



बामर लॉरी एण्ड कं. लिमिटेड
(भारत सरकार का एक प्रतिष्ठान)
Balmer Lawrie & Co. Ltd
(A Government of India Enterprise)

Ref: BLCHN/HR-SR/WC/17
08.03.2017

मानव संसाधन प्रभाग - दक्षिणी क्षेत्र
मनली, चेन्नै - 600 068. (भारत)
फोन : 91 - 044 - 2594 6500
फैक्स : 91 - 044 - 2594 6539
ईमेल : hr.chennai@balmerlawrie.com

Human Resource Dept. - Southern Region
Manali, Chennai - 600 068. (India)
Phone : 91 - 044 - 2594 6500
Fax : 91 - 044 - 2594 6539
Email : hr.chennai@balmerlawrie.com
CIN : L15492WB1924GOI004835

TO:

Dear Sir,

We, Balmer Lawrie & Co Ltd are a Government of India Enterprises under the Ministry of Petroleum and Natural Gas. It is proposed to cover employees under the Workmen Compensation Act. In this connection, the category wise details of annual wages of our employees are shown below:

S.NO	DIVISION	MANPOWER	MONTHLY WAGE	ANNUAL WAGE
01	LEATHER CHEMICALS	Admin.Asst 01 Workmen 32 Office.Asst01	26970.48 1010369.65 28797.20	323645.76 12124435.80 345566.40
02	Greases and Lubricants	Workmen 26 Office .Asst01	786562.49 28472.03	9438749.88 341664.36
03	Industrial Packaging	Admin.Asst 01 Workmen 41 Office .Asst 01	36993.55 1295424.67 29170.20	4443922.60 15545096.04 350042.40
04	Logistics Services (Chennai)	Office .Asst 01	25975.82	311709.84
05	CFS	Workmen 02	61735.62	740827.44
06	Associate Services	Office .Asst 02	52668.95	632027.40
07	Tours and Vacations (Bangalore)	Admin.Asst 01 Office.Asst01	33598.33 29170.20	403179.96 350042.40
08	Logistics Services (Bangalore)	Office.Asst01	29170.20	350042.40
09		Apprentices 29	263410.00	3160920.00

PERIOD OF CONVERAGE:

The coverage will be for a period of one year i.e from 01.04.2017 to 01.03.2018.

On the basis of the above information, you may kindly furnish your premium rates. You are requested to take a printout of the quote sheet duly incorporating all the coverages opted by the client, affix your signature with seal in all the pages and submit the same. Submission of hard copy of the quote sheet duly signed is mandatory for accepting the offer.

पंजीकृत कार्यालय : 21, नेताजी सुभाष रोड, कोलकता-700 001. (भारत)
Registered Office : 21, Netaji Subhas Road, Kolkata - 700 001. (India)
Website : www.balmerlawrie.com

All offer must be submitted in the manner and method prescribed, in sealed envelopes superscribing "Quotation for Workmen's Compensation Policy 2017-18 and should reach the following address., *on or before 18/3/17.*

Mr. S.D.Barman
Chief Manager(HR)SR
Balmer Lawrie & Co Ltd
32 Sattangadu Village Manali
Chennai 600 068.

Any offer received after the expiry of the time specified will be rejected.

We have appointed M/sAon Global Insurance Brokers Pvt Ltd as Insurance Brokers.

For all clarifications and details regarding the tender document kindly contact

Mr.V.Srikanth
Associate Vice President
Aon Global Insurance Brokers Pvt Ltd
Gitex 2nd Floor No 3 Khader Nawazkhan Road,
Nungambakkam Chennai 600 006.
Mobile 9962455567

Claims Experience:

The policy has been in force since 1999 and there has been no claim for the past 11 years.

Thanking you,

Yours faithfully,
For Balmer Lawrie & Co Ltd



(S.D.Barman)
Chief Manager (HR)SR