



Balmer Lawrie & Co.Ltd

(A Government of India Enterprise)
SBU : Greases & Lubricants Division, Manali, Chennai 600 068.
Phone:044-25946637/6621, Fax No: 044-25941436, email:
srinivas.pcs@balmerlawrie.com, website: www.balmerlawrie.com

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GLC/TE17/042/HAND GLOVES

dt 06.01.2018

Due date: 17TH JAN 2018

«**Company**»

«**Address1**»

«**Address2**»

«**City**»

Phone: «**WorkPhone**»

«**HomePhone**»

Dear Sirs,

Sub: Supply of "Canvas Hand Gloves of Size -14"/ Size-12" (Cotton) - Quotation called for.

We require approximately **7200 pairs** of good quality" Canvas Hand gloves of size 14" /12" made out of **thick cloth & stitched properly [canvas/cotton]** to be supplied on staggered basis as per our schedule for the period from **JAN 2018 TO DEC 2018.**

Kindly send us your most competitive offer in sealed cover superscribing the envelope" **Quotation for Canvas Hand gloves-14"- GLC" along with sample. Offer without sample is not considered for our evaluation.**

Total Quantity	: 7200 nos +/- 10%
Size 14"	: 3600 nos
Size 12"	: 3600 nos

TERMS & CONDITIONS: -

Your offer should be quoted on **FOR, Manali works Chennai 600 068** basis only.

Your offer should clearly indicate basic price, GST & freight charges if any separately.

The rate quoted by you shall remain firm till complete execution of our entire order quantity /PO against this enquiry during the year as stated above. Further extension as per mutual agreement.

Your offer should be kept valid for a minimum period of 60 days from the date of submission of your offer.

Our normal payment terms are 30 days from the date of acceptance of material. **Supplier under small-scale industries shall attach copy of SSI certificate and PAN copy along with offer. Otherwise your offer will not be considered.**

RISK PURCHASE CLAUSE:- In the event of the successful tenderers failing to supply the materials in time we are free to get the materials from any other party and the differential amount will be recovered from the successful tenderer's Security deposit / running bills.

Arbitration: - If any dispute arises between the supplier/seller as to the interpretation of the terms of the contract the same shall be referred to an arbitrator of Balmer Lawrie & Co.Ltd and the award/decision of the arbitrator shall be firm and binding on the parties. The arbitration shall be governed by the provision of the Arbitration and Conciliation Act, 1996.

Any tender/contractor may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.

Thanking you,

Yours faithfully,

For Balmer Lawrie & Co.Ltd

**PCS SRINIVAS
CHIEF MANAGER [SCM]
Ph: 044-25946637/6621**