

**TENDER DOCUMENT**  
**FOR**  
**SUPPLY OF MANPOWER FOR MECHANISED CLEANING**  
**AND PROCESSING OF SLUDGE FROM CRUDE TANKS AT**  
**IOCL, GUJARAT REFINERY, VADODARA**

**UNPRICED BID – PART – I**

**Tender No.: ROFS/2K17/01/ENQ/02**

**Tender Date : 24.03.2016**

**Due Date : 04.04.2017 UPTO 16:00 HOURS**

**Date & Time of Opening of Unpriced Bids: 04.04.2017 at 17:00 HOURS**



**Balmer Lawrie & Co. Ltd.**

**REFINERY & OILFIELD SERVICES**  
**21, Netaji Subhas Road**  
**Kolkata 700 001**



**Balmer Lawrie & Co. Ltd.**  
**SBU : Refinery & Oil Field Services**

**INSTRUCTIONS TO BIDDER**  
**TENDER NO. ROFS/2K17/01/ENQ/02 DUE ON 04.04.2017**  
**FOR SUPPLY OF MANPOWER AT IOCL, GUJARAT REFINERY, VADODARA**

**1.0 PROCEDURE FOR BID SUBMISSION**

The Tender Document comprises of two Bids viz Unpriced Part – I and Priced Part – II. The submission of offer can be made in two forms either through e-bidding or in physical form as follows :

**1.1 BID SUBMISSION THROUGH E-BIDDING**

The bidders shall submit their response through bid submission to the tender on e-Procurement platform at <https://balmerlawrie.eproc.in> by following the procedures and steps given below. The bidders would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids on line. The bidders shall submit offer comprising Notice Inviting Tender, pre-qualification documents, Vendors' Information, EMD details in the standard formats prescribed in the Tender documents displayed in e-Procurement web site. The bidders shall download all the above documents, upload the same along with scanned copies of all the relevant certificates, documents etc., duly stamped and signed, in support of their eligibility criteria/NIT in the e-Procurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same along with Unpriced Bid (Part-I) of the Tender Document, duly stamped and signed should be sent to the Tender Inviting Authority before the tender opening date along with EMD amount. Similarly, Priced Bid should be downloaded, filled it up and uploaded in the specific online folder maintained at Balmer Lawrie's e-procurement site. No physical copy of the Priced Bid should be submitted by the vendors opting for e-bidding.

**1.1.1 Registration with e Procurement platform**

For registration and on line bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., Shri Tuhin Ghosh, Mobile No. 08981165071, Shri Ujjal Mitra, Mobile No. 07702669806 or Ritabrata Chakraborty, Mobile No. 8697910411 and register themselves on line by logging in to the website <https://balmerlawrie.eproc.in>

### **1.1.2 Digital Certificate authentication**

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-Procurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

### **1.1.3 Submission of Hard copies**

After submission on-line bid, the bidders are requested to submit the demand draft towards EMD along with original Affidavit and pre-qualification & documents which could not be uploaded due to its bulkiness to the Tender Inviting Authority on/before the due date of opening date under cover of Unpriced Bid, Part - I. These can be submitted either in person or through courier or by post. Under no circumstances, physical copy of Price Bid should accompany with these documents .

Balmer Lawrie shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false/fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgment from the Tender Inviting Authority as proof of submission of hard copies.

### **1.1.4 Corrigendum to tender**

The bidder has to keep track of any changes by viewing the addendum/ Corrigendum's issued by the Tender Inviting Authority from time-to-time in the e-Procurement platform. No separate newspaper advertisement will be published for this. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

### **1.1.5 Bid Submission Acknowledgment**

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgment is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

**Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness/authenticity.**

### 1.1.6 **Disclaimer Clause**

The Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of Internet or other connectivity problems or reasons thereof.

### 1.2 **BID SUBMISSION IN PHYSICAL FORM**

Bidders interested to participate in this tender in physical form can access to company's website: [www.balmerlawrie.com](http://www.balmerlawrie.com) and download the tender document. Offers are to be submitted under two separate sealed envelopes as per the following:

- i) Unpriced Bid – Part – I - comprising Notice Inviting Tender (NIT), Instruction to the Bidders, Vendor's Information are to be submitted duly stamped, signed and filled in (wherever required) along with all prequalification documents, EMD etc. No Priced Bid should accompany in this Part. Un-Priced Bid containing the Price Bid shall be summarily rejected.
- ii) Priced Bid – Part – II – Priced Bid duly filled in with rates against each category should be submitted in sealed envelope.

Unpriced Bid and Price Bid should be sealed in two separate envelopes. Thereafter, both the envelopes should be put in a big envelope. Subscribing Tender No, Date, Due Date and Bid No. (Unpriced and Price) on all the three envelopes. A copy of Price Part without any rates/figure but duly stamped and signed, should accompany along with Unpriced Bid. Priced bid shall be filled up with price figures only in the given schedule.

Fax/e-mail offers shall not be accepted. The company will not accept any responsibility for any delay in receipt or non-receipt of bidding document sent by post. Offers not conforming to the above mentioned requirements are liable to be rejected.

Detailed offer complete in all respects as stipulated in the tender should reach the Bid Inviting Authority at the following address within the due date and time:

Vice President (ROFS & Projects)  
Balmer Lawrie & Co. Ltd.  
Refinery & Oil Field Services  
21, Netaji Subhas Road  
Kolkata – 700 001  
Phone : (033) 22225706  
e-mail id : [mondal.cr@balmerlawrie.com](mailto:mondal.cr@balmerlawrie.com)

### 1.3 **OPENING OF TENDER**

The Unpriced Offers (Part- I), both on-line and offline, will be opened on the due date and time as mentioned in the NIT No separate intimation will be sent to the bidders in this regard. Bidders who shall submit their bids in physical form may attend to witness the Unpriced bid opening on the due date and time at the above address with authorisation letter.

Priced Offers of qualified and eligible bidders will be opened on a separate working day within the business hours of 09.30 to 18.30 Hours. Separate intimation will be sent to the qualified bidders for attending priced bid opening. Both priced and unpriced offers, in physical form shall be opened at the following address :

Balmer Lawrie & Co. Ltd.  
Refinery & Oil Field Services  
21, Netaji Subhas Road, 2<sup>nd</sup> Floor  
Kolkata – 700 001

Thanking you,  
For **Balmer Lawrie & Co. Ltd.**

**( A Mukhopadhyay )**  
**Sr. Vice President (ROFS & Projects)**



**Balmer Lawrie & Co. Ltd.**  
**Refinery & Oil Field Services**

**NOTICE INVITING TENDER**

ROFS/2K17/01/ENQ/02

Dated : 24.03.2017

**Due Date : 04.04.2017 Upto 16:00 Hours**  
**Date & Time of Opening : 04.04.2017 at 17:00 Hours**

**Balmer Lawrie & Co. Ltd. (BL)** invites offers either through e-bidding or physical bidding for supply of manpower towards Mechanised Cleaning and Processing of Oily Sludge from Crude Oil Tanks through BLABO Tank Cleaning System at Indian Oil Corporation Ltd., Gujarat Refinery, Vadodara.

The detailed scope of work and other terms & conditions are as under:

**1.0 JOB DESCRIPTION**

**Supply of Manpower for BLABO Operation as per the following :**

- (1) Skilled Labour working in 8 hour shifts.
- (2) Unskilled Labour working in 8 hour shift
- (3) Electrician working in General shifts but should be available at our beck and call.
- (4) Rigger working in 8 hour shifts
- (5) Supervisor working in General Shift.

**2.0 PRE-QUALIFICATION CRITERIA OF BIDDERS :**

Bidders shall submit/upload copies of the following documents along with their bids:

- (i) Order/completion certificate for similar nature of job
- (ii) PAN Card
- (iii) Relevant Service Tax Registration Certificate
- (iv) PF & ESI Registration/Undertaking to provide Workmen Compensation Policy including medical & accidental benefit to workers/employees if ESI facilities are not available.
- (v) "Affidavit on non-judicial stamp paper in case of proprietorship firm "Partnership Deed" in case of Partnership firm/"Memorandum and Articles of Association" in case of Limited Company.

### 3.0 SCOPE OF WORK

There will be approximately 4 to 6 Nos. Tank containing an aggregate sludge quantity of 12000 KL which will be mechanically cleaned and processed through operating BLABO Tank Cleaning System within a span of 3 years. The tanks are expected to be handed over by IOCL in phased manner/one by one/simultaneously. Following are the categories of manpower required in various stages. Quantity shall vary from 6 to 9 per day.

#### **Part – 1**

During mobilization/inter tank shifting i.e., placement of the tank cleaning modules near the tank, lifting of materials on the tank roof, laying of inter-modular piping, blinding of nozzles, pre-commissioning activities etc. and any other job as instructed by our Site-in-charge.

Duration : 20-25 days approx (for each tank)

#### **Category of Manpower to be deployed**

- (1) Supervisor
- (2) Unskilled
- (3) Rigger
- (4) Electrician

#### **Part – 2**

During demobilization i.e., dismantling of pipelines, cables, bringing down materials from the roof, stacking the materials properly in the containers, assisting the transporter in loading the modules/skids on to trucks/trailors cleaning of SS pipes, SNS, de-blinding any other job as instructed by our Site-in-charge etc.

Duration – 10-15 days approx

#### **Category of Manpower requirement**

- (1) Supervisor
- (2) Rigger
- (3) Unskilled
- (4) Electrician

**Part – 3**

During operation i.e., daily work such as operation of valves, cleaning of filters, dechoking of pipelines etc. and any other job as instructed by our Site-in-charge. Workers will be deployed in shifts.

Duration : 90-100 days approx

Category of Manpower requirement

- (1) Rigger
- (2) Skilled
- (3) Unskilled
- (4) Electrician
- (5) Supervisor

**The strength of manpower to be deployed for the job mentioned against Parts 1,2 & 3 shall be decided by our Site-in-Charge and his decision will be final. The duration of each part will depend on the site conditions and may vary. Payment shall be made based on the actual strength of manpower deployed and the duration of employment as certified by our Site-in-charge.**

**3.1.1 Skill level Requirement of Manpower to be provided**

The requirements described below are general in nature. This is not exhaustive / limiting but shall be considered as guidance only. The manpower provided shall have adequate expertise and familiarity with the nature of work. The site in-charge of Balmer Lawrie & Co. Ltd. (BL) shall be the deciding authority and if he so advises any / all personnel shall be replaced promptly without protest and without any extra compensation to his satisfaction.

**Skilled Person**

The person shall have following attributes:

- (i) Familiarity with normal tools and tackles e.g., wrenches, spanners etc.
- (ii) Familiarity with pipeline materials e.g., pipes, valves, fittings, flanges, nuts and bolts, gaskets, welding electrodes etc.
- (iii) Expertise in assembly and Fit up of pipelines
- (iv) Expertise in erection and Fit up of Simple machines
- (v) Knowledge of maintenance & operation of valves.
- (vi) Basic knowledge of gas cutting and welding.



**Unskilled Person**

The person shall have following attributes :

- (i) Identification of industrial equipment e.g., pumps, compressors etc.
- (ii) Ability to work under the guidance of skilled personnel.

**Electrician**

The person shall have the following attributes :

- (i) Knowledge in panel wiring
- (ii) Ability to read and understand wiring diagrams
- (iii) Ability to lay, terminate and join cables
- (iv) Ability to use megger, tong tester and multimeter
- (v) Conversant with motor cabling and motor terminal box wiring
- (vi) Possess license for working in 440 V and 230 V line
- (vii) Basic knowledge of cable jointing compound

**Rigger**

The person shall have following attributes :

- (i) Shifting of equipment and placement on foundation
- (ii) Ability to lift pipes, equipment and erection of the same.

**Supervisor**

The person shall be able to carry out the following jobs :

- (i) Co-ordination with and direction to operating personnel engaged in BLABO plant operation for processing of oily sludge at IOCL, Gujarat Refinery, Vadodara as required,
- (ii) Obtaining all required permits/clearances from IOCL on daily basis for smooth operation,
- (iii) Co-ordination with IOCL authority, local agencies, police station, statutory bodies, if required, in connection with operation and uninterrupted running of the plant.
- (iv) Any other co-ordination job not specifically mentioned,
- (vi) Should be able to assist during actual operation of the plant in terms of sending samples to laboratory, co-ordination with production for getting diluent and pumping of recovered oil, getting the daily register signed by Production and any other department of Gujarat Refinery, IOCL.

#### **4.0 PLACE OF WORK**

Indian Oil Corporation Ltd.  
Gujarat Refinery  
P.O. – Jawarharnagar  
Dist – Vadodasra, Gujarat – 391 320  
Contact Person : Shri Dolon Sadhu, Mobile No. 09094114013

#### **5.0 CONTRACT TENURE & OTHER TERMS & CONDITIONS**

- i) The contract will be valid for 3 years from the date of order. Since tanks (about 4 Nos.) will be handed over by IOCL in phased manner and no payment will be paid for the delayed/idle period or time gap between tanks.
- ii) Bidders are specifically advised to visit the plant site inside the IOCL Gujarat Refinery with prior appointment for assessing the requirement of the work in totality. It will be deemed that bidders have submitted their bid only after verification of the requirement of the work
- iii) Preparation of gate passes for men & material and continuous co-ordination with CISF/IOCL Authorities.
- iii) Supervisor is to be deputed for execution of the entire job.
- iv) The contractor shall comply with the provisions of the Payment of Wages Act 1936, Minimum Wages Act 1948, Employers Liability Act 1938, Workmen's Compensation Act 1923, Industrial Disputes Act 1947, Maternity Benefit Act 1961, Mines Act 1952, Contract Labour (Abolition & Regulation) Act 1970, payment of Bonus Act, Gratuity Act, Factories Act and the Employees Provident Fund and Miscellaneous provisions Act 1952 as amended from time to time and all rules, regulations and schemes framed thereunder from time to time. Compliance with all statutory norms viz. payment of Minimum Wages Act, Provident fund ESI, Workmen Compensation etc. and any workers benefit and/or revision in wages that may be enforced/ amended time to time by the statutory authorities are in the scope of the bidder and included in the quoted rates. Execution of work shall be carried out complying with the norms prevalent in the area and as per the satisfaction of Balmer Lawrie.
- v) Providing safety articles like helmets, goggles, gumboots, safety shoes, gloves, soaps, waste cloth etc. for the workmen shall be in bidder's scope
- vi) Manpower to be provided with all normal tools and tackles e.g., wrenches & spanners (both ring and double ended) up to 36 mm size, 6" & 12" adjustable wrenches, 12" & 24" pipe wrenches, hacksaw frame and blades, screw drivers, testers etc.

- vii) Obtaining all requisite clearances from statutory authorities and/or IOCL including police verification from local Police Station, if any, shall be in bidder's scope
- viii) Compliance with all Safety & Environmental Regulations as per the requirement of specific job.
- ix) National Holidays & Local Political disruptions/strikes are not to be considered as working days. It should be noted that Sundays/ Holidays are to be considered as working days & no overtime shall be paid to the workmen. Shift timing will be guided as per local norms.
- x) The work shall have to be carried out in 8 hours shift duration, 7 days a week. Bidders should arrange to deploy sufficient manpower so that entire job is completed within the stipulated time.
- xi) All local issues should be taken care of by the bidder. Under no circumstance, Balmer Lawrie should be dragged into any such issues.
- xiii) Labour license, if required, shall have to be obtained by the bidder and statutory compliance shall be met by the bidder.
- xiv) The rates quoted should be firm and there should be no variation in the rates quoted during the tenure of the contract.
- xv) The duration of the activities of mobilization, demobilization and operation may change depending on actual conditions and contract may be closed before the scheduled completion period. Rates should remain firm till the complete processing job.
- xvi) Contractor is advised to prevent pollution during any job carried out as required by the Environment Policy of Gujarat Pollution Control Board (GPCB).
- (xvii) Contractor shall maintain Attendance Register & Wage Register for personnel engaged for plant operation.

## 6.0 PAYMENT OF WAGES

The bidders should quote rates inclusive of all statutory payments such as PF, ESI, Workmen Compensation Insurance for working all days on 8 hour-shift basis, any hidden cost whatsoever, any other prevailing Govt. levies, PPE, tools & tackles as mentioned in tender.

**All workmen deployed by the contractor should have a bank account. Payment of wages to workers should be made through Electronic remittance directly to their bank accounts. A copy of remittance along with Wage Register & PF challans should be submitted along with their RA Bill.**

## **7.0 TAXES & DUTIES**

Service Tax, as applicable for manpower will be paid by Balmer Lawrie directly.

## **8.0 PAYMENT TERMS**

Payment shall be released against monthly RA bills duly certified by our Site-in-charge after submission of all statutory documents.

All bills shall be accompanied with photo copies of the following:

- i) PF Challan with ECR copy
- ii) ESI Challan
- iii) Workmen Compensation Policy
- iv) Wage Register
- v) Attendance Register
- vi) Bank remittance for wages to workers' bank accounts

In absence of above, bills will not be accepted / processed.

Final bill shall be released after surrender of gate passes, obtaining all clearances from IOCL EIC and on successful completion of the job.

## **9.0 LEGAL JURISDICTION**

All questions, disputes, differences, arising out of and/or in connection with this purchase order, shall be subject to the appropriate court(s) under the jurisdiction of the High Court at Kolkata.

## **10.0 LABOUR LAWS & REGULATIONS**

It shall be the responsibility of contractor to obtain necessary labour license from the Licensing Authority under the "Contract Labour (Regulation & Abolition) Act, 1970 and Central Rules made thereunder and produce the same to the Engineer-in-Charge before start of the job. You shall also comply with all obligations under the said Act/Rules as well as other applicable labour laws. Licensing Authority shall be Assistant Labour Commissioner (Central), Office of the Regional Labour Commissioner (Central), Gujarat.

## **11.0 PROVIDENT FUND**

The provisions of the EPF & MP Act, 1952 and Rules/Scheme framed thereunder, shall be complied by the contractor for the contractor's manpower to be engaged for this job. Contractor shall furnish the code no. allotted by RPFC Authority to the Engineer-in-Charge. For this purpose, contractor shall be liable to submit copy of each wage sheet and Challan showing PF deposit with each bill to the Site In-charge of Balmer Lawrie posted at IOCL, Gujarat Refinery, Vadodara.

## **12.0 INSURANCE COVER FOR WORKMEN**

Contractor shall obtain Workmen Compensation policy in his name in respect of contractor's workmen to be engaged for the work towards compensations as admissible under the Workmen's Compensation Act, 1923 and Rules framed thereunder upon death/disablement and also medical treatment of a worker and the same has to be produced to the Engineer-in-Charge before start of the work.

## **13.0 EMD / SECURITY DEPOSIT**

An EMD of Rs. 30,000/- (Rupees Thirty Thousand only) DD in favour of 'Balmer Lawrie & Co. Ltd.' payable at Kolkata and shall be submitted along with the offer. Bid submitted without EMD is liable to be rejected.

EMD of the successful bidder shall be retained as interest free Security Deposit till successful completion of the job. EMD of the unsuccessful bidder(s) will be returned on finalization of the order and accepted by the successful party.

## **14.0 PENALTY FOR NON-DEPLOYMENT OF MANPOWER**

Time is the essence of the contract. If the bidder fails to provide manpower as specified during mobilization, demobilization and operation due to reasons attributable to the bidder, then penalty shall be levied per day of delay or part thereof @ 150% of per diem rate for each category.

## **15.0 VALIDITY OF BID**

The bid shall be kept valid for **90 days** from due date. Validity shall be extended if so advised by BL.

## **16.0 ARBITRATION**

Any dispute or difference arising out of the contract/agreement shall be referred for adjudication to a Sole Arbitrator to be appointed jointly by both the parties in terms of Arbitration and Conciliation Act 1996 (as amended). Arbitration proceedings shall be conducted in English language and place of arbitration will be Kolkata. The Arbitrator so appointed will pass a speaking award which will be binding on both the parties. Cost of Arbitration will be shared equally between the parties, unless agreed otherwise.

## 17.0 JURISDICTION

Notwithstanding anything contained in any other law, the courts in the city of Kolkata along shall have jurisdiction in respect of all or anything arising under this agreement and any award or awards made by the sole arbitrator

## 18.0 TERMINATION OF CONTRACT

In case of violation/breach of any agreed terms and conditions of contract and persistently failure/negligence to observe and perform all or any of the acts, deeds, matters or things to be observed and performed by the Contractor requiring the Owner to observe or perform the same, BL may cancel/terminate this contract . In such case, the Security Deposit of the contractor will be forfeited by BL.

## 19.0 RIGHT OF ACCEPTANCE/REJECTION

Mere issue of tender document, participation in e-procurement portal and submission of bids does not necessarily qualify for consideration of bids. M/s Balmer Lawrie & Co. Ltd. reserve the right to accept or reject any tender either in part or in full without assigning any reason whatsoever.

## 20.0 CONFLICT OF INTEREST

The bids of any tenderer may be rejected if a conflict of interest between the bidder and the company is detected at any stage.

## 21.0 TENDER SUBMISSION

Offers should be submitted either on online to our e-procurement portal <https://balmerlawrie.eproc.in> Or in physical form after downloading from company's website : [www.balmerlawrie.com](http://www.balmerlawrie.com) to our Bid Inviting Authority as per the instruction laid down in 'Instructions to Bidder' :

**Sr. Vice President (Technical)**  
SBU : Refinery & ONGC Field Services  
Balmer Lawrie & Co. Ltd.  
Refinery & Oil Field Services,  
21, Netaji Subhas. Road,  
Kolkata – 700 001.

for **BALMER LAWRIE & CO. LTD.**

**( A Mukhopadhyay )**  
**SR. VICE PRESIDENT (TECHNICAL)**

**VENDORS' INFORMATION**

SL. NO.	PARTICULARS	DETAILS
1.0	Name of the Company/Firm	
1.1	Full Address – HO/Regd. Office	
1.2	Full Address of Branch Office	
1.3	e-mail id	
1.4	Contact Person	
1.5	Landline No. Mobile No. Fax No.	
2.0	Service Tax Registration No.	
3.0	PAN No.	
4.0	CST No. VAT No.	
5.0	PF Registration No. & Date	
6.0	ESI Registration No. & Date	
7.0	Is your company MSME Unit? If yes, please provide details and attach valid certificate	
8.0	Is/are Proprietor/s belong to SC/ST category? If so, provide details	
9.0	Name of Bank	
9.1	Branch	
9.2	Branch Code	
9.3	Full Address of the Banker	
9.4	IFSC Code	
9.5	MICR Code	
9.6	Account No.	
9.7	Type of Account (Saving/Current)	

**TENDER DOCUMENT**

**FOR**

**SUPPLY OF MANPOWER FOR MECHANISED CLEANING  
AND PROCESSING OF SLUDGE FROM CRUDE TANKS AT  
IOCL, GUJARAT REFINERY, VADODARA**

**PRICE BID – PART – II**

**Tender No.: ROFS/2K17/01/ENQ/02**

**Tender Date : 24.02.2017**

**Due Date : 04.04.2017 UPTO 16:00 HOURS**



**Balmer Lawrie & Co. Ltd.**

**REFINERY & OILFIELD SERVICES  
21, Netaji Subhas Road  
Kolkata 700 001**





**BALMER LAWRIE & CO. LTD.**  
**REFINERY & OIL FIELD SERVICES**  
**PRICE SCHEDULE**

Tender no. : ROFS/2K17/01/ENQ/02  
 Dated : 24.03.2017  
 Due Date : 04.04.2017 UPTO 16:00 HOURS

**A. MANPOWER**

Serial No.	Category	Unit Rate in Rupees (₹) per day (Normal upto 8 hours/day) in figure	Unit Rate in Rupees (₹) per day (Normal upto 8 hours/day) in words
(i)	Supervisor		
(ii)	Electrician		
(iii)	Rigger		
(iv)	Unskilled		

**B. APPLICABLE SERVICE TAX RATE :** \_\_\_\_\_

**Bidders to Note :**

- (i) *The above rates should be inclusive of all statutory payments such as PF, ESI, Insurance towards workmen compensation for working all days on 8 hour-shift basis, probable expenses for taking care of local issues, any hidden cost whatsoever, any other prevailing Govt. levies, PPE, tools & tackles as mentioned in tender.*
- (ii) *In the event of any statutory revision of minimum rate of wages per day through notification by Govt. of India/State Government or minimum agreed wages by the respective refinery, the differential amount will be reimbursable to/deductible from the contractor's bill.*