

(Regd. Office: 21, N.S.Road, Kolkata-700001)

TENDER NO: SBULC/SN150/03/269/1617

Dated: 30.01.17

Due date: 10.02.17

Sub: Online “e” bidding for Supply of Base Oil SN (150)

1 INTRODUCTION

Balmer Lawrie & Co Ltd. [herein after referred as BL] is a multiple product, multi location and multi technology conglomerate and manufacture of Leather Chemicals forms one of the core businesses of the company. The company invites e-bids for supply of **Base oil SN 150 in Tankers** for our Chennai plant.

2. SPECIFICATION

Appearance - Gardner Colour 6 Max

Specific Gravity @ 30 deg - 0.82 – 0.88

Viscosity @ 40 Deg C - 28 – 32 CST

3. QUANTITY : 15 +/-10% MT in Tanker

ITEM	PARTICULARS	FORMULA(IF ANY)
1	Basic Price	A
2	Excise Duty	$B = A * 14.00\%$
3	VAT (C) / CST (C1)	$C = (A + B) * 5\%$ $C1 = (A + B) * 2\%$
4	Freight Charges	E
5	Insurance	F
6	Total Cost	$G = \text{SUM} (A+B+C \text{ or } C1+ E + F)$
7	Less : Cenvat	$H = B$
8	Less : VAT	$I = C$
9	Landed Cost	$J = G - H - I$
10	Terms of Payment	30 Days from the date of delivery
11	I Accept all your terms and conditions	Yes or No

Delivery timelines and Period of supply: Material to be despatched immediately on receipt of P.O. The prices should be firm till the completion of order. The company reserves the right to reject any or all offers.

Material shall be delivered to us as per our delivery schedule without fail. Delivery schedules will be given as per mutually agreed terms. In case of any delay beyond the agreed delivery period the company reserves the right to purchase the requirement from other sources and such quantity would automatically get reduced from the total order quantity placed on the originally successful bidder.

Minimum credit period accepted is 45 days. In case the supplier wants to offer a credit period other than 45 days the same should be clearly mentioned in the quote itself. For any change in the credit period offered by the supplier, suitable adjustments will be made in arriving at the landed cost for our company. Credit period will be reckoned from the date of receipt of material at our factory. In case the successful bidder fails to deliver the product within the advised timeline, the same material will be purchased from the market and the excess difference in price (if come) will be borne by the successful bidder.

EMD: Your offer should be accompanied by and Earnest Money Deposit (EMD) amount of Rs 10000/= in favour of Balmer Lawrie & Co Ltd., payable at Chennai. Offers not accompanied by EMD shall not be considered. EMD amount should reach us on or before due date. The EMD shall be free of interest and shall be refunded to unsuccessful bidders within 30 days of closing of tender. SSI and NSIC units are exempted from EMD. In such cases copy of SSI / NSIC certificate should accompany the tender.

**The Senior Manager (SCM)
Balmer Lawrie & Co Ltd
Leather Chemicals Division,
32, Sathangadu Village,
Manali, Chennai – 600068
Tel: 25946542**

Any new entrant participating against our website enquiry will be considered only for vendor development and not for placement of order against this tender.

4 CONDITIONS / PROCEDURE FOR ON-LINE BID SUBMISSION

The bidder would be required to register on the e-procurement market place <https://balmerlawrie.eproc.in> and submit their bids online. No offline bids shall be entertained by the Tender Inviting Authority. The bidders shall submit their eligibility and qualification documents, Technical bid, Financial bid etc., in the standard formats prescribed in the Tender documents, displayed in eProcurement web site / or BL Web Site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids in the eProcurement web site. However, bulky documents need not be scanned and uploaded but physical copy of the same should be sent to the Tender Inviting Authority office before the tender opening date. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

5 Registration with eProcurement platform

For registration and online bid submission bidders may contact HELP DESK of M/s C1 India Pvt., Ltd., or they can register themselves online by logging in to the website <https://balmerlawrie.eproc.in>

HELPDESK NOS ARE OPEN BETWEEN 1000 HRS to 1830 HRS IST		
(MONDAY TO FRIDAY (Exclusions: Balmer Lawrie HOLIDAYS))		
Please email your issues before you call helpdesk. This will help us serving you better.		
Contact Nos. and email IDs for Balmer Lawrie helpdesk officers		
Name	E-mail	Phone Numbers
M.Siva Kumar	Siva.kumar@c1india.com	+91 -9944650513
Tuhin Ghosh	tuhin.ghosh@c1india.com	+91-8981165071
Tirtha Das	tirtha.das@c1india.com	+91-9163254290
Ritabrata Chakraborty	ritabrata.chakraborty@c1india.com	+91-8697910411

6 Digital Certificate Authentication

The bidder shall authenticate the bid with his Digital Certificate before submitting the bid electronically on eProcurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.

All the bidders who do not have Digital Certificates need to obtain Digital Certificate. They may contact Help Desk of C1 India Pvt Ltd.

7 Corrigendum to tender

The bidder has to keep track of any changes by viewing the addendum / corrigendum's issued by the Tender Inviting Authority on time-to-time basis in the eprocurement platform / BL Website. The Company inviting tender shall not be responsible for any claims / other issues arising out of this.

8 Bid Submission Acknowledgement

The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. Tender Inviting Authority and C1 India Pvt. Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Tender Inviting Authority for processing. Before uploading scanned documents, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

9. PRICE BID TO BE UPLOADED ON-LINE ONLY

SUBMISSION OF OFF-LINE PRICE BID WILL DISQUALIFY THE BIDDERS'S PARTICIPATION IN THE TENDER

10 VALIDITY OF OFFER

Your offer should be valid for acceptance up to 30 days from the due date.

11 GENERAL

BL shall not take any responsibility for any delay or non-receipt of said documents. If any of the documents furnished by the bidder is found to be false / fabricated, the bidder is liable for black listing, forfeiture of the EMD, cancellation of work and criminal prosecution.

BL reserves the right to accept any tender in whole or split the order or reject any or all tenders without assigning any reason.

BL shall not be bound to accept the lowest tender and reserves the right to accept any or more tenders in part. Decision of BL in this context shall be final and shall be binding on the bidders.

12 CONFLICT OF INTEREST

The bids of any tenderers may be rejected if a conflict of interest between the bidder and the Company is detected at any stage.

13 ARBITRATION

Any dispute or difference arising under this contract shall be referred under jurisdiction of Chennai to a sole arbitrator to be appointed by the Chairman & Managing Director, Balmer Lawrie & Co. Limited and the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any shall be shared equally by both the parties. The award shall be speaking award stating reason therefore and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Chennai will have exclusive jurisdiction to settle any dispute arising out of this contract

14 DISCLAIMER CLAUSES:

Neither the Company (Balmer Lawrie & Co. Ltd.) nor the service provider (C1 India Pvt. Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

For **Balmer Lawrie & Co Ltd**
G.GURUSHANKAR
MANAGER (SCM)

