

(Regd. Office: 21, N.S.Road, Kolkata-700001)

Ph: 044-25946543 / 6500; Fax: 044-25941156; email : a.arun@balmerlawrie.com

Ref : BL/LC/MAN/SERV/LT/201718/0130

Date: 27.09.2017

NOTICE INVITING TENDER
LIMITED TENDER (Under Dual Tendering Mode)

To

All Approved Vendors

Dear Sir,

Sub: Tender for Palletisation work & Lashing work – reg.

Sealed offers are invited for carrying out **Palletisation work and Lashing Work** at SBU Leather Chemicals, at M/s.Balmer Lawrie & Co. Ltd., 32, Sattangadu Village, Manali, Chennai – 68 as per the details below:

- **Refer enclosed tender document.**

The tender is proposed to be conducted in Dual Tendering Mode. Accordingly, the above tender will be simultaneously published in company's e-procurement portal at <https://balmerlawrie.eproc.in>. To participate in the above e-portal, the bidder need to obtain **Login & password** through registration at the above e-portal and must hold a valid **Digital Signature Certificate Class-II Or Class-III** to access the tender and submission of bids electronically.

In case your company has the above facility, you can submit your e-bid as above. Otherwise, the sealed envelope containing the complete bid with all the relevant documents, EMD/SSI certificate, etc. super scribing "Offer for **Palletisation work**" shall be submitted at the following address:

Senior Manager [SCM]
BALMER LAWRIE & CO. LTD.
SBU Leather Chemicals,
32, Sathangadu Village, Manali,
Chennai – 600068.

Tender Submission:

1. The tenderers participating in the off-line tender shall send their bids by courier or by post or in person to drop in the Tender Box kept at the above address. However, please note that off-line tender submission is allowed only for a limited period. Hence, it is suggested to get your company registered at our e-portal at the earliest.
2. The tenderers participating in the above e-portal should submit the DD towards EMD and supplier data form as per tender to the tender inviting authority at the above address on or before the due date. In case of submission of e-price bid, off-line price bid should not be submitted.
3. **The due date for submission of offer** for the above tender is on or before **13.10.2017**.

The tender details are also available at our company's website www.balmerlawrie.com.

Thanking you,

Yours faithfully,

for **Balmer Lawrie & Co. Ltd.**,

Arun A,
Senior Manager (SCM)

TENDER NO: BL/LC/MAN/SERV/LT/201718/0130
Due date: 13.10.2017

Dt. 27.09.2017

Sub: Tender document for Palletisation Work and Lashing Work

1. INTRODUCTION

Balmer Lawrie & Co Ltd. [herein after referred as BL] is a multiple product, multi-location and multi technology conglomerate and manufacture of Leather Chemicals forms one of the core businesses of the company. The company invites bids/ e-bids **for carrying out Palletisation Work and Lashing Work** for their Chennai plant from competent, experienced and **existing vendors/contractors** with sound infrastructural, technical and financial capabilities.

New Vendors can also submit their offer against this tender. New vendors with experience of (documentary proof like PO/Invoices for palletisation work/lashing work) of palletisation/lashing work will only be considered. In case of finalization of contract with new vendor, order will be issued for a trial period of 3 months which can be renewed for the total period of the contract based on satisfactory performance.

2. SCOPE OF WORK

PALLETISATION WORK:

Quantity- **600 Nos.** Quantity is indicative only. It may be increased by 10% at the sole discretion of BL.

1. Palletisation to be carried out either with wooden or plastic pallets. Size of the pallets shall be 44"X44". Size mentioned is indicative only.
2. Cordstrap Polyester strapping of thickness not less than 19 mm to be used for strapping.
3. 19 mm cordstrap buckles - 4 or 5 Nos to be used in each pallet
4. Film strapping of thickness not less than 90 mm to be used. Film Strapping to wrapped 4 - 5 times as per requirement

LASHING WORK:

Quantity- Lashing work for 600 Nos of pallets into containers- 50 Nos approximately. Rate to be given per no. Refer Annex-A

1. Lashing to be carried out at the time of stuffing one in the middle of the container and second at the end of the container. - Hereagain cordstrap polyester strapping 19 mm thickness to be used.
2. For carrying out lashing work, the contractor should ensure that the workmen are available during stuffing the goods into the container. Timing between 6.00 am – 10.00 pm. However the exact timing will be intimated one day before after organising for container.

Palletisation of liquid products:

Liquid products will be available as packed in barrels. Per pallet, 4 barrels shall be palletized. Each barrel will be 125kg (net weight).

Signature of the Tenderer:

Date:

Seal:

Palletisation of powder products:

Powder products will be available as packed in 25 kg HDPE bags. Per pallet, 20 – 40 bags shall be palletised.

Others:

- Shifting of products packed in barrels/bags to pallets is in the scope of this palletisation contract only.
- The barrels needs to be weighed before putting in the pallets
- Wherever required, seals insertion needs to be carried out by the palletisation contractor.
- Cleaning the barrels/bags as required for the job, affixing labels/stickers (supplied and issued by BL) over the barrels/bags, sealing stretch film, wrapping strapping with clips etc.
- The workmen shall report between 6.00 AM – 10.00 p.m. for carrying out palletisation work. However the exact time of reporting will be intimated previous day depending on availability of goods. They should be in a position to carry out the work on Sundays / Holidays as per requirement. No additional charges will be paid.

NOTE: Pallets required for palletisation work alone shall be provided by BL. All other consumable materials like cord strap polyster strapping of thickness 19 mm, 19 mm cordstar buckles, Film strapping of thickness 90 mm etc., which are necessary for palletisation and lashing work, are to be provided by the contractor.

The rate should be quoted by the contractors for palletisation work and Lashing work separately which should be inclusive of all consumable materials as above.

The contract will be awarded to itemwise lowest quoted tenderer. i.e., Order will be awarded separately for Palletisation work and Lashing work.

It is in the scope of the contractor to ensure safe and careful handling of the finished goods (bags & barrels) to follow better quality practices. Any damage arising in the packed finished goods (bags & barrels) due to rough handling of the materials while palletising will be deducted from the contractor's monthly bill.

-All health, safety and environment regulations to be followed. Appropriate PPEs such as goggles, mask, helmet & safety shoes shall be provided by the contractor to their workmen. **A penalty of Rs. 500/- per day will be imposed if the contractor or his worker is not found to be wearing safety equipments. The contractor should give a written explanation if any of his worker is found to be working without PPE in the safety surveillance areas in the plant.** Members of the Employer's staff and visitors should not be exposed to risks. Care should be taken by the contractor and his/her employees to avoid pollution of air, water and soil in the premises.

- Attendance, Punctuality & discipline of the work men will be entirely in the scope of the contractor.

-Supervision of the work is within the contractor's scope.

Signature of the Tenderer:

Date:

Page 2 of 9

Seal:

3. CONTRACT PERIOD

From **Oct'17 to Mar'17** (tentatively). The contract period of **6 months** shall be valid from the date of LOI / Purchase order Or till the completion of order quantity whichever is later.

4. EARNEST MONEY DEPOSIT

Offer should be accompanied by a/c payee pay order / demand draft / irrevocable bank guarantee (as per BL format) executed by any Scheduled Bank drawn in favor of M/s. Balmer Lawrie & Co. Ltd., payable at Chennai for **Rs.5,000/-**(Rupees Five thousand only) towards Earnest Money Deposit.

a. OFFERS RECEIVED WITHOUT EMD WILL BE REJECTED

- b. For the successful bidder, the EMD will be refunded after successful completion of the contract. EMD will carry no interest.
- c. For the unsuccessful bidders, the EMD will be refunded only after the purchase order is released to the successful bidder
- d. Linking of EMD amount with earlier transactions / adjustments with pending bills or any other amount payable by the company is not allowed.
- e. SSI UNITS WITH VALID REGISTRATION WITH NATIONAL SMALL INDUSTRIES CORPORATION LIMITED (MSME/NSIC), FOR THE ITEM/SERVICE TENDERED ARE EXEMPTED FROM PAYMENT OF EARNEST MONEY DEPOSIT.

NOTE: - Bidder having MSME/NSIC Registration needs to attach copy of valid Certificate applicable for the tendered item/service.

5. PREQUALIFICATION CRITERIA

Vendor shall have valid

- 1. GST Registration,**
- 2. PAN**
- 4. ESI and**
- 5. PF Regn.**

Offers from parties not having these registrations will not be considered for the tender. Copy of registration/certificate document should be submitted along with the offer.

Price-bids of such tenderers, who are determined to have complied with the above eligibility criteria, and duly filled up the tender document, will only be considered.

Even though the tenderers meet the above qualifying criteria, they are liable to be disqualified / debarred / suspended / blacklisted if they have

- Furnished false / fabricated particulars in the forms, statements and /annexure submitted in proof of the qualification requirements and/or

Record of poor progress such as abandoning the work, not properly completing the contract, litigation history or financial failures etc

Signature of the Tenderer:

Date:

Page 3 of 9

Seal:

6. PRICE

Rate shall be excluding of taxes as per price bid format enclosed as **Annexure-A**. Tax rates shall be mentioned clearly.

7. Taxes & Duties:

All taxes, duties, levies etc are **extra** as applicable. Refer **Annexure-A**.

Present Tax Structure:

Presently CGST@9% + SGST@9% or IGST@18% or as applicable. The contractor has to mention the applicable SAC code for Palletisation Work and Lashing Work.

The contractor shall issue the GST invoice so that equivalent amount may be availed as GST / applicable tax credit by BL.

The processing of invoice should be as per the GST Act. Any penalties due to the non-adherence will be deducted from the contractor's invoice.

8. EVALUATION OF BIDS:

Price given in **Annexure-A/ closed 'e' bids submitted in the e-procurement portal** shall be used for grading the bidders. **Priced offers of those tenderers who fulfil the pre-qualification criteria as per clause 5.0, alone will be considered for price evaluation.** Evaluation of the price bids of qualified bidders will be done and itemwise lowest landed rate (Net of GST, if any as applicable) shall be taken as L1 price and next lowest as L2 price and so on. **Order will be awarded separately for Palletisation work and Lashing Work separately.**

9. AWARD OF CONTRACT

The contract will be awarded to the itemwise lowest quoted tenderer (L1) based on the estimates provided in the PRICE SCHEDULE (**Annexure-A/ closed 'e' bids submitted in the e-procurement portal**).

If required, the Company would carry out negotiation with tenderers and it would be in the interest of the tenderers to give their most competitive rates

10. PAYMENT

Payment shall be made with 15 days credit from the date of submission of monthly bills subject to clearance from Stores in-charge. Bills are payable subject to submission of satisfactory proof of remittance (challans) of relevant ESI, PF etc in respect of the personnel deployed by the contractor and clearance from operations in-charge. The payment will be made on the basis of completed actual site measurement. Appropriate tax, as applicable from time to time shall be deducted from the bills as per the Statutory regulations.

11. PENALTY DUE TO NON PERFORMANCE

In case of not carrying out the palletisation work as directed by BL on any day without the consent of BL, will attract penalty clause by which BL will charge **min Rs.1000/- per day** for such days. This amount will be deducted from the bill submitted.

Further, in case of successful bidder failing to honour the terms and conditions of contract the company shall be at complete liberty to make alternate arrangements at the bidders "RISKS AND COST" and any additional cost incurred by the Company in this regard shall be fully recovered from the successful bidder's bills. The company shall also be at liberty to recover in full charges incurred due to non-performance from the Contractor.

Signature of the Tenderer:

Date:

Page 4 of 9

Seal:

12. ALTERNATIVE ARRANGEMENT

In absence of timely and proper performance by the Contractor, Balmer Lawrie reserves the right to utilize the services of any other Contractor without notice at the risk and cost of the Contractor and to recover charges and expenses in excess of the contractual terms from the Contractor. Similarly if the contractor fails to meet their contractual obligations, the work shall be completed at their risk and cost through alternative sources / arrangements. This will be without prejudice to the rights of Balmer Lawrie for any other action including termination, encashment of Bank Guarantee etc.

13. Visit to our factory

The tenderer, at the tenderer's own cost / responsibility is advised to visit our factory between 9.30 am to 4.30 pm on all working days and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering into a contract, for the palletisation work.

(Contact Persons: Mrs. T. Indhira – 09444472137/044-25946564, Mr. S. Nagarajan-09840348612/044-25946573)

14. ESI/PF/OTHER STATUTORY OBLIGATIONS

The successful bidder on award of contract shall ensure compliance with all relevant statutory provisions under the relevant labour laws viz. Factories Act, Payment of Wages Act, Minimum Wages Act (notified by Ministry of Labour, Government of India), Contract Labour (Regulation & Abolition) Act, ESI (Employees State Insurance) Act, Workmen's Compensation Act, Employees Provident Fund and Miscellaneous Provisions Act (EPF & MP Act), Payment of Bonus Act and other applicable labour enactments as amended from time to time in respect of personnel deployed by him in company's premises.

The successful bidder shall submit a detailed list of the personnel deployed by him in the company's premises which shall include the name, address and date of birth of the personnel deployed. They shall be permitted entry into the company's premises only after being duly verified and issue of entry passes.

The successful bidder shall issue to all personnel deployed by him in the company's premises, photo identify cards duly certified by the company. The same shall be retained by the said personnel at all times during their presence within the company's premises.

The successful bidder shall not engage persons of age below 18 years for any of the jobs specified in the tender.

The successful bidder / Contractor shall be solely responsible for all matters, including safety, welfare and discipline, in respect of personnel deployed by him in the company's premises and shall keep the company indemnified thereof.

Cost if any, incurred by the company in ensuring statutory compliance with the existing labour enactments as amended from time to time or for any other matter connected with personnel deployed by the successful bidder in the company's premises shall be fully charged to the Contractor.

The personnel deployed in the company's premises by the successful bidder shall be fully qualified in all respects to carry out the activities for which he/she has been deployed.

The successful bidder / Contractor shall equip the personnel deployed by him in the company's premises with all the necessary implements and **safety** equipment like goggles, mask etc. and shall ensure that adequate safety precautions are taken by them while carrying out their work

Signature of the Tenderer:

Date:

Page 5 of 9

Seal:

in the factory premises. Also, it is the responsibility of the successful bidder to ensure adherence to **environment** related requirements by his/her employees at our site.

The payment of bill for services rendered presented by the successful bidder/ Contractor shall be processed only on submission of satisfactory proof of remittance (challans) of statutory dues such as ESI, PF etc in respect of the personnel deployed by him in the company's premises.

As per provisions under the Contract Labour (Regulation & Abolition) Rules 1971, salary disbursement to the personnel employed by the contractor has to be done in presence of authorised representative of BL. Hence, a wage register has to be maintained at BL by the contractor.

15. FORCE MAJEURE CONDITIONS

If at any time during the continuance of the contract, the performance in whole or part by either party or obligation under the contract shall be prevented by reasons of any way, hostility, acts of public enemy, civil commotion, sabotage, fire not caused due to contractor's negligence, floods, explosion, earthquake, epidemics, quarantine, restrictions, strike, lock outs, change in Government policy or acts of Gods (hereinafter referred as events), then provided notice of the happenings of any such events is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reasons of such events be entitled to terminate the contract nor shall either party have any claim for damage against the other in respect of such non-performance or delay in performance. The contract shall be resumed as soon as practicable after such events have come to an end or ceased to exit.

16. LIABILITY

The bidder would be fully responsible to ensure safety of lives, goods, vehicles, property within Balmer Lawrie premises. Any damage to life or property inside Balmer Lawrie due to negligence by the contractor's workmen would be to the account of the contractor.

17. SAFETY TO COMPANY'S PROPERTY

The contractor should ensure that during the time of operation there is no damage to the property, personnel of the company. In the event of such damage same will be repaired / compensated to the company at the cost of the contractor.

18. TERMINATION

The contract can be terminated by either party giving three clear months notice in writing. However in case of serious breach of contract by the bidder the company reserves the right to terminate the contract without notice.

19. ADDITION AND ALTERATION OF TERMS AND CONDITIONS

The company reserves the right to add / alter terms and conditions of the tender document including cancellation of the tender at any time without assigning any reason whatsoever.

20. CONDITIONS / PROCEDURE FOR ON-LINE BID SUBMISSION

The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their price bids online. **Offline bids shall also be entertained by the Tender Inviting Authority.** The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility

Signature of the Tenderer:

Date:

Page 6 of 9

Seal:

criteria / technical bids in the eProcurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

21. Registration with eProcurement platform

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST		
(MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))		
Please email your issues before your call helpdesk. This will help us serving you better.		
Contact Nos. and email IDs for Balmer Lawrie helpdesk officers		
Name	E-mail	Phone Numbers
1. Mr. Manisankar(Chennai)	chikkavarapu.manisankar@clindia.com	+91- 8939284159/044-25946556
2. Mr. Tuhin Ghosh	tuhin.ghosh@clindia.com	+91-8981165071
3. Mr. Tirtha Das	tirtha.das@clindia.com	+91-9163254290
4. Mr. Ravi Gaiwal	ravi.gaiwal@clindia.com	+91-022-66865633
5. Mr. Ujjal Mitra	ujjal.mitra@clindia.com	+91-8986678058

22. Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate before submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd as above

23. Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in the website www.balmerlawrie.com and eProcurement platform. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

24. Bid Submission Acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

25. PRICE BID SUBMISSION

In case of parties submitting both e-bid as well as normal offer (hard copy), only the e-bid price will be considered.

Signature of the Tenderer:

Date:

Page 7 of 9

Seal:

26. SUPPLIER DATA FORM

The supplier data form enclosed as Annexure-1 shall be filled up in applicable fields and submitted along with your offer.

27. VALIDITY OF OFFER

Your offer should be valid for acceptance up to 60 days from the due date of this tender.

28. GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

It may be noted that, the terms not mentioned in the offer shall be considered as per our tender terms and conditions only.

Whenever there is a duplication of clause in the terms and conditions, the clause which is beneficial to the Company will be considered applicable at the time of any dispute

It shall be understood that every endeavor has been made to avoid error which may materially affect the basis of the tender and the successful bidder will take upon himself to provide for risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.

Offers from New Vendors will also be considered for the tender: Refer clause 1.

29. DISCLAIMER CLAUSES

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

30. ACCEPTANCE OF TENDER

The company reserves the right to accept or reject the offer in part or in full without assigning any reasons whatsoever and/Or to negotiate with tenderer(s) in the manner it considers suitable.

31. INDEMNITY

The contractor shall indemnify the company, for any financial or other losses that result to the company during the operation of the contract for over the actions/inactions on the part of the contractor, which has resulted in the liability of the company. In other words, the contractor shall continue to be responsible to the company in respect of any act of omissions/commissions performed during the tenure of the contract, even though the action may actually be initiated by an external agency or an individual or a statutory authority etc. much after the contract period had expired. The contractor shall be responsible for the acts of omissions and commissions that have taken place during the contract period.

Signature of the Tenderer:

Date:

Page 8 of 9

Seal:

32. ARBITRATION

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract.

WE ACCEPT ALL TERMS AND CONDITIONS AS STATED IN THIS TENDER.

DATE :

SIGNATURE OF THE TENDERER :

NAME OF THE TENDERER :

PHONE NO. FOR CONTACT :

EMAIL ID IF ANY, FOR CONTACT :

COMPANY SEAL :

Signature of the Tenderer:

Date:

Page **9** of **9**

Seal:

CHECK LIST AND CONTRACTOR'S DETAILS

CHECK LIST

		Documentary proof enclosed
Whether doing/ already done job contract at BL Or at other Chemical companies	: Yes / No	Work Order
Have you enclosed EMD (If No the offer will be rejected)	: Yes / No	DD/BG
Do you have GST, PF, ESI and PAN No. (if No the tender is liable for rejection)	: Yes / No	

DETAILS

(1) Prequalification Requirements:

PF Registration No.	:	Certificate copy
ESI Registration No.	:	Certificate copy
PAN No.	:	PAN card copy
GST Registration No.	:	Certificate copy
Work Experience	:	Copy of work order

(2) Others:

Name of the Company/Firm	:
Name of contact person	:
Phone no.of contact person	:
Address of the Company	:

DECLARATION

I / We have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Company against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I /We hereby declare that, I/We have not been blacklisted / debarred/ Suspended /demoted in any Govt.department/PSU in Tamil Nadu or in any State due to any reason

Signature of the Tenderer:

Date:

Page 1 of 2

Seal:

Vendor is requested to provide all the data in the table below, as applicable:

1.	Supplier Name	
2.	House No with address 1	
3.	Address 2	
4.	City	
5.	Postal code	
6.	State	
7.	Tel No	
8.	Mob No	
9.	Fax	
10.	Email	
11.	Industry Type*	Domestic / service vendor / MSME* / SSI* / trader / others (specify it)
12.	If MSME registered, under category SC/ST?	
13.	Contact Person	
14.	Inco terms	
15.	Taxes applicable	
16.	PAN no*	
17.	State code (as per GST)	
18.	GSTIN Registration number*	
19.	Proof of GSTIN Registration number per state (From GSTN website)*	
20.	Vendor's GSP name (GST Suvidha Provider's)	

**** - relevant registration/certificate copies & statutory documents as per GST requirements shall be submitted.***

Signature of the Tenderer:

Date:

Page 2 of 2

Seal:

Annexure-A

Price schedule for Palletisation Work and Lashing Work

A) PALLETISATION WORK

S. No.	DESCRIPTION	QUANTITY	UNIT	RATE IN Rs.	AMOUNT IN Rs.
1	Charges for carrying out palletisation work which includes sealing, cleaning barrels/bags as required for the job, affixing labels/stickers/ sealing stretch film, wrapping, strapping with clips etc.,(All palletisation materials other than the pallets are to be provided by the contractor)	600	Nos		
2	CGST@_____ % OR AS APPLICABLE				
3	SGST@_____ % OR AS APPLICABLE				
	OR				
4	IGST@_____ % OR AS APPLICABLE				
5	Total Cost (1+(2+3) OR 4)				

B) LASHING WORK

S. No.	DESCRIPTION	QUANTITY	UNIT	RATE IN Rs.	AMOUNT IN Rs.
1	Charges for Lashing work of pallets in container including materials (All materials for lashing work are to be provided by the contractor)	50	Nos		
2	CGST@_____ % OR AS APPLICABLE				
3	SGST@_____ % OR AS APPLICABLE				
	OR				
4	IGST@_____ % OR AS APPLICABLE				
5	Total Cost (1+(2+3) OR 4)				

Qty tolerance 10% applicable

The order would be finalized on the itemwise lowest quoted tenderer (L1) based on the rates as provided above/in the e-portal.

Signature of the Tenderer:

Date:

Seal:

Proforma of the Guarantee
(Bid Bond / Earnest Money Deposit)

Lawrie & Co. Ltd.

Whereas (Name of the bidder) (hereinafter called "the Bidder") has submitted its bid for the (purpose) (hereinafter called "the Bid") against Tender reference No: dated of M/S BALMER LAWRIE & CO. LTD. (Address- Local).

The conditions of Tender provide that the Bidder shall pay a sum of Rs. (Rupees only) (hereinafter called "the said amount") as full Earnest Money Deposit in the forms (herein mentioned). The forms of payment of Earnest Money Deposit include guarantee to be executed by a Scheduled Bank.

The said (name and address of the Bidder) have approached us and at their request and in considerations of the premises we, (Name of the Bank) having our office at (address of the Bank) have agreed to give such guarantee as herein after mentioned.

Know All Men by these presents We, (name of the bank) of (address of the bank) having our office, inter alia, at (hereinafter called "the Bank") are bound unto BALMER LAWRIE & CO. LTD. (address) (hereinafter called "the Purchaser") in the sum of Rs (Rupees only) for which payment will truly be made to the Purchaser, the Bank binds itself, its successors and assigns by these presents this ... day of, 1999.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the bid form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to execute the Contract Form if required; or
 - b) fails or refuses to furnish the Performance Security, in accordance with the instructions to Bidders.

We undertake to pay the Purchaser up to the said amount upon receipt of its first written demand, without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser shall mention that the amount claimed by them is due owing to the occurrence of one or both of the two conditions.

This guarantee will remain in force upto (date of expiry) including the days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

Notwithstanding anything contained herein:

- i) Our liability under the Bank Guarantee shall not exceed Rs. (Rupees only.)
- ii) This Bank Guarantee shall be valid upto
- iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only if you serve upon us a written claim or demand on or before (last date of validity)

We, (name of the Bank) undertake not to revoke this guarantee during its currency except with your previous consent in writing.

We have power to issue this guarantee in your favour under our Memorandum and Articles of Association and the undersigned has full power to do and execute this Guarantee under the Power of Attorney dated day of , 1999 granted to him by the Bank.

Yours faithfully,

..... (Signature of Bank)