



**Balmer Lawrie & Co. Ltd.**

**(G & L- Silvassa))**

(A government of India Enterprise)

Survey No. 201/1, Rakholi-Sayli Road, Sayli, Silvassa-396230(D&NH).

Phone- (0260) 3260332, Fax- (0260) 2680009, E-mail - srivastava.sk@balmerlawrie.com

**TENDER ENQUIRY**

**Tender No. GLS/TE17/033**

**Date: - 12/06/17**

**Due date: -23/06/17**

Dear Sirs,


**Sub: Complete Preventive Functional Maintenance of "Four Pole Structure" Including supply of required spare & consumables, painting, testing etc.**

Sealed offers in a single bid/ envelop, are invited as per *Scope of work, General Terms & Conditions, Undertakings and Obligations of Contractor, Price Schedule* enclosed in annexure- A, B & C respectively.

Your offer, complete in all respect furnishing details should be submitted to us on or before the due date.

Thanking you,

Yours faithfully,  
For Balmer Lawrie & Co. Ltd.

  
(Shobhit Srivastava)  
Dy.Manager (Pur.)

Encl.: As above



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Annexure-A

## Scope of Work

	Description of jobs	Quantity
1	Painting of existing 4 pole iron structure by two coats of aluminium paints	Job (LS)
2	Maintenance of existing A.B Switch unit	2 Nos.
3	Replacement of D.O fuse unit.-----	2 Sets
4	Replacement of defective L.A.	2 Set (3Nos in one set)
5	Repairing of L.A, earthing arrangement by fixing of new insulator.	Job (LS)
6	Replacement of defective jumper ,cable socket, conductor etc.	As required
7	Testing of AB switches.	Job (LS)

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Annexure-B

## 1.0.0 General Terms & Conditions

### 1.1.0 Instruction to Tenderers:

- 1.1.1 Before filling up, the complete Tender Specification should be read properly. Avoid overwriting while filling the tender papers. The tender document may also be downloaded from our web site [www.balmerlawrie.com](http://www.balmerlawrie.com) within the due date of the tender.
- 1.1.2 If the tenderer find any discrepancy, omission, ambiguity or conflict in or among the documents forwarded or be in doubt as to their meaning and interpretations, such matter shall be brought to the attention of the company (Balmer Lawrie & Co. Ltd.), at least four days before prior to the date of filling/submission of the Tender.
- 1.1.3 **It is Mandatory** for all the tenderers, to have valid work license for such type of jobs with previous experience. Further, preferences will be given to those, who had worked with "State Power Supply Board" i.e. 'DNHPDCL', as may be one part, required for this job.
- 1.1.4 **It is Mandatory** for the tenderers shall visit the site and make themselves thoroughly acquainted with the nature and requirements of the work, facilities for access of materials, mode of transport and storage and removal unwanted material.
- 1.1.5 Tender must contains any other information / enclosures as may be needed to complete the schedule job in all respect on a separate page/sheet under '**schedule of deviations**'.
- 1.1.6 **Submission of tender will be the conclusive evidence as to the fact that the tenderer has fully satisfied themselves as to the nature and scope of the work, site conditions, General terms & conditions and all other factors, affecting the performance of the contract and the cost thereof.**
- 1.2.0 **Submission of offer:** - Bidder shall submit their sealed offer in a single bid/envelope, **superscripting the envelope with tender no., date & due date** along with following enclosures-
- 1.2.1 Covering letter with reference no. & date
- 1.2.2 Acknowledgment of General Terms & Conditions
- 1.2.3 Schedule of deviations sheet [deviation /additional item/service as identified by vendor during his site visit]
- 1.3.0 **Selection & placement of offer:** A tenderer must have to quote for all the items/heads under supply Balmer Lawrie & Co. Ltd. reserve the right to reject/accept all or any offer(s) without assigning any reason whatsoever. Purchase/work order will be placed on a single **technically & commercially qualified vendor**, whose total price of entire job **stands lowest**.

*Handwritten signature in blue ink.*



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- 1.4.0 **Jurisdiction:** - All disputes are subject to Silvassa jurisdiction.
- 1.5.0 **Job completion Period:** -The expected completion period of entire job should be only one day (SUNDAY/OTHER HOLIDAY). The job shall be carried out at our works at **Survey No. 201/1, Sayli-Rakholi Road, Sayli, Silvassa-396230(D&NH)** .
- 1.6.0 **Liquidated damages:** -Vendor shall be liable to pay liquidated damages for the following:
- 1.6.1 Failure to complete the required job as per PO and handing over to BL within the scheduled period. In such case, vendor shall be liable to pay liquidated damages @ 0.5% of job contract value per week or part thereof subject to a maximum of 5.0%.
- 1.6.2 Any damage caused to the property and/or machinery (including its any part) of BL, directly and/or indirectly incidental to and connected with the execution of the work-In such case the loss shall be assessed by BL and vendor shall be liable to indemnify the value of such damaged property and/or machinery.
- 1.7.0 **Price schedule:** - The price shall be quoted (in two parts-supply & service) as per specified format given in Annexure-D. The price must be quoted for all the items/head of annexure-D to complete the job in all respect because no escalation in price/value shall be allowed after placement of the order or during the execution of work at site.
- 1.8.0 **Payment terms:** -
- 1.8.1 For Supply & Service both: 100 % of PO value within 30 days after completion of the job.
- 1.9.0 **Guarantee Period:** -6 (Six) months from the date of successful completion & acceptance of the total PO job from the date of its completion and 'site-handover' to BL. During this guarantee period the performance of the job has to be in line with the expected / agreed quality as per tender/PO and if not then vendor has to rectify the same at **no extra cost to BL** and to the satisfaction of BL/tender.
- 1.10.0 **Validity of offer:** - The offers shall remain valid for a period of 60 days from the due date of the tender.
- 1.11.0 **Factory Rule:** -Your engineers/ workmen have to abide by the BL factory rules and regulations. Only adult and skilled workmen shall be allowed to work in BL premises.

*Shobhila*



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Annexure-C

## 2.0.0 Undertakings and Obligations of Contractor

### 2.1.0 Care of works

2.1.1 **Mandatory : On behalf of Balmer Lawrie & Co. Ltd, the vendor has to intimate and obtain the official consent/permission of DNHPDCL for the proposed job and accordingly to coordinate and organize - with local power supply 'sub-station' for required "SHUT DOWN" and again "Power Supply ON" exercise; in line with/during the job execution, practically at site of BL.**

2.1.2 Proper care shall be taken during transport, erection, commissioning and testing of the equipment to avoid damage to equipment and properties and injury to persons.

2.1.3 The supply material shall be dispatched to the site duly packed (if require) with instructions. The material shall be delivered in good condition, necessary scaffolding, lifting tools and tackles to be used for loading, unloading and shifting of heavy equipments and material shall be provided by the contractor.

2.1.4 Contractor shall remove all wreckage, rubbish etc from site and stack the wastage at the space allotted for the purpose. On completion of the works, the contractor will keep the space clean and fit for occupation to the satisfaction of the company and demolish store, remove all debris, waste and surplus material supplied/created by them. In case the contractor does not maintain good housekeeping, the company has the right to get the work done and debit the cost to the contractor.

2.1.5 All necessary safety measures to be take care as indicated in section 1104.

**2.2.0 Insurance:** The **contractor shall cover** the following insurance till the complete job is handed over.

2.2.1 All workmen/ persons employed by the contractor and subcontractor against accident, injury & death.

2.2.2 All material and entire installation against loss or damage during transit.

2.2.3 Vendor shall comply with all procedural requirements as defined in the insurance policy to ensure that it is alive till the successful commissioning or handing over of job to BL whichever is later.

### 2.3.0 Safety

2.3.1 Proper safety precautions and measures to be taken care of on the principle of "**Safety comes first**" during the entire contract period. The **contractor shall be bound to bear** any claim or



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compensation for the accidents, injury and death arising out of negligence on their part to ensure such safety measures including the expenditure for defense legal proceedings.

- 2.3.2 Care shall be taken to provide and maintain the following **safety measures and statutory safety rules** and act in force **by contractor**.
- 2.3.3 Ladders and scaffoldings shall be provided for the work that cannot be done from the ground. Portable single ladders shall not be more than 8 meters. Additional labour should be provided for folding the ladders. Over hung platforms and platforms provided for the ladders and scaffoldings shall be of minimum 300 mm wide and shall be with rising of minimum 1000mm high.
- 2.3.4 **Safety belts, helmets & goggles** to be provided by the contractor to all the workmen.
- 2.3.5 Fabrication and welding gangs should be provided with gloves, protection-goggles, welding helmet etc.
- 2.3.6 Hoisting machines and tackles including their attachments, anchorage and supports of adequate capacity should be used for handling heavy equipments.
- 2.3.7 Workmen engaged in electrical work should be provided with gloves, and footwear's of adequate insulation value.
- 2.3.8 Workmen engaged in toxic chemicals, paints etc should be provided with gumboots, gloves, goggles mask and other protective attachment depending upon the depth of expected hazard.
- 2.3.9 All safety requirements depending on the nature of work should be provided to minimize the occurrence of accidents.
- 2.4.0 **Statutory rules and regulations:** Please note that this is a contract for work and accordingly all liability pertaining to this contract including those of the people engaged by the contractor solely rests upon the contractor. The contractor should also indemnify the Company against any deviation from the statutory rules and regulations to be observed by the contractor in respect of their people. **ESI/PF/Minimum Wages and all other statutory liabilities shall be borne by the contractor.**

### 3.0.0 Undertakings and Obligations of BL

- 3.1.0 **Power supply:** BL shall provide free one power point within battery limits. Contractor may use an extension cable at this own cost with prior permission of BL.
- 3.2.0 **Water supply:** BL shall provide free one connection within battery limits. Contractor may take an extension at this own cost with prior permission of BL.
- 3.3.0 **Storage:** BL shall provide space for storage of equipments, raw material etc. Temporary partition, doors etc if required shall be arranged by the vendor at this own cost.
- 3.4.0 **Security:** No special security other than normal plant security shall be provided.



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4.0.0

## Price Schedule

Annexure-D

Tender No. GLS/TE17/033

Date: - 12/06/17

Due date: -23/06/17

### Servicing part

Company Name:..... Offer No.....Date.....

SL. NO.	Scope of work & Description	Qty.	Unit	Unit Rate	Amount
4.1.0	Maintenance of A.B Switch unit -2 nos , Painting of existing 4 pole structure,Replacement of D.O fuse unit,Replacement of defective L.A.Replacement of defective jumper,conductor,cable socket etc and complete with testing.	1	Job		
	Sub total of service value				
	Service tax			@.....%	
	Total service value				
	Grand total Job value.				
	Job completion period (applicable as per 1.50)				
	Liquidity damage (applicable as per 1.6.0)				
	Payment terms (applicable as per 1.8.0)				
	Guarantee / warrantee (applicable as per 1.10.0)				
	Validity of offer (applicable as per 1.11.0)				

Note: All required consumables e.g. CRC, emery paper, conductor sleeve etc. are in vender scope.

Contact Person :

Contact No. :

Signature with official stamp



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## Supply part

Company Name:..... Offer No..... Date.....

SL no	Description of item	Unit	Qty	Rate	Amount
1	L A Assembly 9.5 kv for 11 kv supply	set (3nos in one set)	2		
2	DO Fuse Assembly	set (3nos in one set)	2		
3	ACSR Conductor 70 sq mm size	Mtrs.	30		
4	70sq mm Aluminium Flat socket/Thimble	Nos.	12		
5	Epoxy insulator DMC 40 mm	Nos.	30		
	Subtotal of material value				
	Delivery charges (on door delivery basis)				
	VAT/CST against form C				
	TOTAL COST				

Contact Person :

Contact No

Signature with official  
stamp

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