



SINCE 1867

बामर लॉरी एण्ड कं. लिमिटेड  
(भारत सरकार का एक प्रतिष्ठान)  
**Balmer Lawrie & Co. Ltd**  
(A Government of India Enterprise)

मानव संसाधन प्रभाग - दक्षिणी क्षेत्र  
मनली, चेन्नै - 600 068. (भारत)  
फोन : 91 - 044 - 2594 6500  
फैक्स : 91 - 044 - 2594 6539  
ईमेल : hr.chennai@balmerlawrie.com

Human Resource Dept. - Southern Region  
Manali, Chennai - 600 068. (India)  
Phone : 91 - 044 - 2594 6500  
Fax : 91 - 044 - 2594 6539  
Email : hr.chennai@balmerlawrie.com  
CIN : L15492WB1924GOI004835

Ref: BL/AS/MAN/WC/LT/201718/0049  
08.03.2018

TO:

Dear Sir,

We, Balmer Lawrie & Co Ltd are a Government of India Enterprises under the Ministry of Petroleum and Natural Gas. It is proposed to cover employees under the Workmen Compensation Act. In this connection, the category wise details of annual wages of our employees are shown below:

S.NO	DIVISION	MANPOWER	MONTHLY WAGE	ANNUAL WAGE
01	LEATHER CHEMICALS	Admin.Asst 01 Workmen 30 Office.Asst01	27165.07 1028671.04 30776.49	325980.84 12344052.48 369317.88
02	Greases and Lubricants	Workmen 25 Office .Asst01	812689.91 30429.24	9752278.92 365150.88
03	Industrial Packaging	Workmen 34 Office .Asst 01	1198933.90 31173.35	14387206.80 374080.20
04	Logistics Services (Chennai)	Office .Asst 01	27760.36	333124.32
05	CFS	Workmen 02	64975.90	779710.80
06	Associate Services	Office .Asst 01	30091.91	361102.92
08	Logistics Services (Bangalore)	Office.Asst01	31173.35	374080.20
09		Graduate Apprentice. 21 ITI Apprentice 13	245091.00 117260.00	2941092.00 1407120.00

## PERIOD OF CONVERAGE:

The coverage will be for a period of one year i.e from 01.04.2018 to 01.03.2019.

On the basis of the above information, you may kindly furnish your premium rates. You are requested to take a printout of the quote sheet duly incorporating all the coverages opted by the client, affix your signature with seal in all the pages and submit the same. Submission of hard copy of the quote sheet duly signed is mandatory for accepting the offer.

The last for submitting your offer at Balmer Lawrie & Co Ltd, Manali Chennai ie 18.03.2018

All offer must be submitted in the manner and method prescribed, in sealed envelopes super scribing "Quotation for Workmen's Compensation Policy 2018-19 and should reach the following address.

Mr. S.D.Barman  
Chief Manager(HR)SR  
Balmer Lawrie & Co Ltd  
32 Sattangadu Village Manali  
Chennai 600 068.

Any offer received after the expiry of the time specified will be rejected.

We have appointed M/sAon Global Insurance Brokers Pvt Ltd as Insurance Brokers.

For all clarifications and details regarding the tender document kindly contact

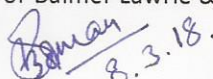
Mr.V.Srikanth  
Associate Vice President  
Aon Global Insurance Brokers Pvt Ltd  
Gitex 2<sup>nd</sup> Floor No 3 Khader Nawazkhan Road,  
Nungambakkam Chennai 600 006.  
Mobile 9962455567

**Claims Experience:**

The policy has been in force since 1999 and there has been no claim for the past 12 years.

Thanking you,

Yours faithfully,  
For Balmer Lawrie & Co Ltd

  
(S.D.Barman)  
Chief Manager (HR)SR