

**BALMER LAWRIE & CO. LIMITED.**  
SBU :GREASES & LUBRICANTS  
P-43, HIDE ROAD EXTENSION,KOLKATA – 700 088.  
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GLK/TE18/027

Dated :- 28/04/2018

**TENDER ENQUIRY**

**Due Date: 08.05.18** 3.00 pm [IST]

Dear Sirs,

Please arrange to send your best **sealed offer** [fax / e-mail offers are not acceptable] for supply of 900 Kg (+/- 10%) of **Melamine Powder** at our **G&L Kolkata plant** as per following specifications:

**Technical SPECIFICATION**

<b>No. Characteristics</b>	<b>Requirements</b>
1) Appearance visual	White fine crystalline powder
2) Particle size	5-10 microns
2) Melamine content, min. % -	= 99.8 ±0.1
3) Content of sodium ions, max. %	= 0.01
4) Fe, max. ppm	= 2
5) Ash, max. %	= 0.01
6) Colour, max. APHA degree	= 20
7) Water content, max. %	= 0.1
8) pH	= 7.5-9.5

Your offer should be on **door delivery** basis [ including Loading and unloading charges at either end] at our Kolkata plant clearly specifying Basic price,Freight, GST percentage, Material HSN code, company GST registration number, delivery period, packing size, if any, etc.

**Delivery Schedule: Material to be delivered within 7-10 days after placement of PO/LOI.**

**Validity Period:** Offer validity shall 30 days from due date.

**Payment terms:** 30 days from date of receipt of material.

**Offer shall clearly indicate the following:**

- (a) Material is hazardous or not for users health?
- (b) Does product cause any kind of environmental pollution?
- (c) System to control air emissions, effluents and hazardous waste disposal system to comply with regulatory requirement?
- (d) Do any of your operations results in the creation of hazardous waste? If yes, is there a system in place to identify and properly dispose of hazardous waste?

**Note:**

1. **Quality Assurance:** Any defective supply reaching our works shall be taken back by the vendor within 7 days of informing after the same is intimated.
2. **Offers must be on door delivery basis.**

Please note that bid of any bidder may be rejected if a conflict of interest between the bidder and the Company is detected at any stage. Your **sealed offer** confirming acceptance of quality assurance note, delivery with terms & indicating the above reference number should reach us latest by 08.05.18 within 15:00 hours IST.

f/Balmer Lawrie & Co. Ltd

Pratik Burman  
Junior Officer (Central Procurement)  
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