



[Secretary's Department]

NOTICE INVITING TENDER

Tender No. : BL/Secy/AR2016-17/1

Tender Date: 23 June, 2017

Last Date for Tender Submission: 3rd July, 2017

Balmer Lawrie & Co. Ltd., Secretary's Department invites Tenders from experienced and resourceful Printers for printing of its Annual Report and that of its Holding Company -- for the Financial Year 2016-17. The Printers are, accordingly, requested to offer competitive rate & service in Two Bid as per our **SPECIFIED FORMAT in two separate sealed envelopes superscripting therein** " Un-priced Bid" and "Price Bid". Bidder submitting both the bids in the same envelop would be summarily rejected.

- **Form No. I** for Un-Priced Bid for Balmer Lawrie & Co Ltd and Balmer Lawrie Investments Limited
- **Form No. II** being Price Bid for Balmer Lawrie & Co Ltd
- **Form No. III** being Price Bid for Balmer Lawrie Investments Limited

The Terms & Conditions for printing of the Company's **Annual Report & Accounts** for the Financial Year **2016-17** are set out in the **Annexure – A** for Balmer Lawrie & Co. Ltd. [BL] and Balmer Lawrie Investments Limited [BLIL], having their Registered Offices at 21 Netaji Subhas Road, Kolkata - 700 001.

Your Tender offer should positively reach the Company on or before **3rd July, 2017 by 5 P.M.**

In case you need any clarification, you may contact **Shri Kaustav Sen**, Senior Manager (Legal) [**Phone No. : 2222-5329**] in the Secretary's / Corporate Legal Department, Balmer Lawrie & Co Ltd, 21 Netaji Subhas Road, Kolkata – 700 001.

[Kavita Bhavsar]
Company Secretary

Encl.: Quotation Forms:-

1. **Form No. I** - Un-Priced Bid for printing of Annual Report & Accounts 2016-17 covering both BL & BLIL.
2. **Form No. II** - Price Bid for printing of Annual Report & Accounts 2016-17 of BL
3. **Form No. III** - Price Bid for printing of Annual Report & Accounts 2016-17 of BLIL
4. Details of Terms & Conditions for printing of the Annual Reports & Accounts, vide **Annexure - A** covering both BL & BLIL.