



# Balmer Lawrie & Co. Ltd.

(G & L- Silvassa)

(A Government of India Enterprise)

Survey No 201/1, Syali Rakholi Road, Sayli, Silvassa-369230(D&NH).

E-mail - [srivastava.sk@balmerlawrie.com](mailto:srivastava.sk@balmerlawrie.com)

## TENDER ENQUIRY

**Tender No.: -GLS/TE18/011**

**Date: -28/04/18**

**Due Date: -09/05/18 till 6.00 PM**

Dear Sirs,

***Sub : Miscellaneous Jobs : Repairing and Painting of Raw material storage shed , Replacement of Damaged Asbestos Roof Sheets by new Steel Sheets, Modification in Shed Structure, Extension of Mezzanine floor and other similar jobs***

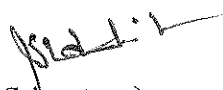
Online offers in are invited as per ***General Terms & Conditions, Undertakings and Obligations of Contractor, Scope of Work, Price Schedule*** enclosed in annexure-A, B, C & D respectively.

Your offer, complete in all respect furnishing details of price break-up should be submitted online on or before the due date. **Offers over email/fax /sealed envelope would not be considered.**

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co. Ltd.

  
(Shobhit Srivastava)  
Manager (Purchase)  
09898896501

Encl.: As above



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## Annexure-A

### 1.0.0 General Terms & Conditions

#### 1.1.0 Instruction to Tenderers:

- 1.1.1 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers. The tender document may also be downloaded from our web site [www.balmerlawrie.com](http://www.balmerlawrie.com) within the due date of the tender.
- 1.1.2 If the tenderer finds any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations; such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days in advance and prior to the date of filling/submission of the Tender.
- 1.1.3 **The required job is very much in 'Suit at site' nature hence tenderer must visit the site and make them thoroughly acquainted with the nature and requirements of the work, facilities for access of materials, mode of transport and storage and removal unwanted material.**
- 1.1.4 If any tenderer thinks that the job can't be done with the Terms & Conditions specified or the Scope of Work can't be completed unless he/they seek a deviation, the tenderer can submit his/their observations on a separate page/sheet as 'schedule of deviations'.
- 1.1.5 **Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work, site conditions, General terms & conditions and all other factors, affecting the performance of the contract and the cost thereof.**
- 1.2.0 **Submission of offer:** - Bidder shall submit their online offer in our eprocurement portal, along with copy of this Tender Notice duly stamped/Signed.
- 1.3.0 **Selection & placement of offer:** A tenderer must have to quote for all the items/heads as mentioned in price schedule. Omission i.e. not quoting a rate for any item will lead to rejection of the offer. Balmer Lawrie & Co. Ltd. reserves the right to reject/accept all or any offer(s) without assigning any reason whatsoever. Purchase/work order will be placed on a single **technically & commercially qualified vendor**, whose total price of entire job **stands lowest**.
- 1.4.0 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5.0 **Job completion Period:** -The completion period of entire job should be **3 ( Three ) weeks** from the issue date of Purchase Order (PO) or LOI which ever is earlier. The job shall be carried out at our works at **Survey No 201/1, Sayli Rakholi Road, Sayli, Silvassa-396230 (D&NH)**.
- 1.6.0 **Liquidated damages:** -Vendor shall be liable to pay liquidated damages for the following:

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- 1.6.1 Failure to complete the required job as per PO and handing over to BL within the scheduled period. In such case, vendor shall be liable to pay liquidated damages @ 0.5% of job contract value per week or part thereof subject to a maximum of 5.0%.
- 1.6.2 Any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work. In such a case the loss shall be assessed by BL and vendor shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.7.0 **Price schedule:** - The price shall be quoted for all the items/heads in/as per specified format as in "Price Schedule" to complete the job in all respect. No escalation in price/value shall be allowed after placement of the order or during the execution of work at site. Same has to be uploaded on our procurement portal.
- 1.8.0 **Payment terms:** -95 % of PO value immediately after 30 days from the date of submission of bill which will be raised by the contractor only after execution of the job as per PO duly certified by BL. Balance 5 % of PO Value shall be kept as retention money & will be released after completion of guarantee period (without any interest) or against submission of performance bank guarantee.
- 1.9.0 **Performance Bank Guarantee (PBG):** - For an amount of 5% of the 'PO' shall be submitted as PBG. PBG shall be furnished in specified format and shall be valid for the guarantee period.
- 1.10.0 **Guarantee Period:** - 12 (Twelve) months (1 year) from the date of successful job completion 'site-handover' to BL. During this guarantee period the performance of the job has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to rectify the same at **no extra cost to BL** and to the satisfaction of BL/tender.
- 1.11.0 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the due date of the tender.
- 1.12.0 **Working days & hours:** - All work required to be carried at BL's site, shall be done only during working days between 9:00 am. to 5:00 pm. However, relaxation in working days/hours can be considered, on request by the contractor in writing, but it will be sole discretion of BL.
- 1.13.0 **Factory Rule:** -Your engineers/workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.

Contact Person : .....

Contact No. : .....

Signature with official stamp



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## Annexure-B

### 2.0.0 Undertakings and Obligations of Contractor

#### 2.1.0 Man Power, Tools & tackles: Shall be arranged by the vendor.

#### 2.2.0 Care of works

2.2.1 Proper care shall be taken during erection, commissioning and testing of the equipment to avoid damage to equipment and properties and injury to persons.

2.2.2 Contractor shall remove all wreckage, rubbish etc from site and stack the wastage at the space allotted for the purpose. On completion of the works, the contractor will keep the space clean and fit for occupation to the satisfaction of the company and demolish store, remove all debris, waste and surplus material supplied/created by them. In case the contractor does not maintain good housekeeping, the company has the right to get the work done through outsiders or with help of their own workers and debit the cost to the contractor.

2.2.3 All necessary safety measures to be take care as indicated in section 1104.

2.3.0 **Insurance:** The contractor shall cover the following insurance till the complete job is handed over.

2.3.1 All workmen/ persons employed by the contractor and subcontractor against accident, injury & death.

2.3.2 Vendor shall comply with all procedural requirements as defined in the insurance policy to ensure that it is valid till successful commissioning or handing over of job to BL

#### 2.4.0 Safety

2.4.1 Proper safety precautions and measures to be taken care of on the principle of "**Safety comes first**" during the entire contract period. The **contractor shall be bound to bear** any claim or compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.

2.4.2 Care shall be taken to provide and maintain the following **safety measures and statutory safety rules** and act in force **by contractor**

2.4.3 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labor should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000mm high.

2.4.4 **Safety belts, helmets & goggles** to be provided by the contractor to all the workmen.

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- 2.4.5 Fabrication and welding gangs should be provided with gloves, protection-goggles, welding helmet etc.
- 2.4.6 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipments.
- 2.4.7 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 2.4.8 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 2.4.9 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.
- 2.5.0 **Statutory rules and regulations:** This is a contract for Supply & Work and accordingly all liability pertaining to this contract including those of the people engaged by the contractor solely rests upon the contractor. The contractor should also indemnify the Company against any deviation from the statutory rules and regulations to be observed by the contractor in respect of their people. **ESI/PF/Minimum Wages and all other statutory liabilities shall be borne by the contractor.**
- 2.5.1 **Life Protecting Netting System:** Successful vendor has to provide a "Life Protecting Netting" arrangement of suitable strength and size to protect 'Human', 'Debris' or both –by tiding a fall protection safety netting which can Catch Debris, Personnel or Both under each work front every time of work on site.(MANDATORY).  
(Visit link → [https://cdn2.webdamdb.com/md\\_00dtJmSGNn.png?1470143050](https://cdn2.webdamdb.com/md_00dtJmSGNn.png?1470143050))
- 3.0.0 **Undertakings and Obligations of BL**
- 3.1.0 **Power supply:** BL shall provide free one power point within battery limits. Contractor may use an extension cable at this own cost with prior permission of BL.
- 3.2.0 **Water supply:** BL shall provide free one connection within battery limits. Contractor may take an extension at this own cost with prior permission of BL.
- 3.3.0 **Storage:** BL shall provide space for storage of equipments, raw material etc. Temporary partition, doors etc if required shall be arranged by the vendor at this own cost.
- 3.4.0 **Security:** No special security other than normal plant security shall be provided.
- 3.5.0 **Materials:** Only Paints & Thinner.

Name of Contact Person of the Contractor : .....

Contact No. : .....

Signature with official stamp



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Annexure-C

## Scope of Work

### Requirements

- 1 The existing Roof sheets (Approximate quantity 400 Sqm) are to be supplied/replaced.
- 2 Modification (fabrication & erection) of existing shed structure as per site requirement
  - (a) Railing/Guard with foundation bolt,
  - (b) Sliding door with metal wheel & guide rod along with Door locking arrangement,
  - (c) Supply & Fixing of "Trapezoidal profile Aluminum/Zinc color coated alloy steel sheet for 'Roofing & side guard' with approved quality GI self screw.
  - (d) Apply of Steel Red-Oxide Primer & Enamel paint Smoke Gray (2 coats each type) on existing shed structure.
  - (e) Painting of fabricated structure/items
- 3 Erection of Mezzanine Floor with approx area of 30 Sq.Meter ( around 300 Sq Feet )
- 4 Repairing Electric Poles : Approx. 20 Nos

Disposal/shifting of existing damaged Asbestos sheets at contractors' place. Handing over the site to "Site Engineer-in-charge" of BL to the satisfaction of executed work, after removing all generated debris and other Materials.

**The bidders MUST visit the site and understand the nature of the various jobs in detail before quoting price.**

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**Tender No.:** -GLS/TE18/011 **Date:** -28/04/18 **Due Date:** -09/05/18 till 6.00 PM  
**Price Schedule** **Annexure-D**

**Bidder's company:** ..... **Offer No.:** ..... **Date:** .....

SL No.	Description of Supply items	Qty	Units	Unit Rate	Amount
<b>1</b>	<b>Supply items ( on FOR inclusive of Unloading Charges if any )</b>				
1.1	Supply of "Trapezoidal profiled Aluminum/ Zinc color coated alloy steel sheet, " for roofing of 0.5mm tct of approved profile & color as per existing FG shed and as directed by "Site Engineer-in-charge" including sheet fixing GI-self screw and other consumable/tools tackles etc.	375	SqM		
1.2	Supply of M.S Channels, having length 6 Mtrs (aprox), 100 X50X5.0 mm.	500	Kg.		
1.3	Supply of M.S Channels, having length 6 Mtrs (aprox), 75 X40 X4.8 mm.	700	Kg.		
1.4	Supply of MS Angles, having length 6 Mtrs (aprox), 50x50x6 mm.	200	Kg.		
1.5	Supply of MS ISMB100, having length 6 Mtrs (aprox).	1000	Kg.		
1.6	10mm thik MS plate.	100	Kg.		
1.7	Supply of MS Chequered plate, Diamond/ Flower cut, 5mm thik , width 1.2m and length 2.5m or 5m.	1500	Kg.		
1.8	V-Groove Cast Iron Wheel , 75x60mm for Sliding Door with bracket.	8	set		
1.9	Fabricated Sliding door guide.	8	Set		
1.10	MS Square pipe, section 40x40x3mm	350	Kg.		
<b>2</b>	<b>Service Item</b>				
2.1	Fixing of alloy steel sheet, for roofing in various location as directed by "Site Engineer-in-charge" including sheet fixing GI-self screw and other consumable/tools tackles, Labour etc.	400	SqM		
2.2	Removal of dust, grease, dirt, loosely adhering paint with wire brush, scraper, emery paper, cleaning with cloth etc. Apply 2 coats of Red-oxide Primer and 2 coats of Finish paint in existing roof structure as directed by "Site Engineer-in-charge" (free issued items: Only paints & thinner).	1	LS		
2.3	Fabrication & Erection of structure/ Sliding Gate/ Guide/ mezzanine floor as per site requirement or as directed by "Site Engineer-in-charge", including, GI nut-bolt-washer, Anchor fastener, tools, labour, consumable crane etc as you required.	3700	Kg.		
2.4	Repairing of electrical pole with angles welding (size 1.5 long and 4 angle in each pole) and painting with <b>free issued paint</b> .	20	Nos.		
2.5	Painting of fabricated items (Apply 2 coats of Red-oxide Primer and 2 coats of Finish paint) including all consumable item. <b>Free issued item only Paint &amp; Thinner.</b>	3700	Kg.		
2.6	Providing, mixing, compacting laying in position and curing ordinary <b>lean concrete</b> at all depths below foundations, rafts, pavement etc. including shuttering complete as per specifications and as directed by Engineer-in-Charge, Mix 1:3:6 (with 20mm & down stone aggregates).	8	CuM		
2.7	Supplying and laying in position <b>brick work</b> , one brick thick or more with approved quality (min. crushing strength of 40 kg/sqcm) brick <b>above &amp; below plinth level</b> at all elevations in cement sand mortar (1:6) including necessary scaffolding, mixing mortar, laying bricks, raking out joints, curing etc. with all materials and labour complete specification an as direction of engineer in-charge.	4	CuM		



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2.8	Providing, mixing and laying cement-sand plaster to masonry and concrete surfaces at all elevations including curing and necessary scaffolding, making grooves, drip molds etc. complete as per specification and as per direction of Engineer-In-charge. Avg. 16mm thick 1:4 cement-sand mortar	50	SqM		
3	<b>Ancillary Job</b>				
3.1	Remove & Dispose of existing Damage Asbestos sheet outside of plant at contractor place. Make/ensure that the concerned shed is "COMPLETELY WATER PROOF". Handing over the site to "Site Engineer-in-charge" of BL after removing all generated 'debris' properly.	1	LS.		
4	<b>Total of Service &amp; Supply Value</b>				
5	<b>GST as applicable @.....%</b>				
6	<b>Total Job value</b>				

Contact Person: .....

Signature with official stamp

Contact No.: .....

15/11/21





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## Procedure for Bid Submission

The bidder shall submit their response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc.in> by following the procedure given below.

### Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

### Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

**All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.**

### M/s C1 India Pvt Ltd.

C104, Sector – 2, Noida 201 301. You may also get in touch with their Representative Mr. Ritabrata Chakraborty [e-mail id : [ritabrata.chakraborty@c1india.com](mailto:ritabrata.chakraborty@c1india.com), Cell No. 08697910411] alternately you may contact Name : Mr. Tirtha Das Email-id : [tirtha.das@c1india.com](mailto:tirtha.das@c1india.com) Contact No: +91-9163254290

### Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.