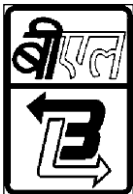


TENDER DOCUMENT**FOR****PROVIDING DIESEL GENERATOR (DG) SETS ON
MONTHLY HIRING BASIS****AT BALMER LAWRIE'S CRUDE SLUDGE
PROCESSING PLANT AT DIKOM, DIBRUGARH,
ASSAM****UNPRICED BID – PART – I****Tender No.: ROFS/2K17/02/ENQ/06****Tender Date : 05.04.2017****Due Date : 18.04.2017 UPTO 14:00 HOURS****Date & Time of Opening of Unpriced Bids: 18.04.2017 at 15:00 Hours****Balmer Lawrie & Co. Ltd.****REFINERY & OILFIELD SERVICES
21, Netaji Subhas Road
Kolkata 700 001**



Balmer Lawrie & Co. Ltd.
SBU : Refinery & Oil Field Services

INSTRUCTIONS TO BIDDER
TENDER NO. ROFS/2K17/02/ENQ/06 DUE ON 18.04.2017
FOR PROVIDING DIESEL GENERATORS ON MONTHLY HIRING BASIS

1.0 PROCEDURE FOR BID SUBMISSION

The Tender Document comprises of two Bids viz Unpriced Part – I and Priced Part – II. The submission of offer can be made in two forms either through e-bidding or in physical form as follows :

1.1 BID SUBMISSION THROUGH E-BIDDING

The bidders shall submit their response through bid submission to the tender on e- Procurement platform at <https://balmerlawrie.eproc.in> by following the procedures and steps given below. The bidders would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids on line. The bidders shall submit offer comprising Notice Inviting Tender, pre-qualification documents, Vendors' Information, Annexures, EMD details in the standard formats prescribed in the Tender documents displayed in e-Procurement web site. The bidders shall download all the above documents, upload the same along with scanned copies of all the relevant certificates, documents etc., duly stamped and signed, in support of their eligibility criteria/NIT in the e-Procurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same along with Unpriced Bid (Part-I) of the Tender Document, duly stamped and signed should be sent to the Tender Inviting Authority before the tender opening date along with EMD amount. Similarly, Priced Bid should be downloaded, filled it up and uploaded in the specific online folder maintained at Balmer Lawrie's e-procurement site. No physical copy of the Priced Bid should be submitted by the vendors opting for e-bidding.

1.1.1 Registration with e Procurement platform

For registration and on line bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., Shri Tuhin Ghosh, Mobile No. 08981165071, Shri Ujjal Mitra, Mobile No. 07702669806 or Ritabrata Chakraborty, Mobile No. 8697910411 and register themselves on line by logging in to the website <https://balmerlawrie.eproc.in>

1.1.2 Digital Certificate authentication

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

1.1.3 Submission of Hard copies

After submission on-line bid, the bidders are requested to submit the demand draft towards EMD along with original Affidavit and pre-qualification & documents which could not be uploaded due to its bulkiness to the Tender Inviting Authority on/before the due date of opening date under cover of Unpriced Bid, Part - I. These can be submitted either in person or through courier or by post. Under no circumstances, physical copy of Price Bid should accompany with these documents.

Balmer Lawrie shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false/ fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgment from the Tender Inviting Authority as proof of submission of hard copies.

1.1.4 Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum/ Corrigendum's issued by the Tender Inviting Authority from time-to-time in the e-Procurement platform. No separate newspaper advertisement shall be published on this account. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

1.1.5 Bid Submission Acknowledgment

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgment is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness/authenticity.

1.1.6 Disclaimer Clause

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of Internet or other connectivity problems or reasons thereof.

1.2 BID SUBMISSION IN PHYSICAL FORM

Bidders interested to participate in this tender in physical form can access to company's website: www.balmerlawrie.com and download the tender document. Offers are to be submitted under two separate sealed envelopes as per the following:

- i) Unpriced Bid – Part – I - comprising Notice Inviting Tender (NIT), Instruction to the Bidders, Vendor's Information, Annexures are to be submitted duly stamped, signed and filled in (wherever required) along with all prequalification documents, EMD etc. No Priced Bid should accompany in this Part. Un-Priced Bid containing the Price Bid shall be summarily rejected.
- ii) Priced Bid – Part – II – Priced Bid duly filled in with rates against each category should be submitted in sealed envelope.

Unpriced Bid and Price Bid should be sealed in two separate envelopes. Thereafter, both the envelopes should be put in a big envelope. Subscribing Tender No, Date, Due Date and Bid No. (Unpriced and Price) on all the three envelopes. A copy of Price Part without any rates/figure but duly stamped and signed, should accompany along with Unpriced Bid. Priced bid shall be filled up with price figures only in the given schedule.

Fax/e-mail offers shall not be accepted. The company will not accept any responsibility for any delay in receipt or non-receipt of bidding document sent by post. Offers not conforming to the above mentioned requirements are liable to be rejected.

Detailed offer complete in all respects as stipulated in the tender should reach the Bid Inviting Authority at the following address within the due date and time:

Vice President (ROFS & Projects)
Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services
21, Netaji Subhas Road
Kolkata – 700 001
Phone : (033) 22225706
e-mail id : mondal.cr@balmerlawrie.com

1.3 OPENING OF TENDER

The Unpriced Offers (Part- I), both on-line and offline, will be opened on the due date and time as mentioned in the NIT No separate intimation will be sent to the bidders in this regard. Bidders who shall submit their bids in physical form may attend to witness the Unpriced bid opening on the due date and time at the above address with authorisation letter.

Priced Offers of qualified and eligible bidders will be opened on a separate working day within the business hours of 09.30 to 18.30 Hours. Intimation in this respect will be sent to those qualified bidders for attending and witnessing the Price Bid opening. Both priced and unpriced offers, in physical form shall be opened at the following address:

Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services
21, Netaji Subhas Road, 2nd Floor
Kolkata – 700 001

Thanking you,
For **Balmer Lawrie & Co. Ltd.**

(A Mukhopadhyay)
Sr. Vice President (Technical)



Balmer Lawrie & Co. Ltd.
Refinery & Oilfield Services
NOTICE INVITING TENDER

Tender No. : ROFS/2K17/02/ENQ/06

Date : 05.04.2017

Due Date & Time : 18.04.2017 at 14:00 Hours

Date & Time of Opening :18.04.2017 at 15:00 Hours

M/s Balmer Lawrie (BL) invite offers either through online bidding or in physical form from competent, resourceful and experienced bidders for monthly Hiring of 125 KVA Diesel Generator (DG) Set and 7.5 KVA Lighting DG Set for a period of 24 (twenty) months. DG Sets are required for providing power to Sludge Processing unit at opposite to Oil Collection Station (OCS) of M/s. Oil India Ltd. (OIL) at Dikom. Bidders are requested to visit the site before quoting. The detailed scope of work and other terms & conditions are as under:

1.0 JOB DESCRIPTION

Hiring of 125 KVA and 7.5 KVA DG Set in acoustic enclosure and exhaust pipe including all accessories, statutory approval, setting up and running the unit for Power generation of sludge processing operation at Dikom as per Employer's requirement inclusive of supply of fuel, maintenance, spares, consumables, operator etc. as stipulated in this document.

1.1 Accessories / Spares/ Consumables

- a) Diesel storage tank with fuel connector, level gauge, overflow, drain, etc.
- b) Exhaust arrangement as per pollution norms
- c) Battery with backup and charging arrangement as required for DG
- d) Suitable DG panel with hour meter having proper earthing arrangement and other standard accessories as per manufactures recommendation.
- e) All consumables, spares, fuel, lubricants as required for smooth running of the unit.

1.2 Scope of Work

Supply of necessary equipment and providing uninterrupted supply of power of required capacity & quality for our processing equipment along with all machinery, manpower, consumables and maintenance fulfilling all statutory requirements.

Scope shall include supply, erection, testing & commissioning of uninterrupted generation and supply system of power complete in all respect:-

- a) Equipment transportation, unloading and installation
- b) Cabling, termination & glanding and proper earthing arrangement
- c) Arrangement of fuel, transportation, storage, handling and entry pass etc.
- d) Exhaust system with insulation

- e) Statutory Approval from statutory bodies (as applicable).
- f) Trained Operator having suitable LT electrical Licence
- g) BL will provide accommodation for maximum 2 operators in the bunkhouse at Dikom plant. All other expenses for the operating personnel would be in the scope of the vendor.
- h) Handling of local issues for smooth operation of Unit.

Note : Foundation for installation of DG Set shall be provided by BL and drawing to be furnished in the technical bid by the vendor.

2.0 PRE-QUALIFICATION CRITERIA OF BIDDERS

Bidders must satisfy the following criteria to make their bids technically and commercially acceptable for this tender. They shall submit copies of the following documents along with their bid:

- a) Bidders should provide undertaking of possession of multiple numbers of DG of required specification readily available with them for installation within 10-days from the date of placement of Work Order/LOI and / or replace the DG in the event of major breakdown.
- b) Average annual financial turnover of the tenderer shall be minimum of Rs.41.5 Lakhs lacs during last three financial year ending 31st March, 2016
- c) The tenderer should have successfully executed similar work for providing DG Set on rent for uninterrupted supply of power with following executed values during past five (5) years ending 31st March, 2016
 - 1. 3 jobs each of value not less than Rs. 55.0 lacs or
 - 2. 2 jobs each of value not less than Rs.69.0 lacs or
 - 3. 1 job of value not less than Rs.110.5 lacs

Copy of work order and/or completion certificate from the Employer / Consultant should be enclosed as supportive documents

- d) Photocopy of PAN Card
- e) Service Tax Registration Certificate for similar services
- f) "Affidavit" in non-judicial stamp paper in case of proprietorship firm "Partnership Deed" in case of Partnership firm/"Memorandum of Article of Association" in case of Limited Company.

3.0 PLACE OF SERVICES

Balmer Lawrie & Co. Ltd.
 Near : Oil Collecting Station of Indian Oil Ltd.
 Dikom, Dist - Dibrugarh
 Assam – 786 101
 Contact Person : Shri Mahendra Kr. Jana, Mobile No. 08723891998

4.0 EARNEST MONEY DEPOSIT

Bid should be accompanied by a Bank Draft of Rs. 69,000.00 (Rupees Sixty Nine Thousand only) towards earnest money deposit executed by any schedule bank drawn in favour of M/s. Balmer Lawrie & Co. Ltd. payable at Kolkata

5.0 GENERAL NOTES

- (i) Both the DG sets should not be more than 5 years old at the time of placement in this service.
- (ii) Providing safety articles like helmets, goggles, gumboots, safety shoes, gloves, soaps, waste cloth etc. for workmen shall be under bidder's scope.
- (iii) Operator to be provided with all tools and tackles e.g., wrenches & spanners (both ring and double ended), adjustable wrenches, pipe wrenches, hacksaw frame and blades, screw drivers, testers etc.
- (iv) Obtaining all requisite clearance from statutory authorities and OIL, including health check from medical practitioners and police verification from local Police Station for the operator, as required, shall be in bidder's scope.
- (v) Compliance with all Safety & Environmental Regulations and Requirement of OIL/BL
- (vi) The work shall be carried out round the clock, 7 days a week as per BL's requirement.
- (vii) All local issues should be taken care of by the bidder for smooth operation of DG and Balmer Lawrie, under no circumstance, should be involved into these.
- (viii) Labour licence, if required, shall have to be obtained by the bidders and statutory compliance shall be met by the bidders.
- (ix) The rates quoted should be firm and there should be no variation in the rates quoted during the tenure of the contract
- (x) Contractor is advised to prevent pollution during any job carried out as required by the Environment Policy of Assam State Pollution Control Board.

6.0 HIRING CHARGES & FUEL

The rate shall be quoted in all inclusive basis including fuel & other consumables etc. as per the price schedule of this tender. Operating cost shall be at actual as per running hour of the DG sets

A Calibrated hour meter should be installed in the DG Panel for checking the running hours. Moreover one log book has to be maintained at site registering running hours of the DG and to be signed by the contractor and countersigned by BL personnel on a daily basis.

7.0 DURATION OF CONTRACT

The duration of contract shall be for a period of 24 (twenty four) months including mobilization period. The period of hire may be extended by another 12 (twelve) month depending upon site requirement at the sole discretion of Balmer Lawrie. However, the rate and other terms & conditions shall remain firm during the extended contract period.

8.0 TAXES & DUTIES

Rates should include all taxes & duties as applicable excluding service tax.

Prices should be firm till the completion of the job and no escalation for any reason, whatsoever, will be granted. However, In view of the revision in tax policy with the implementation of GST, vendors need to comply with the same as per statute for claiming their invoices.

9.0 PAYMENT OF WAGES/SALARY

DG operators and other personnel to be deployed by the by the contractor should have bank account. Payment of wages/salary to working personnel should be made through Electronic remittance directly to their bank accounts. A copy of remittance along with Wage Register & PF challans should be submitted along with their RA Bill.

10.0 PAYMENT TERMS

Payment shall be released against monthly RA bills duly certified by our Engineer-in- charge after submission of all statutory documents and log book for operation of DG.

11.0 SECURITY DEPOSIT

On acceptance of the Bid, Contractor shall within ten (10) days, deposit with the employer a Security Deposit of 2% of the Contract value and the same shall be in the following:

- a) Bank draft drawn on a Kolkata Branch of any Scheduled Bank in favour of Balmer Lawrie & Co Ltd. No interest shall be payable against Security Deposit.

12.0 SET OFF CLAUSE

Any sum of money due and payable to the contractor (including security Deposit refundable to them) under this or any other contract may be appropriated by Balmer Lawrie & Co. Ltd. and set off against any claim of Balmer Lawrie & Co. Ltd. (or such other person or persons contracting through Balmer Lawrie & Co. Ltd.) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Balmer Lawrie & Co. Ltd. (or such other person or persons contracting through Balmer Lawrie & Co. Ltd.)

13.0 **ARBITRATION**

Any dispute or difference arising out of the contract/agreement shall be referred for adjudication to a Sole Arbitrator to be appointed jointly by both the parties in terms of Arbitration and Conciliation Act 1996 (as amended). Arbitration proceedings shall be conducted in English language and place of arbitration will be Kolkata. The Arbitrator so appointed shall pass a speaking award which will be binding on both the parties. Cost of Arbitration will be shared equally between the parties, unless agreed otherwise.

14.0 **JURISDICTION**

Notwithstanding anything contained in any other law, the courts in the city of Kolkata shall have jurisdiction in respect of all or anything arising under this agreement and any award or awards made by the sole arbitrator hereunder shall be filed in the courts in the city of Kolkata only.

15.0 **TERMINATION AND DETERMINATION OF CONTRACT**

In case of violation/breach of any agreed terms and conditions of contract and if the contractor fails or neglects persistently to observe and perform all or any of the acts, deeds, matters or things by the contract to be observed and performed by the Agency requiring the Employer to observe or perform the same, BL may cancel/terminate this contract.

- (i) If the Contractor being an individual or a firm commits any 'Act of Insolvency' or shall be adjudged as insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it, or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court or shall be unable to carry out and fulfil the contract and to give security therefore, is so required by the Engineer-in-Charge.

Or if the Contractor (whether an individual, firm or incorporated company) shall suffer execution to be issued.

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the contractor.

Or shall assign or charge, encumber or sublet this contract without the consent in writing of the Engineer-in-Charge first obtained.

Or shall charge or encumber this contract or any payments due or which may become due to the Contractor thereunder.

Or if the Engineer-in-Charge shall certify in writing to the Employer that the Contractor -

- a) has abandoned the Contract or
 b) has failed to commence the works, or has without any lawful excuse

under these conditions, suspended the progress of the works for 7 days after receiving from the Engineer-in-Charge written notice to proceed or

- c) has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon or
- d) has failed to remove materials from the site or to pull down and replace work for seven days after receiving materials or work were condemned and rejected by the Engineer-in-Charge under these conditions or
- e) has used sub-standard or inferior material or materials not conforming to the specifications or has employed inferior workmanship in carrying out the works or part thereof or has not exercised due diligence in execution of the said work, or

has neglected or failed persistently to observe and perform all or any of the acts, deeds, matters or things by this Contract to be observed and performed by the Contractor requiring the Contractor to observe or perform the same, or

- f) has to the detriment of good workmanship or in defiance of the Engineer-in-Charge's instructions to the contrary, sub-let or sub-contracted any part of the contract, or
- g) has failed to comply with the Engineer-in-Charge's instructions, or
- h) has in the opinion of the Engineer-in-Charge committed any breach of this Contract, then and in any of the said cases the Employer with the written consent of the Engineer-in-Charge may notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor terminate the Contract, but without hereby affecting the right of the Employer of the powers of the Engineer-in-Charge or the obligations and liabilities of the Contractor in respect of work, the contract shall continue enforce as fully as if the contract has not been so determined and the obligations of the contractor in respect of work subsequently executed shall continue as if the works subsequently executed has been executed by or on behalf of the Contractor. And further, the Employer by its agents or servants shall be titled forthwith to enter upon and take possession of the works and all plants, tools, scaffoldings, sheds, machinery, steam and other power implements, machinery equipment and materials lying upon the site or the adjoining lands or roads and use the same as its own property and to employ the same by means of its own servants and workmen in carrying on and completing the work or by employing any other contractor and the Contractor shall not in any way interrupt or do any act, matter or things to prevent, intimidate or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the work. When the works shall be completed or as soon thereafter as convenient, the Engineer-in-Charge shall give a notice in writing to the Contractor to remove his surplus materials and plant and should the Contractor fail to do so within the period of 7 days after receipt thereof by him, the Employer shall sell the same either by public auction or a private sale and shall be given credit to the contractor for

the amount realised. The Engineer-in-Charge shall thereafter ascertain and certify in writing under this hand what (if anything) shall be due or payable to or by the Employer, the expense or loss which the Employer shall have been put to in procuring the works to be completed and the amount, if any, owing to the contractor and the amount which shall be so certified, shall thereupon be paid by the Employer to the Contractor or by the Contractor to the Employer, as the case may be and the Certificate of the Engineer-in-Charge shall be final and conclusive and binding on the parties hereto. In the event of termination under this Clause, the Employer shall not be bound by any provision of this Contract to make any further payment to the Contractor until the said works are completed.

- (ii) Employer shall, at any time, be entitled to determine and terminate the Contract, if in the opinion of the Employer the cessation of the Work becomes necessary owing to paucity of funds or for any other cause whatsoever, in which case the cost of approved materials at the Site at current market rates as verified and approved by Engineer-in-Charge and of the value of the Work done to date by the Contractor shall be paid for in full at the specified in the Contract. A notice in writing from the Employer to the Contractor of such determination and termination and the reason therefore shall be the conclusive proof of the fact that the Contract has been so determined and terminated by the Employer.
- (iii) Should the Contract be determined under sub-clause of this clause and the Contractor claims payment to compensate expenditure incurred by him in the expectation of completing the Work, the Employer shall consider and admit such claim as are deemed fair and reasonable and are supported by the vouchers to the satisfaction of the Engineer-in-Charge. The Employer's decision on the necessity and propriety of such expenditure shall be final and conclusive and binding on the Contractor.

13.0 SET OFF CLAUSE

Any sum of money due and payable to the contractor (including security Deposit refundable to them) under this or any other contract may be appropriated by Balmer Lawrie & Co. Ltd. and set off against any claim of Balmer Lawrie & Co. Ltd. (or such other person or persons contracting through Balmer Lawrie & Co. Ltd.) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Balmer Lawrie & Co. Ltd. (or such other person or persons contracting through Balmer Lawrie & Co. Ltd.)

14.0 VALIDITY OF OFFER

Offer shall be valid for 90 days from the due date of enquiry.

15.0 TERMINATION OF CONTRACT

In case of violation/breach of any agreed terms and conditions of contract and persistently failure/negligence to observe and perform all or any of the acts, deeds, matters or things to be observed and performed by the Contractor requiring the Owner to observe or perform the same, Balmer Lawrie may cancel/terminate this contract . In such case, the Security Deposit of the contractor will be forfeited by Balmer Lawrie.

16.0 CONFLICT OF INTEREST

The bids of any tenderer may be rejected if a conflict of interest between the bidder and the company is detected at any stage.

17.0 LABOUR LAWS & REGULATIONS, IF APPLICABLE

It shall be the responsibility of bidder to obtain necessary labour license from the Licensing Authority under the "Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules made thereunder and produce the same to the Engineer-in-Charge before start of the job. You shall also comply with all obligations under the said Act/Rules as well as other applicable labour laws. Licensing Authority shall be Assistant Labour Commissioner (Central), Office of the Regional Labour Commissioner (Central), Assam.

18.0 PROVIDENT FUND(IF APPLICABLE)

The provisions of the EPF & MP Act, 1952 and Rules/Scheme framed thereunder, shall be complied by the contractor for the contractor's manpower to be engaged for this job. Contractor shall furnish the code no. allotted by RPFC Authority to the Engineer-in-Charge. For this purpose, contractor shall be liable to submit copy of each wage sheet and Challan showing PF deposit with each bill to the Engineer-in-Charge duly signed.

19.0 ESI SCHEME/MEDICAL INSURANCE

Bidder shall also comply with the provisions of the ESI Act, 1984 and Rules framed thereunder in respect of your security personnel to be engaged for this job subject to applicability. In such case, bidders shall obtain ESI Code No. from the local ESI Authorities for the said purpose and furnish the Code No. allotted by ESI Authorities to the Engineer-in-Charge before starting the job. In the event of non-applicability of ESI Scheme, separate medical insurance policy with death benefits should be taken by the bidder for the deployed personnel.

20.0 INSURANCE COVER FOR WORKMEN

Contractor shall obtain Workmen Compensation policy in respect of contractor's workmen to be engaged for the work towards compensations as admissible under the Workmen's Compensation Act, 1923 and Rules framed thereunder upon death/disablement of a worker and the same has to be produced to the Engineer-in-Charge before start of the work. Balmer Lawrie & Co. Ltd. should be the beneficiary.

21.0 THIRD PARTY LIABILITY POLICY

Third party liability coverage shall be taken against loss or damage from any cause shall cover to a value of Rs.1,00,000/- per occurrence covering two occurrences.

22.0 SAFETY REGULATION

- a) Contractor shall follow safety regulations of OIL.
- b) Contractors are advised to prevent pollution during any job carried out as required by the Environment Policy of the plant.

23.0 DELAY IN SUPPLYING OF POWER DURING OPERATION

Time is the essence of the contract. If the bidder fails to provide power as per plant requirement during operation due to reasons attributable to the bidder, then BL at their option

EITHER

Recover @ Rs. 5000.00 / day for the time of such failures. Delay upto 4 hours will be allowed and any delay beyond 4 hours will attract recover for the whole day.

OR

Bidders need to be prepared to replace the DG/ any part thereof to make the DG functional within 72 hours of any breakdown to arrest such recovery

OR

Cancel the order and place an order on another contractor at bidder's risk and cost.

24.0 VALIDITY OF BID

The bid shall be kept valid for **90 days** from due date. Validity shall be extended if so advised by BL.

25.0 DOCUMENTS TO BE SUBMITTED DURING TENDER SUBMISSION

In addition to the pre-qualification document as mentioned against Sl. No. 2.0 of NIT, following data /information/ documents are also to be submitted :

- a) DG Make and Year of manufacture
- b) Hourly fuel consumption for rated load
- c) Capacity of fuel and water tank
- d) No. of operating personnel to be deployed in each shift

26.0 RIGHT TO ACCEPTANCE & REJECTION

Mere issue of tender document, participation in e-procurement portal and submission of bids does not necessarily qualify for consideration of bids. M/s Balmer Lawrie & Co. Ltd. reserve the right to accept or reject any tender either in part or in full without assigning any reason whatsoever.

27.0 TENDER SUBMISSION

Offers should be submitted either on online to our e-procurement portal <https://balmerlawrie.eproc.in> Or in physical form after downloading from company's website : www.balmerlawrie.com to our Bid Inviting Authority as per the instruction laid down in 'Instructions to Bidder' :

Vice President (ROFS & Projects)
SBU : Refinery & ONGC Field Services
Balmer Lawrie & Co. Ltd.
Refinery & Oil Field Services,
21, Netaji Subhas. Road,
Kolkata – 700 001.

for **BALMER LAWRIE & CO. LTD.**

(A Mukhopadhyay)
SR. VICE PRESIDENT (TECHNICAL)

Motor Load and Diversity

Sl. No.	Motor Load	KW	Percentage Load Factor	Usage in hours operation
1	Sludge lifting screw pump	15	60	8
2	Holding tank's transfer screw pump	5.5	80	5
3	Mixing Tank's transfer screw pump	5.5	80	5
4	Decanter feed pump	5.5	70	8
5	Decanted oil transfer pump	5.5	70	8
6	Setting tank's transfer pump	3.7	80	5
7	Solvent transfer pump	3.7	90	2
8	RO Transfer Pump	9.5	90	4
9	Shaker	2.2	90	8
10	Agitator	5.5	90	2
11	Decanter	8.5	70	8
12	Lighting	5	80	10
13	Boiler	10	80	8
14	Submersible water pump	1		6
	TOTAL	86.1		

N.B. This list is indicative power consumption

VENDOR'S INFORMATION

SL. NO.	PARTICULARS	DETAILS
1.0	Name of the Company/Firm	
1.1	Full Address – HO/Regd. Office	
1.2	Full Address of Branch Office	
1.3	e-mail id	
1.4	Contact Person	
1.5	Landline No. Mobile No. Fax No.	
1.6	Are you Registered with MSME (indicate Yes/No)	
1.7	Do you belong to SC/ST Category (indicate Yes/No)	
2.0	Service Tax Registration No./ Goods & Services Tax (GST) No.	
3.0	PAN No.	
4.0	CST No. VAT No.	
5.0	Name of Banker	
5.1	Branch	
5.2	Branch Code	
5.3	Full Address of the Banker	
5.4	IFSC Code	
5.5	MICR Code	
5.6	Account No.	
5.7	Type of Account (Saving/Current)	

TENDER DOCUMENT

FOR

PROVIDING DIESEL GENERATOR (DG) SETS ON MONTHLY HIRING BASIS

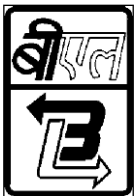
AT BALMER LAWRIE'S CRUDE SLUDGE PROCESSING PLANT AT DIKOM, DIBRUGARH, ASSAM

PRICED BID – PART – II

Tender No.: ROFS/2K17/02/ENQ/06

Tender Date : 05.04.2017

Due Date : 18.04.2017 UPTO 14:00 HOURS



Balmer Lawrie & Co. Ltd.

REFINERY & OILFIELD SERVICES
21, Netaji Subhas Road
Kolkata 700 001



BALMER LAWRIE & CO. LTD.
REFINERY & OIL FIELD SERVICES
PRICE BID – PART – II FOR HIGHIRNG OF DG SETS

SI No.	Item Description	Unit	Quantity	Unit Rate (Rs.)	Total Amount (Rs.)
1.0	Fixed Monthly Hire Charges of 125 KVA DG Set (inclusive DG operators, Maintenance etc.)	Per month	24		
2.0	Operating charges of 125 KVA DG Set including fuel, water and other consumables	Hour	6000		
3.0	Fixed Monthly Hire Charges of 7.5 KVA DG Set (inclusive DG operators, Maintenance etc.)	Per month	24		
4.0	Operating charges of 7.5 KVA DG Set including fuel, water and other consumables	Hour	6000		
5.0	Total Basic Price				
6.0	Service Tax				
7.0	Grand Total Price				

Note: The quantities given against SI. No. 2 & 4 are estimated only which may vary. Payment shall be made based on actual running time of DG Sets as per site record.

Basis

The above rates should be inclusive of :

- All statutory payments such as PF, ESI, and Insurance towards workmen compensation for working all days
- Supply of fuel, operation & maintenance including erection and commissioning of DG
- All statutory compliance for State Pollution Control Board and or relevant authority
- Prevailing Govt. levies, PPE, tools & tackles as mentioned in the tender will be included in the aforesaid rates.
- Contract Period will be initially 24 months which may be extended to another 12 months without increase in rates and changing of terms & conditions.