



बाल्मर लॉरी एण्ड कंपनी लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd.
(A Government of India Enterprise)

FORM NO.: I

Secretary's Department

Tender Enquiry Form in respect of Un-Priced Bid for printing of Annual Report of 2016-17 for Balmer Lawrie & Co. Ltd. [BL] & Balmer Lawrie Investments Limited [BLIL]

Minimum Qualification criteria.

The bidder must have:

1. Carried out printing of Annual Report of at least 2 Listed Public Sector Enterprises in any of the last 2 Financial Years i.e. 2014-15 & 2015-16. (Copy of Purchase Orders to be enclosed)
2. At least 2 nos. of 4 colour offset printing machine.
3. At least 4 nos. of designers/computer operators and 20 nos. of workmen in its labour force.
4. Power backup of at least 35 KVA (Copy of AMC to be attached)
5. VAT Registration. (Copy of Registration Certificate to be enclosed)
6. Sales Tax Registration. (Copy of Registration Certificate to be enclosed)
7. GST Registration (Copy of Registration Certificate to be enclosed)
8. PAN (Copy of Card to be enclosed)
9. Trade license. (Copy of License to be enclosed)
10. ISO certification. (Copy of Registration Certificate to be enclosed)
11. Turnover of at least Rs. 2 (Two) crores in each of the preceding 2 financial years. (Copy of Financial Statement to be enclosed)
12. Minimum 5 years of experience in Printing business (Self-declaration to be enclosed)
13. Facility for Printing, Cutting & Binding in and around Kolkata.

<p>[1] Names of at least 2 Listed Public Sector Enterprises in respect of which Annual Reports have been printed by the Printer during the last two financial years, 2014-15 & 2015-16 (Copy of Purchase Orders to be enclosed)</p>	<p>i) ii)</p>		
<p>[2] No. of Printing Machines & details of the Machines</p>	<p>[3] No. of Designer/ Computer Operator & Operating Employees</p>	<p>[4] Whether the Printer has a power back-up of 35 KVA or more</p>	
<p>No. of Machines: Details:</p>		<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/> If yes, Capacity <input type="text"/> KVA</p>
<p>[5] VAT Registration No.</p>	<p>[6] Central Sales Tax Registration No.</p>	<p>[7] GST No.</p>	<p>[8] PAN</p>
<p>[9] Trade License No.</p>	<p>[10] Date of Incorporation / Formation of the Company / Firm</p>		
<p>[11] ISO Certification</p>	<p>[12] Turnover [Minimum Rs.2 Crore]</p>		
<p>[13] Attach Sample of Papers as per Specifications: 210 GSM Sinarmas Art Board for Cover Sheet, 130 GSM Imported Art Paper & 70 GSM Super Sunshine Paper for inside text.</p>			