

Job Notification No : **BL/CHRD/RECT/O1/2017**

Date : **15th November, 2017**

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| <p>Name of the Post</p> | <p>Junior Officer [Yard Operations] - CFS</p> <p>Code : JO17-18</p> |
| <p>SBU / Location (This is the current location for the post. However, this is an all India Advertisement. Hence, the place of posting can be anywhere in India or abroad for the current as well as future posts/ vacancies.)</p> | <p>Logistics - Logistics Infrastructure (LI) - Chennai</p> |
| <p>Job Description</p> | <p>The Incumbent shall be responsible for :</p> <ul style="list-style-type: none"> • Stacking of import load containers in the container yard in the appropriate slots like Hazardous and Reefer containers separately. • Carrying out Routine check in the yard for proper stacking of containers to ensure safety to container and other lives • Stacking of containers in bulk for specific customer based on their requirements • Grounding of containers for inspection and delivery • Co-ordination with empty in-charge of operations for arrival and delivery of empty boxes of various shipping lines and stacking of AV boxes separately to ensure timely delivery • Carrying out routine check in the yard to ensure container doors are properly closed after inspection • To Coordinate with Reach stacker/crane/ FLT operators for de-stuffing of cargo based on customer needs • To ensure that containers are properly locked and sealed after customs inspection • To co-ordinate for de-stuffing of LCL cargo in LCL warehouse for positioning of LCL container and providing necessary FLT and labour • To organise and co-ordinate with surveyor and handling contractor for physical stock verification of load and empty containers at the beginning of every month and report the discrepancy if any to operation department • To supervise Export Vehicle tracking RFID and Yard container tracking system <p>HSE</p> <ul style="list-style-type: none"> • To ensure that all the persons deployed by Reach stacker contractor, Crane contractor, FLT contractor and Labour contractor are wearing necessary safety helmets and safety shoes and carrying out surprise checks at regular intervals • To comply with HSE requirements of the units meticulously to ensure accident free operations • Routine checking of Fire water generator and pumps and water lines to ensure that all are properly working for their |



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| | <p>availability during emergency situation of the unit</p> <ul style="list-style-type: none">• Carrying out mock fire water drills at least twice a month to ensure emergency preparedness of all the staff and contractors of the unit to face any untoward situation.• Reporting of HSE compliances and follow-up with the unit head• Co-ordinate and organise routine safety meeting with stakeholders of the unit to create safety and emergency awareness• Follow up with the reach stacker, crane and FLT operators for routine checking of following on yearly basis as per the load test certificate issued by the competent authority : Twist lockets Slings and ropes Carrying capacity of FLT• To ensure that 80 MT weigh bridge and platform scale are properly maintained and co-ordinate with AMC agency for annual stamping and proper working to ensure zero error in weighments• To coordinate with electrical AMC agency for routine inspection of electrical fittings and DG set and ensure proper working• Maintenance of logs books for Reach stackers and forklifts and cranes on a daily basis <p>Any other jobs assigned time to time Note : - The above responsibilities mentioned are indicative and not exhaustive.</p> |
| Grade / No. of vacancies / Minimum Qualification / Max Age / Reservation Details / Eligibility of Persons with Benchmark Disability / Minimum Post Qualification Relevant Experience (years) | Please refer relevant columns posted corresponding to the code JO17-18, Notified under Job Notification No. BL/CHRD/RECT/O1/2017 dated 15/11/2017 at http://www.balmerlawrie.com/pages/currentopening |
| Important Dates / Application Fee / Grade, Scale of Pay and Compensation / Company Profile & Other General Terms & Conditions | Please refer relevant section of Job Notification No. BL/CHRD/RECT/O1/2017 dated 15/11/2017 at http://www.balmerlawrie.com/pages/currentopening |