearance of imported shipment at COCHIN SEAPORT				
3	Loading charges for LCL shipment	Min	Rs.per Ton	N/A	N/A

All statutory charges including port dues shall be paid at actual. **GST** , if any will be paid extra. GST compliance should be done on a timely manner and return should be filed on time so as to enable us to take the input credit. If any deviation to this, will attract penalty, which will be deducted from CHA bill.

The quotation need to be submitted in the same format of Rate Schedule referred above (D. Schedule of Rate).

Please attach valid CHA licence copy along with the quotation.

Successful tenderer should submit security deposit of Rs.10000/-by way of cheque in favour of BALMER LAWRIE & CO.LTD

Please note that payment shall be made within 30 days from the date of receipt of your bill along with relevant document and proof of delivery.

Please note that your offer should be firm and valid till one year from the date of award of contract.

Your sealed offer superscribing the enquiry No.BL/COK/ENQ/OCEANCHA/18-19/007 dated 02.08.2018 should reach us on or before 12.08.2018

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Company reserves the right to reject/accept any/all offers without assigning any reason. Offers without full details will be rejected forthwith.

Thanking you,

Yours faithfully,
For **BALMER LAWRIE & CO. LTD.,**