

Balmer Lawrie & Co. Ltd.

Tender No : BL/MUM/LS/GARAGE/12 /2017-18 date 28<sup>th</sup> April 2017



**NOTICE INVITING TENDER**

**Tender no. BL/MUM/LS/GARAGE/12/2017-18 DATED 28<sup>TH</sup> April 2017**

**Due date of Tender: On 09<sup>th</sup> May 2017 at 11.00 am**

**Opening of Price Bid: On 09<sup>th</sup> May 2017 at 12.00 pm**

Two way bids i.e. Online Bids or hard copy bids are invited from reputed, experienced, bona-fide and eligible bidders for "Civil work, painting and other allied work" at Balmer Lawrie & Co. Ltd., 27 Sadashiv Sadan, Tarun Bharat Co. Operative Housing Society, Chakala, Andheri E, Mumbai through Balmer Lawrie eProcurement Portal <https://balmerlawrie.eproc.in> & [www.balmerlawrie.com](http://www.balmerlawrie.com)

**The bidder should be registered in Balmer Lawrie Web Portal through C1 India for online e. bidding and those who wish to submit quotation in hard copy should submit their quote in sealed cover in tender box kept at below address.**

**Contact details**

<b>Tender Submission</b> <b>Balmer Lawrie &amp; Co.Ltd.</b> Unit nos. 101-103, Ascot Centre, D P Road, Andheri E, Mumbai - 400099	<b>C1 India Pvt. Ltd.</b> <b>603,Coral Classic, 20<sup>th</sup> Road,</b> <b>Near Ambedkar Park, Chembur</b> <b>Mumbai-400 071</b>
<b>Contact Persons:</b> 1. Shri Ketan Pote, Mob. 9892560077 Land Line No.022 28263199 Email:pote.k@balmerlawrie.com  2. Mr. Prakash Kesare Mob.9892316433 Land Line No.022 66361221 Email: kesare.p@balmerlawrie.com	<b>Contact Person</b> 1. Mr. Tuhin Ghosh Mob.08981165071 Email: <a href="mailto:tuhin.ghosh@c1india.com">tuhin.ghosh@c1india.com</a> 2. Mr. Tirtha Das Mob.09163254290 Email: <a href="mailto:tirtha.das@c1india.com">tirtha.das@c1india.com</a> Mr. Ravi Gaiwal Mob. Tel- 022-66865633 Email: <a href="mailto:ravi.gaiwal@c1india.com">ravi.gaiwal@c1india.com</a>

Balmer Lawrie & Co. Ltd.

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### **NOTICE INVITING TENDER**

Online bids are invited from the competent and experienced civil contractor for civil repairs, painting and other allied job **at M/s. Balmer Lawrie & Co. Ltd., 27 Sadashiv Sadan, Tarun Bharat Co.Op Hsg Society, Chakala, Andheri E, Mumbai** as per our requirement detailed in Scope of Work and General terms and conditions.

Tenderers may download Notice Inviting Tender along with other tender documents from our site [www.balmerlawrie.com](http://www.balmerlawrie.com) Interested parties have to submit an interest free EMD of Rs.5,000/- (**Rupees Five thousand only**) by Demand Draft/Pay Order at our address mentioned below.

The DD/PO for EMD should be drawn in favour of BALMER LAWRIE & CO LTD on any Schedule Bank, payable at **[Mumbai]. Parties with Valid MSMED/ NSIC Certificates is exempted from EMD.** The tenderer shall furnish the required information in Annexure A along with supporting documents, tender form and declaration of acceptance of tender terms along with Price Bid. All the tender papers and EMD put together in sealed envelope super scribing " **Tender No : BL/MUM/LS/GARAGE/12 /2017-18 date 28<sup>th</sup> April 2017**" and shall be dropped in our tender box at the given address by 10<sup>th</sup> May 2017 by 11.00 am and addressing covering envelope as follows:

**CHIEF BRANCH MANAGER  
BALMER LAWRIE & CO. LTD.  
Ascot Centre, Unit no.101-103,  
D P Road, Andheri E) Mumbai – 400 099**

S. No	Description	Details
1	Name of Work	Civil repair, painting and other allied work
2	Tender No	<b>Tender No : BL/MUM/LS/GARAGE/12 /2017-18 date 28<sup>th</sup> April 2017</b>
3	Validity Of Offer	60 days from the date of opening of the price bid
4	Completion Period	<b>Within one month (04 weeks from date of WO)</b>
5	Tender Fee	<b>Not applicable</b>
6	EMD	<b>Rs.5000/- (Five thousand)</b>
7	Downloading / Submission of Tender :	
	a. Starts on	<b>28/04/2017 at 11.00 am</b>
	b. Closes on	<b>09/05/2017 at 11.00 am</b>
8	Opening of Tenders	<b>09/05/2017 at 12.00 pm</b>

#### **1. LIST OF DOCUMENTS TO BE SUBMITTED**

The signed copies of following documents should be submitted as part of the technical/commercial bid which may be verified with original:

- Certificate of registration/incorporation/partnership deed/proprietorship undertaking
  - Income Tax PAN certificate copy.
  - Service Tax Registration certificate copy.
- Tenderer should be in a position to produce all the original documents and/or any other information on as and when required by Balmer Lawrie.
  - Incomplete Tenders are liable for rejection without any further communication to the tenderer and decision of Balmer Lawrie in this respect will be final.  
\* Any party submitting the false or forged documents may be put on Black List, forfeiture of EMD, cancellation of work, criminal prosecution or any other action as deemed fit.

4. Balmer Lawrie reserves the right to reject any or all tenders without assigning any reasons thereof.

**1. Special Note**

- Bids can only be submitted before the last date and time as per the date and time mentioned in the tender.
- Bidders are advised in their own interest to ensure that bids are submitted by dropping in tender box well before the closing date and time of bid.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time in the Balmer Lawrie website [www.balmerlawrie.com](http://www.balmerlawrie.com). The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

**2. Submission of Tender Documents**

- 2.1 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
- 2.2 The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
- 2.3 Any terms and conditions given by the tenderer in their offers will not be binding on Balmer Lawrie.
- 2.4 The sole proprietor or authorised representative shall sign all documents that need to be uploaded.

Balmer Lawrie & Co. Ltd.

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## **SCOPE OF WORK**

**Civil repairs, painting and other allied work of garage, situated at Balmer Lawrie & Co. Ltd., 27 Sadashiv Sadan, Tarun Bharat Co.op Hsg Society, Chakala, Andheri E, Mumbai.**

## **GENERAL TERMS AND CONDITIONS**

### **1. Eligibility Criteria For Techno-Commercial Bid**

- (a) EMD of Rs.5,000/- (Rupees five thousand only). **Parties with Valid MSMED/ NSIC Certificates, SC /ST is exempted from EMD**

### **2. Submission Of Bids**

The bids should be submitted in single bid process i.e. Technical / Commercial

For Price Bid, only the rates are to be submitted as per given format.

### **3. Tender Opening**

Price bid will be opened as per tender date .

### **4. Acceptance of offers**

- 4.1 Balmer Lawrie reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- 4.2 Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and Balmer Lawrie at any stage.
- 4.3 Balmer Lawrie is not bound to accept the lowest rate for any tender. Balmer Lawrie also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of Balmer Lawrie in this connection will be final.
- 4.4 Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents or not accompanied by the requisite Earnest Money Deposit (unless exempted under the terms of this Tender) will be rejected.

### **5. Negotiations**

- 5.1 Balmer Lawrie reserves the right to negotiate with the Tenderer. Tenderer will have to attend the concerned office of Balmer Lawrie for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of Balmer Lawrie.
- 5.2 In case of negotiation, the Tenderer should send the confirmation of outcome of such negotiation in writing so as to reach the concerned office of Balmer Lawrie within 3 days from the date of negotiation/ the time stipulated. If the Tenderer fails to comply with this requirement Balmer Lawrie reserves its right to ignore their quotation at its discretion with the attendant remedies available to them.

**6. Price Variation**

6.1 The price should be firm and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, components and labour cost till the validity of the contract period.

6.2 The offer shall be valid for a period of minimum 60 days from the date of opening the price Bid.

**7. Notification Of Award**

Prior to the expiry period of Bid validity, BL will place purchase order or letter of indent on the successful bidder(s).

**8. Completion Period**

The completion period will be ONE MONTH from the date of placement of LOI/ Work order or such date as may be mutually agreed.

**9. Security Deposit / EMD**

Successful bidder is required to deposit **Rs.10000/- (ten thousand)** as Security Deposit Amount which will be retained till the completion period. The EMD of unsuccessful bidder shall be returned after finalization of the contract. **Parties with Valid MSMED/ NSIC Certificates and Schedule Caste / Schedule Tribe is exempted from EMD.**

**10. Payment Terms**

Payment will be released within 15 days from the date of submission of invoice after due certification by our authorized official / completion of JOB.

**11. Sub-letting of Work**

No part of the contract or any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the contractor directly or indirectly to any person, firm or corporation without the consent in writing from Balmer Lawrie. In the event of contractor contravening the conditions, Balmer Lawrie shall be entitled to get the work done from other firm at the 'Risk & Cost' of the contract.

**12. Indemnity**

The Contractor will be required to indemnify and keep indemnified the Company against all losses and claims for injury and damage to any person or any property whatsoever which may arise out of or in consequence of the work and against all claims, demands proceedings damages, cost charges and expenses whatsoever. The company may forward the bidder any such claim demand or complaint made by any other person against the company. In such event, the contractor shall solely be liable for the disposal of the said complaint.

The contractor will be required to Indemnify and absolve the Company of all responsibilities related to employment condition of their employees and should adequately safeguard Company against any possible IR problems including those related to employment.

Further, the bidder will be Principal Employer of all manpower working in our premises on their behalf. Bidder would be held responsible in case of any statutory violation of any statute regulating manpower.

**13. Arbitration**

Any dispute or difference arising under this Contract shall be referred for adjudication at Kolkata to a Sole Arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Ltd. and the provisions of Arbitration Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the Arbitrator, if any, shall be shared equally by both the parties.

Balmer Lawrie & Co. Ltd.

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## **DECLARATION**

Having examined the tender documents, we have understood the terms & conditions indicated in the Tender and hereby confirm our acceptance of the same.

Place : Signature of Tenderer

Date : Name & Address

Telephone Nos.

Office:

Fax Nos. :



**ANNEXURE – A**

**PARTICULARS OF THE TENDERER'S ORGANISATION**

<b>S. No</b>	<b>Description</b>	<b>Tenderers Details</b>
<b>1</b>	Name of the Tenderer	
<b>2</b>	Address of the Registered Office	
<b>3</b>	Address of the branch / office quoting against the Tender	
<b>4</b>	Year of commencement of business	
<b>5</b>	Whether Sole Trader/ Partnership / Private Limited Co., or Public Limited Co.	
<b>6</b>	Registration No. (Under companies Act )	
<b>7</b>	Whether copy of Incorporation /Registration certificate from ROC(Registrar of company) uploaded	
<b>8</b>	Income Tax PAN no.	
<b>9</b>	Whether copy of PAN enclosed	
<b>10</b>	Whether copy of latest Income Tax Return enclosed	
<b>11</b>	Service Tax Registration. No.	
<b>12</b>	Whether copy of Service Tax Registration certificate enclosed	
<b>13</b>	VAT / CST Registration Number	
<b>14</b>	Whether copy of VAT / CST Registration certificate enclosed	
<b>15</b>	Name of the Banker	
<b>16</b>	Whether registration under MSMED Act	
<b>17</b>	In case registered under MSMED provide registration number and copy of registration certificate.	

**PRICE BID****Annexure -B**

Tenderer should quote the rate as follows:

S NO	ITEM Description	Description of work	Unit	Qty	Rate	Amount (Rs)
1	<b><u>Re Plastering</u></b>					
A	Old plaster	Breaking of damaged old plaster from walls	SFT	858		
B	Plaster	Providing and Applying plaster of thickness 16 mm to 20 mm with 1:4 proportion ( 1 cement ,4 fine sand) with neeru finish	SFT	427		
C	Plaster	Providing and Applying Sand faced cement plaster with 1:4 proportion (1 cement ,4 coarse sand)	SFT	431		
D	Plaster	Providing and Applying internal ceiling plaster in two coats with neeru finish	SFT	194		
2	<b><u>Crack Filling</u></b>					
	Crack filling	Crack Filling in Surface walls/Pillars opening V groove 3mm to 5mm and filled with good crack filling material Dr. Fixit crack x powder and finishing etc	RMT	25		
3	<b><u>Water Proofing</u></b>					
	Water proofing	Breaking of existing damaged water proofing and providing and laying waterproofing treatment to slab above the garage	SFT	194		
4	<b><u>Flooring work</u></b>					
A	Kota stone flooring	Providing and fixing 20mm thickness kota stone one side polished and joints filled with neat cement slurry and finishing etc in garage inside	SFT	194		
B	Kota stone skirting	Providing and fixing 100mm wide kota stone skirting with neat cement slurry etc complete in inside of garage	RMT	19		
C	Dressing and Cleaning	Dressing and cleaning of floor area	SFT	528		
D	Plain cement concrete	Providing and Laying of plain cement concrete of thickness 75 mm and mix proportion 1:4:8 for laying of edge course	SFT	115		
E	Paver block flooring	Providing and laying 65 mm HD paver block flooring basic rate for paver block and finishing etc	SFT	530		
F	Kota stone tread	Providing and fixing 250mm size kota stone tread	RMT	3		
G	Kota stone riser	Providing and fixing 150mm size kota stone riser	RMT	3		
5	<b><u>Miscellaneous Repair works</u></b>					
A	Roofing work	Providing and fixing weather shade roofing with colour coated sheet including screws for fixing over MS angle bracket of size ( 10ft X 3ft)	SFT	30		

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B	Pipe line work	Providing and laying of 3" UPVC pipe to drain off passage floor beside garage	RMT	18		
C	Pipe line work	Removing of damaged over flow GI pipe of size 2" and replacement of the same with necessary fittings etc	Lumpsum			
D		Removing and refixing of Aluminum sliding window of size 1.3m X3.5 m for easy movement and smooth working condition	NO	1	5000	5,000.00
E	Repairing of roller shutters	Repairing of roller shutters and regreasing for the same etc for easy movement and smooth working condition	Lumpsum			
F		Repairing work of wooden doors side edge jambs and make it easy movement and smooth working condition	Lumpsum		1500	1,500.00
G	Water tank	Removing and Refixing of Water tanks	NOS	2		
H	Repairing work of ms gate	Breaking and removing of entrance mild steel gate of size 4m x 1.5m from brick masonry due to paving work flooring level increased and refixing the same gate with necessary fittings and finishing etc	Lumpsum			
6	<b>Painting</b>					
A	OBD Paint	Providing and Applying two coats of Oil Bound Distemper of reputed company Nerolac,Asian,Berger or equivalent colour,shade and quality putty to ceiling and side wall inside garage	SFT	621		
B	Cement paint	Providing and Applying two coats of cement paint to outside wall	SFT	431		
C	Synthetic enamel paint	Providing and Applying two coats of synthetic enamel paint to the roller shutters,ms collapsible gate,window grills,mid steel gates and mild steel I-sections in garage including scraping, making dust free	SFT	480		
7	Removing of Debris	Debris dumping as BMC requirement	Lumpsum			
		Sub Total excluding taxes				
		Add service tax				
		Add VAT				
		Total including taxes				

Terms &amp; Conditions :-

1. Work completion period – 30 days from the date of PO
2. Payment against submission of bills in 15 days.

Place \_\_\_\_\_

Date :

Signature of Tenderer

Name &amp; address

**Measurement: Payment shall be made on actual measurement basis under respective items of schedule of rates. Rates quoted shall be deemed to include all labor, cost of supply of materials for all activities mentioned in the rates schedule.**

**Balmer Lawrie & Co. Ltd.**

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