



BALMER LAWRIE & CO. LTD.

CONTAINER FREIGHT STATION

[PLOT NO.1, SECTOR-7, DRONAGIRI NODE, NAVI MUMBAI-400707

Phone No 2724 0466 /2724 2988, Fax No. 2724 2943

E-mail: [koli.ka@balmerlawrie.com]

CIN-LI5492WB1924GOI004835

TENDER NO: BL/CFS/MUM/647

TECHNICAL / COMMERCIAL BID

Tender Document for

[Supply of 2.0 Ton Split Air Conditioners – 4 nos.]

DUE DATE & TIME: [24/05/2019 at 5.00 pm]

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NOTICE INVITING TENDER

Sealed offers are invited from reputed & experienced parties for **Supply of 2.0 Ton Split Air Conditioners – 4 nos** at Balmer Lawrie & Co.Ltd , Container Freight Station, Plot no. 1, Sector-7, Dronagiri Node, Navi Mumbai-400707. – as per our requirement detailed in Scope of Work & technical specification & General terms and conditions.

Tenderers may download Notice Inviting Tender along with other tender documents from our site www.balmerlawrie.com .

The tenderer shall furnish the required information in Annexure A along with supporting documents, tender form and declaration of acceptance of tender terms along with Price Bid. All the tender papers and EMD put together in sealed envelope super scribing **TENDER No. BL/CFS/MUM/647 Dated 14/05/2019 “OFFER FOR Supply of 2.0 Ton Split Air Conditioners – 4 nos** .and shall be dropped in our tender box at the given address **within 24/05/2019 at 5.00 PM** and addressing covering envelope as follows:

BALMER LAWRIE & CO. LTD.
CONTAINER FREIGHT STATION
PLOT NO.1, SECTOR-7, DRONAGIRI NODE
NAVI MUMBAI – 400 707

S. No	Description	Details
1	Name of Work	Supply of 2.0 Ton Split Air Conditioners – 4 nos
2	Tender No	BL/CFS/MUM/647
3	Validity Of Offer	60 days from the date of opening of the price bid
4	Completion period	Two weeks from date of LOI or Purchase Order
5	Tender Fee	NA
6	EMD	NA
7	Downloading / Submission of Tender :	
	a. Starts on	14/05/2019 at 5.00 pm
	b. Closes on	24/05/2019 at 5.00 pm
8	Opening of Tenders	24/05/2019 at 5.30 pm

1. LIST OF DOCUMENTS TO BE SUBMITTED

The signed copies of following documents should be submitted as part of the technical/commercial bid which may be be verified with original:

- a. Certificate of registration/incorporation/partnership deed/proprietorship undertaking
- b. Income Tax PAN certificate copy.
- c. GST Registration number

2. VERIFICATION OF DOCUMENTS

- a. Tenderers or their authorized representative may be required to come to our office positively as intimated along with all original documents.
- b. Failure on part of the tenderer to report on specified date and time for paper verification may result in rejection of the tender submitted by them without further communication.
- c. Tenderer should be in a position to produce all the original documents and/or any other information on dates as intimated or as and when required by Balmer Lawrie.
- d. Incomplete Tenders are liable for rejection without any further communication to the tenderer and decision of Balmer Lawrie in this respect will be final.
- e. Any party submitting the false or forged documents may be put on Black List, forfeiture of EMD, cancellation of work, criminal prosecution or any other action as deemed fit.

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Tender No : BL/CFS/MUM/647

- f. Balmer Lawrie reserves the right to reject any or all tenders without assigning any reasons thereof.

1. Special Note

- Bids can only be submitted before the last date and time as per the date and time mentioned in the tender.
- Bidders are advised in their own interest to ensure that bids are submitted by dropping in tender box well before the closing date and time of bid.
- The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time in the Balmer Lawrie website www.balmerlawrie.com. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

2. Submission of Tender Documents

- 2.1 The tenderers are requested to carefully study all the tender documents and tender conditions before quoting their rates.
- 2.2 The tender must be strictly in accordance with the terms and conditions and specifications laid out in the tender.
- 2.3 Any terms and conditions given by the tenderer in their offers will not be binding on Balmer Lawrie.
- 2.4 The sole proprietor or authorised representative shall sign all documents that need to be enclosed with tender document. When the person signing the documents is not the sole proprietor / authorised representative of the company, the Power of Attorney authorizing such person to act and sign on behalf of the company must be produced.

SCOPE OF WORK

The scope of work shall be Supply, transportation, Installation, testing & commissioning of 2.0Ton split type room air conditioners -4 nos. along with all accessories at our office at Plot no. 1, Sector-7, Dronagri Node ,Navi mumbai -400707 as per the and as per Technical specification given below .

2 Ton 3 Star Inverter Split Air Conditioner

With Following Specifications:-

Type of AC	Split AC
Capacity	2.0 Ton
Energy Rating	Minimum 3 STAR
EER	Minimum 4.20
Cooling Capacity	6000 to 6500 W
Refrigerant	R32 Refrigerant
Should have Other Features	Copper Condenser LCD With Backlit Compressor Inverter Rotary Sleep Mode Timer Auto Restart Auto Air Swing Active Carbon Filter White Color

Power Requirements (voltage/frequency) AC 200 to 250, V /50 Hz

One year onsite repair & Replacement warranty for all manufacturing defect

Compressor Warranty for minimum 5 year

Note:-

Before submission of tender, the Tenderer shall inspect the site to study the nature and extent of work involved and also to obtain firsthand information regarding site condition. The Tenderer shall consider all such aspects in the quoted rate carefully and no claim whatsoever shall be entertained later on the plea of ignorance of site condition

GENERAL TERMS AND CONDITIONS

1. Eligibility Criteria

- a) *Bidder should have valid GST no. & proof of the same to be submitted.*
- b) *Bidder not be black listed by any PSU or Govt. Institutions. Self-declaration for the same is to be submitted.*

2. Submission Of Bids

The bids should be submitted in single bid process.
For Price Bid, only the rates are to be submitted as per given format.

3. Tender Opening

Unprice and price bid will be opened as per tender calendar.

4. Acceptance of offers

- 4.1 Balmer Lawrie reserves the right to accept any tender in whole or in part or reject any tender or all tenders or place order for any quantity, less than or more than the tendered quantity, without assigning any reason thereof.
- 4.2 Bids of any tenderer may be rejected if a conflict of interest is detected between the bidders and Balmer Lawrie at any stage. Balmer Lawrie also reserves the right to split the supply order between two or more agencies if necessary; such a step shall not form the basis for alteration of rates.
- 4.3 Balmer Lawrie is not bound to accept the lowest rate for any tender. Balmer Lawrie also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of Balmer Lawrie in this connection will be final.
- 4.4 Incomplete tenders, conditional tenders, tenders received late or tender not conforming to the terms and conditions mentioned in the Tender documents or not accompanied by the requisite Earnest Money Deposit (unless exempted under the terms of this Tender) will be rejected.
- 4.5 Balmer Lawrie is not bound to accept the lowest rate for any tender. Balmer Lawrie also reserves its right to allow Public Enterprises (Central / State) price / purchase / contract / service preference as admissible under the existing Government policy. The decision of Balmer Lawrie in this connection will be final.

5. Negotiations

- 5.1 Balmer Lawrie reserves the right to negotiate with the Tenderer. Tenderer will have to attend the concerned office of Balmer Lawrie for negotiations/clarifications required from them, in respect of their quotations, without any commitment on the part of Balmer Lawrie.

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5.2 In case of negotiation, the Tenderer should send the confirmation of outcome of such negotiation in writing so as to reach the concerned office of Balmer Lawrie within 3 days from the date of negotiation/ the time stipulated. If the Tenderer fails to comply with this requirement Balmer Lawrie reserves its right to ignore their quotation at its discretion with the attendant remedies available to them.

6. Price :

6.1 The price should be firm and irrevocable and not subject to any change whatsoever even due to Increase in cost of materials, components and labour cost till the validity of the contract period.

6.2 The quoted rates shall be valid for a period of minimum 60 days from the date of opening the price Bid.

7. Notification Of Award

Prior to the expiration of the period of Bid validity, BL will place purchase order or letter of indent on the successful bidder(s).

8. Completion period

The Supply & Installation of Split AC should be completed within two weeks issuance of purchase order free of transportation charges.

9. Payment Terms

95% of Payment will be released within 7 (seven) days of installation and submission of invoice after due certification by our authorized official.

5% of payment will be paid after one year from the date of installation, the same may be released against PBG of equivalent amount

10. Warranty Period :

One year onsite repair & replacement warranty for all manufacturing defect. During this period, Party should visit to sort out the issue immediately within two Hours after receiving complaint from our office. During the period, any accessories, if faulty, should be replaced at free of cost. Compressor Warrant will be for minimum five years.

11. Sub-letting of Work

No part of the contract or any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the contractor directly or indirectly to any person, firm or corporation without the consent in writing from Balmer Lawrie. In the event of contractor contravening the conditions, Balmer Lawrie shall be entitled to get the work done from other firm at the 'Risk & Cost' of the contract.

12. Arbitration

Any dispute or difference arising under this Contract shall be referred under jurisdiction of Kolkata to a sole arbitrator appointed mutually under the provisions of Arbitration and Conciliation Act, 1996 including any statutory modifications or enactment thereof shall apply to the Arbitration proceedings. The fees of the arbitrator, if any, shall be shared equally by both the parties. The award shall be a speaking award stating reason therefor and is final and binding on the parties. The proceeding shall be conducted in English language and courts at Kolkata will have exclusive jurisdiction to settle any dispute arising out of this contract.

DECLARATION

Having examined the tender documents, we have understood the terms & conditions indicated in the Tender No BL/CFS/MUM/647 dt.14/05/2019 and hereby confirm our acceptance of the same.

Place: Signature of Tenderer

Date: Name & Address

Telephone Nos.

Office:

Fax Nos. :

ANNEXURE – A

PARTICULARS OF THE TENDERER'S ORGANISATION

S. No	Description	Tenderers Details
1	Name of the Tenderer	
2	Address of the Registered Office	
3	Address of the branch / office quoting against the Tender	
4	Year of commencement of business	
5	Whether Sole Trader/ Partnership / Private Limited Co., or Public Limited Co.	
6	Registration No. (Under companies Act)	
7	Whether copy of Incorporation /Registration certificate from ROC(Registrar of company) uploaded	
8	Income Tax PAN no.	
9	Whether copy of PAN enclosed	
10	Whether copy of latest Income Tax Return enclosed	
11	GST. No.	
12	Whether copy of GST Registration certificate enclosed	
13	Name of the Banker	
14	Whether registration under MSMED Act	
15	In case registered under MSMED provide registration number and copy of registration certificate.	

PRICE BID

Sr. No.	Item	Quantity	Basic Rate	Total	GST	Total
01	Supply of 2.0 Ton Split Air Conditioners	4				
2	Installation and commissioning charges with all accessories	lump sum				
			Total			

Total Amount in words : Rupees

Place-----

Signature of Tenderer

Date-----

Name & Address