



## Balmer Lawrie & Co.Ltd

(A Government of India Enterprise)

SBU : Greases & Lubricants Division, Manali, Chennai 600 068.

Phone:044-25946637/6621, Fax No: 044-25941436, email:

[srinivas.pcs@balmerlawrie.com](mailto:srinivas.pcs@balmerlawrie.com); [www.balmerlawrie.com](http://www.balmerlawrie.com)

Ref: GLC/Bitumen/TE17/O14/

Dt. 02-08-2017

**Due date: 12-08-2017**

### **TENDER ENQUIRY**

Dear Sir,

Sub: ***Tender for Local transportation of bituminous compound [Bulk bitumen] from PSU Oil companies-Reg.***

*Sealed tenders are invited for the captioned subject for movement of Bituminous compound to our Greases & Lubricants Division at Manali, Chennai 68.*

*The overall quantity that will be uplifted is estimated as **500 MT** per 18 months approximately from any one of the oil companies noted below from any individual oil company.*

S.No	Products	Rate per MT
1	Bituminous compounds from BPCL ex-Chennai terminal to Balmer Lawrie - Manali	
2	Bituminous compounds from IOCL ex-Chennai terminal to Balmer Lawrie - Manali	
3	Bituminous compounds from HPCL ex-Chennai terminal to Balmer Lawrie - Manali	

*The above indicated quantity are approximate and we do not guarantee / any business and will not be held responsible for our inability to offer the above referred quantity / loads.*

*Note:*

- 01) The tender form should be returned to Balmer Lawrie & Co.Ltd, G&L Division, Manali, Chennai 600 068.(BL) duly filled in after affixing your Company's stamp & address and with authorised signatory of the contractor's representative. Offers submitted in any other format / forms will be summarily rejected.*
- 02) You are required to fill in Schedule "A" and "B" of the tender enquiry as per our format, any additional conditions from your end will be liable for rejection.*
- 03) Your offer should reach BL on or before 12 AUG 2017 supercribing "Quotation for Local Transportation- Bitumin 2017-18- GLC"*
- 04) The rate quoted shall be kept firm and valid for the entire contract period.*
- 05) Escalation in the rate quoted will be considered in future based only upon the revision in fuel price (Reference diesel price= existing diesel price@ Rs.58.55/ltr-IOCL rate )*
- 06) Service period OCT 2017 TO DEC 2018[18 months]*

*Thanking you,*

*Yours faithfully,*

**For Balmer Lawrie & Co.Ltd**

**PCS SRINIVAS-CHIEF MANAGER [Matl]** Encl: 1) Schedule A & B (filled & returned)

Cell: 9445160082

2) General terms & condition

#### **SCHEDULE – A (TO BE FILLED AND RETURNED)**

(Original to be returned to BL and duplicate copy to be retained by the contractor)

STATEMENT TO BE FURNISHED BY CONTRACTOR IN RESPECT OF EACH AND EVERY "TANK TRUCK" ( TT )

01) NAME OF THE CONTRACTOR :

02) FULL ADDRESS (with Phone/Mobile Number) :

Registration Number of tanker trucks(TT)	1	2	3	4
Make and model of tanker truck				
Capacity				
Chassis Number				
Engine Number				
Year of fabrication of TT				
Name of the owner on whose name the TT registered				
Address of the owner				
Whether fitted with safety equipments				

I/We hereby confirm that the above vehicles are fit to carry bulk base oils.

I/We hereby confirm that the above vehicles offered by me/us are not banned earlier industry basis.

I/We own full responsibility for the above TT & its crew for any acts or omission etc.,

I/We shall be responsible and liable to compensate extra cost incurred by the company for non-supply or withdrawal of this “ TT ”

This is to certify that the details as furnished by us have been verified and found to be correct. We have not made any misrepresentation with a view to get the contract in our favour.

SIGNATURE OF THE TENDERER :

FULL NAME (in capital letters) :OFFICE SEAL WITH FULL ADDRESS :

**SCHEDULE – B (TO BE FILLED AND RETURNED)**

(Original to be returned to BL and duplicate copy to be retained by the contractor)

S.No	Whether the tanker truck is suitably insulated for heating provision ? If yes, please specify date of insulation made.	
01)	Whether the tanker trucks is suitably calibrated ?	Yes /No

02)	Date of Calibration	
03)	Date of expiry of calibration	
04)	Whether any fire extinguisher is fitted in the truck, if so, please specify the type extinguisher?	

Note: 1) You should quote the rates as indicated above unit rate only 2) Tankers of capacity 16 MT may be provided.

**EMD: Along with offer, please remit Rs.5,000/- (Rupees five thousand only) towards EMD by means of Demand Draft in favour of Balmer Lawrie & Co.Ltd., payable at Chennai. This shall be free of interest and refundable to unsuccessful tenderers after finalising the order. Offers without EMD will not be considered.**

**SECURITY DEPOSIT / BANK GUARANTEE:** The successful tenderer shall pay 5% of order value towards Security Deposit as against our confirmed work order within two weeks from the date of order in any one of the following manners.

- Pay order / Demand Draft of scheduled/ Nationalised Bank.
- Bank Guarantee as per our format executed by Nationalised / Scheduled bank valid for the period of twenty five months from the date of our confirmed work order.

Security Deposit shall be free of interest and refundable on completion of contract.

Security Deposit shall be forfeited on failure to perform satisfactory as per terms of contract.

If the security deposit is not remitted within the above-mentioned period, our work order placed on you will stand cancelled automatically. Any loss/ damages arising out of the contract in excess of the Security Deposit will be recovered from the contractor's running bills of this contract.

**PAYMENT TERMS:-** Bills will be passed on actual quantity transported and deduction of shortages, if any within 30 days from the date of submission of your bill subject to our approval/acceptance. The successful tenderer would submit their bills in triplicate, duly supported by the documentary evidence for the actual quantity of materials transported by them on fortnightly basis. **Validity of offer:** 30 days from date of opening.

**SHORTAGES:-** A quantity tolerance of 0.25% is allowed for the transported quantity. For any shortages / variance in quantity above the tolerance allowed and quality recorded at the receiving end you will be liable for both quality and quantity and such loss, if any and other incidental out going suffered by us on account of the shortages will be deducted from your bills at the current ruling rate of the product.

**Escalation / De – escalation:-**

Escalation / De – escalation in the rates quoted will be considered in future based only upon the revision in the fuel prices. The escalation / de- escalation in rates will be calculated as per the formula given below. However every revision in quoted rates will be considered only after minimum cumulative increase / decrease in the diesel price of Rs.1/- per lt.

**Increase / decrease in diesel rate**

**0.25 (fuel factor) X Original contract rate X ----- = Differential allowed.**

**Reference diesel rate**

(Reference diesel rate is Rs.58.55/ ltr –Current IOCL rate)

Accepted in all terms and conditions in the tender form.

SIGNATURE OF THE TENDERER :  
Signed as Proprietor / Partner / Director :  
NAME IN FULL (all in capital letters) :  
FULL ADDRESS WITH OFFICE SEAL :  
PAN number [copy to be attached] :  
Service tax number [copy to be attached] :

**CONTRACTOR'S GENERAL OBLIGATIONS REGARDING WORKMEN  
[WHEREVER ANY PERSON OF ANY CONTRACTOR IS REQUIRED TO  
BE WORKING IN THE FACTORY / OFFICE PREMISES]**

Workmen will be engaged by the Contractor based on the work to be carried out from time to time. The General Obligations of the Contractor in this respect are given hereunder:  
However, the following details/statement of obligations are not exhaustive.

- 1) The contractor will ensure that all legal requirements in relation to Contractor Labour[R&A] Act 1970, Workmen Compensation Act, ESI Act, Provident Fund & Miscellaneous Provisions Act and other laws as applicable to the Company from time to time are complied with by the Contractor.
- 2) The contractor will ensure and carryout his job safely. The Contractor will be liable to Company for any damage to the properties of the Company by the Contractor or his agent/employees while carrying out the job as detailed above and make good the same to the Company through payment as may be assessed by the Company.
- 3) Workmen employed by the Contractor will be directly supervised and controlled by the Contractor.
- 4) The Company will not be responsible for any liabilities towards the workmen employed by the Contractor.
- 5) The Contractor will ensure that his employees wear the Safety appliances provided by the Contractor and that adequate safety precautions are taken by them while carrying out their work in the factory premises.
- 6) The Contractor will make his own arrangements for their transport, food and accommodation and any other facility if required.
- 7) The Contractor will provide the company a list of workmen who are required to carryout the work within the factory premises against which the Company will be providing them with gate passes. The Contractors workmen will have to furnish the same at the Security check for entry into the premises. The Contractor will ensure that workers other than the names registered by them with the company / authorities are not employed.
- 8) The Contractor will be responsible for discipline and behaviour of their workers. The Contractor will also ensure that a responsible Supervisor is always present at the work site who will report to the Company on daily basis.
- 9) The Company will have privity of Contract with the Contractor only and will give instructions to the Contractor or his authorized Manager/ Supervisor and will have nothing to do or concerned with the conditions of employment of workmen or any other person working for the Contractor.
- 10) The Contractor shall pay his workers their wages and other dues etc., regularly and punctually and within the time limit s stipulated in the Contract Labour [R&A] Act, Minimum Wages Act and Payment of Wages Act.
- 11) The Contractor shall meet all statutory payments like ESI, PF etc.
- 12) If the Contractor's workmen, representatives, agents etc do not perform work to the company's satisfaction, the Company reserves the right to recover the amount at its sole discretion and /or require such person to be removed from the premises forthwith.
- 13) The Contractor will be liable to indemnify/ reimburse the Company all the money paid in addition to the expenses incurred by the Company, if any such claim is made against the Company by virtue of any statute or any provision of law and rules due to any dispute raised by his workmen.

Read and understood the above conditions and shall abide by the same.

Name of Contractor:  
Date:

Signature

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