

Public Notice

Hearing of Public Grievances by Senior Executives

The senior executives of the Company would hear grievances of the public on matters relating to the Company at the specified timings. No prior appointment is required for this purpose.

The details of the Officers and the timings in which they would hear the grievances at various locations [other than the days on which they are not available in station or on leave] are indicated below:

Location	Name and Designation of the Officer	Address	Days & Timing for the public to meet the Officers [Other than holidays]	Remarks
Kolkata	Mr. Prabal Basu Chairman & Managing Director Mr. D Sothi selvam Director [Manufacturing Businesses] Mr. K Swaminathan Director [Service Businesses] Mr. A Ratna Sekhar Director [HR & CA]	21, Netaji Subhas Road, Kolkata – 700 001	5:00 pm to 6:00 pm on Monday, Wednesdays & Fridays	In Their absence the next senior most officer would hear the grievances in these locations.
Chennai	Mr. R M Uthayaraja Chief Operation Officer [Leather Chemicals]	32, Sattangadu Village, Thiruvottiyur, Manali Road, Manali, Chennai – 600 068	4:30 pm to 5:30 pm on Mondays, Wednesdays & Fridays.	
Delhi	Mr. M K Neralkar Associate Vice President [Co-ordination]	4 th Floor, Core-8, Scope Complex, 7, Lodhi Road, New Delhi – 110 003	5:00 pm to 6:00 pm on Monday, Wednesdays & Fridays	
Mumbai	Mr. Sunder Sherigar Head [Industrial Packaging]	5, J N Heredia marg., Ballard Estate, Mumbai – 400 001	4:30 pm to 5:30 pm on Mondays, Wednesdays & Fridays.	