

BALMER LAWRIE & CO. LIMITED.

SBU :GREASES & LUBRICANTS
P-43, HIDE ROAD EXTENSION
KOLKATA – 700 088.

PHONE NO. 033 – 24505362/24505320
FAX NO. 033 – 24392277
burman.p@balmerlawrie.com

GLK/TE16/390

Dated 02.03.17

E- TENDER ENQUIRY

Due Date : 11.03.17 at 15:00 Hours IST.

Please arrange to submit your **ON LINE OFFER** for **20 MT (+/-10%) Oleic Acid IN TANKER** as per following specification:

SL/NL	PARAMETER	SPECIFICATION	UNIT
1.	Appearance	Pale Yellow Liquid	
2.	Acid Value	195 to 200	mg KOH/g
3.	Iodine Value	145 min	mg/ g
	WIJ'S METHOD		
4.	% of C 16 and below : 6.0 max		
5.	Titre	: 21 Max.	Deg C
6.	Saponification Value	: 199 Min	mg KOH/g
7.	% of C 18 :1,2,3	75 Min	
8.	% of C 20 and above : 20.0 max		

The vendors are required to submit a copy of Product Data Sheet/Typical Test Report before due date of on line tender through e-mail failing which their offers may not be considered for final evaluation.

Vendors participating for first time need to approve their sample from our Quality Assurance

Department before due date of the tender enquiry.

Validity: Your offer should be valid for our acceptance for a minimum period of 30 days from the due date unless specified otherwise.

Acceptance of Offer: Balmer Lawrie & Co Ltd reserves the right to reject any / all tenders if a conflict of interest between bidder and the company is detected at any stage.

Your offer should clearly specify excise duty/cenvat credit, education cess, sales tax, delivery period, freight charges (for door delivery), if any etc. Any deviation of above specification will not be entertained. Successful bidder must ensure the quality and no deviation in the above specification

will be accepted. In case of rejection of any supply, we shall have the option to source from third party debiting the differential amount.

Delivery Schedule: Within 7-10 days to our Kolkata Plant from the placement of LOI/PO whichever is earlier.

Payment: Our payment term is 30 days from the date of receipt of materials.

EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT (SD)

EMD of Rs.15,000/- by Pay Order/Demand Draft from Schedule "A" Bank drawn in favour of Balmer Lawrie & Co. Ltd. shall be submitted with the bid. Bid not accompanying with EMD shall be rejected. EMD of unsuccessful bidders will be released after finalization of order. The EMD amount of successful bidder shall be converted into Security Deposit. SD will be released after 10 days of successful completion of the order. No interest shall be payable for EMD/SD.

Public Sector Undertakings / Enterprises and registered small scale units 9 NSIC/MSMED are exempted from payment of earnest money deposit. However, registered Small scale units should enclose a copy of their valid registration certificate to make their bid eligible for consideration.

Note 1.

Quality Assurance :Successful bidder must ensure the quality and no deviation in the above specification will be accepted. In case of rejection of any supply, we shall have no option to source from third party debiting the differential amount.

2. Any defective supply reaching our works shall be taken back by the vendor within 7 days of informing after the same is intimated.

Please note that bid of any bidder may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.

Your offer shall also indicate the following:

- (a) Is the offered material hazardous and effecting users' health?
- (b) Is the offered material causing environmental pollution?
- (c) Are you having a system to control Air emissions and effluents and hazardous waste disposal system to comply with regulatory requirement?

Thanking you,

Yours faithfully,
f/ Balmer Lawrie & Co. Ltd

Pratik Burman
Jr. Officer (Purchase)
Ph- 09836809607

CONDITIONS FOR ONLINE BID SUBMISSION

Procedure For Bid Submission

The bidder shall submit his response through bid submission to the tender on eProcurement platform at <https://balmerlawrie.eproc/in> by following the procedure given below. The bidder would be required to register on the e-procurement market place at <https://balmerlawrie.eproc/in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., if required, in support of their eligibility criteria/technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc/in>

Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform. All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

M/s C1 India Pvt Ltd.

C104, Sector 2 Noida-201301

Contact person:

Ritabrata Chakraborty (Kolkata), +91 9748708094

Email: ritabrata.chakraborty@c1india.com

Mr. Tuhin – 08981165071.

Submission of Hard copies:

After submission of bid online, the bidders are requested to submit the demand drafts /Bank Guarantee towards tender fees and / EMD along with other documents as required, to the Tender Inviting Authority before opening of Techno-commercial /Unpriced bid. The bidder shall furnish the original DD / Bank Guarantee and other documents either in person or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as proof of submission of hardcopies.

Corrigendum to tender:

The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Tender Inviting Authority on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

Bid Submission Acknowledgement:

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing.

Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity